AUA Board Meeting Minutes  
September 11, 2017  
Learning Commons 1311

**Attendance:** Tania Alvarez, Kathryn Boone, Dan Campbell, Daniela Cigularova, Morel Fry, Dan Hennelly, Arminda Israel, Alice Jones, Meg Jones, Susan Kenter, Anna Makhorkina, Amy Matzke-Fawcett, Trey Mayo, Michele Mitchell, Cat Moss, Tisha Paredes, Jenna Rowlands, Tancy Vandecar Burdin.

Meeting was convened at 11:03AM. Michele welcomed the new members attending the Board meeting, and everyone introduced themselves. We then tackled a few 1980s Trivial Pursuit questions with varying success.

The minutes from May and August meetings were reviewed, and approved with one update and some typo corrections.

**Treasurer’s Report**  
We have had no income and no expenses since the last meeting.

**Committee Reports**

**Programs:** Trey and Amy worked on the new look for the email marketing. The Welcome Back event at Borjo was moved to next week (20th) because of a direct conflict. Please let Dan know as soon as possible if you plan to attend. So far 12-15 people have responded.

For October, our original thought was the tour of Langley for the 100 year anniversary. However, there is too much prep time needed. This might work for next April and would give us the needed planning time. In place of this, Michele had mentioned some sort of event with the chef, similar to a cooking event done some years ago. Dan contacted Aramark at the Broderick Commons and, while we don’t have all the details yet, we are working on an after-work event either October 24th or 25th. Attendees might pay $15 with AUA picking up the other $5?

Etta is working on a service project idea for November.

December- the basketball schedule is out now, and women’s game tickets are more reasonable. We could be together on the mezzanine area. We are leaving it open for now, but maybe a December or January event.

January 4th is the VP Panel.

In February, we are considering something legislative with the General Assembly. Michele and Dan meet with Elizabeth Kersey next week.

March will be the annual co-sponsored event with Women’s Caucus. Either March 23rd or 16th.

The Awards Breakfast scheduled for April 25th is on cruise control. We are still considering doing something else (Langley?) in earlier in the month.

May/June – some outdoor event. Maybe a bike tour along the Elizabeth River Trail. Mike Willett is the new Assistant Director at OAP.

Dan thanked the new program committee members for the great ideas they brought
Work/Life Balance (QUL): The next meeting is tomorrow. There was a great response to the survey.

Webb Council: Did not meet

Women’s Caucus: The Welcome Back lunch is 9/27 from 12-1PM in the River rooms. February 28th is the conversation with the President. Wine and Chocolate at Borjo is 10/12. Other things are in the planning stages.

HLEA: First meeting is 9/21. On Monday 9/18, Adelante Dinner at the TED for new students. They are also partnering with OIR to bring an immigration lawyer to campus to discuss DACA. That is Thursday 9/14 from 6-8PM.

CBFA: Met last Friday (9/8). They are planning a launch party for rebranding the group on 9/27 at Borjo. They will be having a membership drive, and are starting to get a calendar together for events.

Tisha proposed a holiday celebration that encompasses a variety of different religions/celebrations.

Old Business:
Michele thanked Morel and Daniela for working the New Faculty Orientation. It was good to have the flyer promoting our first event there.

New Business:
The Employee Benefits and Wellness Fair is 10/12. The time slots for the table were all filled. The REACH program – Reading Enriches All Children – could be another opportunity for us to back. People can tutor (requires a background check), as well as help in ways that don’t involve interacting with children, including making book donations. Is this something we would want to take on this year? Maybe we could have our December pot luck lunch with book donations, instead of canned food items? They take new and gently used books. Could this also be our service project in November or December?

Trey suggested the need for an Archiving Ad Hoc Committee. There is a traveling binder that has now been with Trey for five years. It contains documents that go back as far as the 90s. Everything has been scanned already, but Trey requested a committee to help determine what we need to keep and post on Google Drive. Susan and Michele volunteered. Once we have this sorted out, we can then establish a process to upload everything new to Google Drive so we have our records all in one place.
The need for an AP Faculty Handbook review committee was also discussed. The document needs to be updated. We should take the lead on keeping it updated and provide those updates to HR. Tisha, Morel, Tancy, Alice and Trey expressed interested in this.
Pins/Breakfast Ad Hoc Committee – the rising costs of the awards breakfast were discussed again. Maybe we need to start charging honorees something? Should we charge people to get a pin? Should we charge for the food at breakfast? Maybe we eliminate pins being given to those with 5 years of service? Can we rely on continuing to get money from HR for this event? We need to see how many pins we have left, and how many people we expect to be being awarded this year. Michele is checking.

Next meeting is October 9th in the Burgess room – BAL 9024.