AUA Board Meeting Minutes  
August 14, 2017  
Learning Commons 1311  

Attendance: Tania Alvarez, Kathryn Boone, Dan Campbell, Jarin Cornish, Morel Fry, Dan Hennelly, Arminda Israel, Susan Kenter, Trey Mayo, Michele Mitchell, Tisha Paredes, Tancy Vandecar Burdin.

Meeting was convened at 11:05PM. Michele quizzed us on some tv (Seinfeld) trivia as an ice-breaker. Dan Campbell was most knowledgeable, but many of the rest of us proved to be good guessers.

The minutes from our last meeting (May) will be distributed for review along with August minutes at the September meeting.

Treasurer’s Report

Arminda provided reports for the past two months that show no significant change in our accounts. We appear to be in decent shape starting this year.

Committee Reports

Programs: The Mitchum basketball facility tour was very successful. Over 20 people attended. It’s a fantastic building. Overall, the tours are very popular, but there is not much coming on line for next year. We will be waiting for the new arts building/museum which is scheduled for Fall of 2018. The Challenge course event was also successful. We had a small number of attendees, but the course is very adaptable to a lot of groups. It can be physical challenges, or more problem solving.

Work/Life Balance (QUL): We got a couple of new memberships from our table at the ice cream social event; it’s a good and popular events. Alice, Trey and Kathryn met to talk about doing one formal QUL program a year for AUA – maybe a “how to do” something type program to help administrators. They discussed: helping people become more emotionally invested, how you can improve in your job, opportunities for job shadowing (for advancement), how to write a good self-evaluation, how to address your needs vs. your wants, job schedules and operations, transparency in position descriptions and recruitment, ideas for balancing family with work, cross training, knowing you allies and finding a mentor, and the AP Faculty Guide Book and how to apply it to your job. We will talk about these ideas at our September meeting in more depth. We were reminded to complete the QUL survey that was sent to all AP and Classified staff.

Webb Council: No report
**Women’s Caucus:** They had their retreat with some new members attending which brought in some new ideas. They have many events planned for the upcoming year. Wie Yusef is President.

**HLEA:** They will be having a meeting in the Fall, and they usually have a reception during Parent’s weekend.

**CBFA:** No report

**Old Business:**

The new faculty orientation is on August 18th. AA is printing some brochures for the packets. We will have a table there. The brochure still needs a couple of edits - some liaisons are missing. Perhaps we could print out a half sheet with basic info and a membership form for the table next week? Gwen Lee Thomas is interim in IED. New appointees for the President’s task force on Inclusive Excellence should be coming with that position filled.

**New Business:**

2017-18 Programming – the existing committee along with some new interested people met in July. Ana had an idea of a field trip to Langley. This would work well with their 100 year anniversary, but there are security issues. The idea is tabled for right now. Another option might be the Applied Research Center which doesn’t require security clearance. Another option is Jefferson Lab. One of these might make a good “replacement” for a campus building tour this year.

Other events planned/scheduled:
- September 14 – Welcome Back at Borjo – 5:30PM – Dan coordinating
- October – in flux
- November – Etta Henry from the Procurement office is taking the lead on some sort of service project – a Give Thanks (Thanksgiving) tie in. People can use their Community Service leave and she is working on ways to involve DL sites and others not local.
- December – looking at a basketball related activity. Maybe a women’s game. It would be a family event where people could buy multiple tickets.
- February – Possible idea – engaging with legislators. We could coordinate with Elizabeth Kersey and maybe take a van/bus to Richmond. There’s value in us being aware of bills that are relevant to higher education, or learning how to best reach out to our elected officials.
- March – program with the Women’s Caucus, probably. Usually tied to the Promotion and Tenure reception. Maybe something with QUL.
- May/June – leaving open for something outdoors, if possible. Maybe sailing again. Or with OAP (Mike Willett?).
Next meeting is 9/11 – Michele will be extending an invitation to those people who expressed interest in committees to attend that Board meeting.

Jarin reported that there will be no increase in the cost of parking passes this year. However, meters have increased to $1.25/hr. The Whoosh app allows you to manage your spot in University lots. Enforcement of all parking regulations still occurs between 7AM and 10PM Monday through Friday.

Jarin plans to attend the annual meeting of the Virginia Government Employees Association on 9/16. The gubernatorial candidates are scheduled to attend with McAuliffe. Jarin encouraged everyone to pay attention to issues that affect state employees and to review candidates’ policies on such issues.

The AUA website has been migrated to the new, updated format. Please check it out.

Being out of time, a few items on the agenda were carried forward to the September agenda.

The meeting was adjourned at 12:00PM

Next meeting is 9/11 in room 1311 of the Learning Commons.