**AUA Board Meeting Minutes**  
**February 12, 2018**  
**LC 1311**

**Attendance:** Tania Alvarez, Kathryn Boone, Bev Forbes, Morel Fry, Dan Hennelly, Meg Jones, Susan Kenter, Trey Mayo, Michele Mitchell, Catherine Moss, Jenna Rowlands, Tancy Vandecar Burdin.

Meeting was convened at 11:04AM by Michele. We tackled some trivia and were pretty successful.

The minutes from the meetings in December and January were reviewed. There were a couple of corrections, and they were approved as amended.

Arminda was not able to attend, but Michele shared that we still have over $1000 between the two accounts.

**New Business/Updates:**

Michele thanked everyone for taking care of business while she was away.

The meeting with President Broderick is scheduled for Friday February 23rd. Tancy, Tania and Michele will attend. If you have any questions you would like asked, please email them to Michele by February 18th.

Breakfast speaker – Michele as reached out to Coach Nikki but has not yet heard back. We discussed some back ups and again, Cathy Lewis’ name came up.

Jarin was not in attendance to provide a VGEA update.

Morel is retiring February 28th. There was a discussion about whether a newly retired person could stay on the Board for the remainder of the year. While it is likely that a person in this position cannot be a voting member, the Board had no issues with people attending the meetings. We discussed that the last time the By-Laws were amended was in 2010, before Emeritus Faculty status existed for AP faculty, and that it might be time to look them over again and make any needed updates.

It is Salary Equity Review time of year again. Tancy and Morel usually do this. Susan and Michele expressed interest in getting involved. It usually needs to be done around spring break.

**Old Business:**

Programs: Dan was out sick but we discussed the basketball game coming up this weekend. If you’re interested, please let Michele or Dan know. It is a pink-out game – dress accordingly.
VP Panel – we have heard from everyone except Elizabeth, who is busy right now. A few people are sending substitutes for the make-up date. It’s March 7\textsuperscript{th} 12-1:30PM in North Café.

Women’s Caucus - Next event is Wednesday 2/28. The new Center for Faculty Development person, Annette, said that they are focusing on Teaching and Research faculty right now, but some AP faculty who also teach adjunct might find some things useful. They hope to be able to focus a little more on AP faculty in the future. The Conversation with the President is March 28\textsuperscript{th} in the Burgess room. We have the joint program with Women’s Caucus on Friday March 16. The subcommittee is meeting next week to discuss that event which will focus on writing your self-evaluation.

Awards Submissions - Last time someone checked, there were no submissions completed. We should have enough past winners around to make up the committees. Michele will sit out from being on the MP committee. There will be one more announcement this week, then a reminder. The due date is March 5\textsuperscript{th}.

Trey and Tisha developed a new timeline for awards and distributed a handout. Call for nominations would go out in the Fall of 2018. This idea was approved. Specific dates and details will be ironed out in the future. This shift will be announced at the Awards Breakfast. We also discussed that we may need a conversation about how we can encourage more interest in the awards and generate more nominations. Moving the process online has definitely helped, but there may be more we should do.

Work Life Balance/QUL – Meeting this week. There has been a gap between meetings. We possibly will be reviewing the report on AP/Classified and looking at the survey for Adjuncts and T/R faculty.

CBFA and Webb Council Updates – Alice was not able to attend the meeting so no updates at this time.

HLEA – They are trying to confirm for Feb 28 Bridging Faculty and Student – Puente. Annual event. There will be a small reception. For Admitted Students Day there will be a dessert reception between 1 and 3pm in the Executive Dining room in Webb.

The Ad-Doc Recognition Committee met. Cat, Trey, Tisha, Dan C. and Tania. They recommend that, for the Breakfast:

- Honorees do not pay.
- AUA members pay $5 for the breakfast.
- Non-members pay $10 for the breakfast.
- Or $20 to join/renew.

We have enough pins for this year, so the group recommended we leave current processes in place for this year. Moving forward, however:

- RSVP to attend = pin and certificate
• RSVP but not attending = certificate, and pin if any left over
• No RSVP = certificate, and pin, if any still available after being sent to those who RSVP’d but couldn’t attend

Tancy, Tania and Michele will need to meet with HR – what do they want us to do moving forward? What are they willing/able to provide us with for support? What do we want to be able to do moving forward? This will also give us an opportunity to look at the various recognition programs. Classified staff get a catalog from which to choose. Some of the choices are “ok.”

To summarize, this year, the breakfast plan will stay the same. Moving forward, we need to discuss as a group, then meet with HR, and maybe discuss with the President. We need to look overall at what we want to do. Pins? Something else? Nothing for the 5 year people (outside of a certificate)? We should ask September what peer institutions do.

Other:

Morel’s retirement part will be Friday Feb 23rd from 2-4pm on the 3rd floor open area of the library. Details and announcement will be coming soon.

Meeting adjourned at 11:56AM.

Next meeting is Monday March 12 at 11AM in LC 1311.