AUA Board Meeting Minutes  
December 11, 2017  
Burgess Room, 9th Floor BAL

**Attendance:** Tania Alvarez, Dan Campbell, Daniela Cigularova, Morel Fry, Dan Hennelly, Arminda Israel, Meg Jones, Susan Kenter, Amy Matzke-Fawcett, Trey Mayo, Michele Mitchell, Tisha Paredes, Tancy Vandecar Burdin.

Meeting was convened at 11:05AM. Michele quizzed us with some Holiday-related trivia, and we failed miserably.

The minutes from the previous meeting were reviewed, and approved.

**Treasurer's Report**  
We had no income and no expenses this month.

**Hold overs from the last meeting:**

**VGEA Report:** We will wait for an update from Jarin.  
**Swag:** We need to purchase something. We discussed some options. Susan, Meg, and Arminda will continue to explore.

**Committee Reports**

**Programs:** We have 8 RSVPs, with only one being from a non-Board member, for the Holiday Gathering. We discussed and decided to postpone until Jan 12, Friday from 12-2pm in LC 1311.

Meeting with Elizabeth Kersey is next Tuesday the 19th. Dan has drafted the email to go out, and confirmed with her on content. 2pm LC 1311.

Arminda was asked a question about our membership year, and we had a discussion about the start and end dates that dues are effective. It’s not explicitly stated anywhere, so we proposed making an addition to the By-Laws and officially making the membership year match the leadership transition date of July 1. So, the proposed addition to the By-Laws of making a membership year July 1 to June 30 needs to go to a vote of the membership. This could most easily happen at the next Awards Breakfast. We will send an email in advance telling people that we will vote on this clarification at the Breakfast.

January 4th at 12-1:30PM is the VP Panel. Amy and Dan are working on the invitation. It should go out on Thursday. It will be in the Announcements also for a couple of days. There will be a reminder on Tuesday 1/2 when we return. It’s in North Cafe.
We had a discussion about possible speakers for the Breakfast. Michele will check to see if the Women’s Basketball Coach, Nikki McCray-Penson, would be interested. Some alternatives would be Karen Sanzo, Wood Selig, Dawn Provost (President of the Alumni Association), or Cathy Lewis.

The program in February will be attending a Women’s basketball game on February 17th 2pm. This is the Hoops for the Cure game. Club level tickets are $15 each; Bowl level are $5. We lean toward the less expensive option. The minimum to buy for this rate is 15.

March 16th is the event with Women’s Caucus from 1:30 to 4pm. The Awards Breakfast is in April. We are considering an outside event in May or June; maybe biking with OAP on the Elizabeth River Trail.

**Work/Life Balance (QUL):** They are still analyzing data from the AP/Classified survey and developing the instrument for T/R faculty and adjuncts. There will be a Spring Town Hall event to discuss the results. Perhaps we could consider a collaborative event with this group in the Spring?

**Webb Council:** No report from Alice.

**Women’s Caucus:** Next event is January 31 – Newberry Art Museum, 12-1pm. Then on February 28th is the Conversation with the President.

**HLEA:** No report

**CBFA:** No report

**Old Business:**
The REACH event fell apart a little, but they would like for us to come back in the Spring. 6-7 people signed up, but only Tania and Katherine participated.

Reminder about the Recognition sub-committee to discuss awards and recognitions.

**New Business:**

Dan H. mentioned with the Payroll office could be greatly impacted if the tax overhaul goes through as currently written. There are a number of things, including pretax deductions, that could change.

Next meeting is January 8th at 11AM in LC 1311

Meeting was adjourned at 12:01PM.