OLD DOMINION UNIVERSITY
University Policies and Procedures

3220 - SMOKING POLICY

Statement: The intent of this policy is to create as nearly a smoke-free public environment as is possible. To this end, the following general policies are established:

(1) Smoking is prohibited in all university facilities.

(2) Smoking is prohibited within 20 feet of the entrance to any university facility.

(3) Preferential consideration will be given to nonsmokers whenever it is determined they are being exposed involuntarily to smoke, whether directly or indirectly.

To enhance the implementation of these general policies, the following guidelines are established:

A. Smoking is prohibited in all indoor and enclosed courtyard locations.

B. Smoking is prohibited in all outdoor athletic facilities that are defined by a fence or wall and within 20 feet of fence or wall entrances.

C. Smoking is prohibited in all university provided vehicles.

D. Smoking is prohibited in any area in which a fire or safety hazard exists.

E. All smoking materials (cigarette butts, matches, etc.) must be disposed of properly in a designated ash urn and not in a waste receptacle or thrown on the ground.

Implementation of this policy is the responsibility of administrative officers or their designees who have jurisdiction over the relevant facilities or areas. Implementation will include the following:

A. Informing all people within the jurisdiction of the policy on smoking and non-smoking;

B. Where appropriate, approving and designating smoking and non-smoking areas within their jurisdiction; and

C. Assuring that smoking and non-smoking areas are appropriately marked.

Enforcement of the smoking policy depends on respect for the rights of and cooperation among all members of the university community. Complaints based on this policy and disputes arising from its implementation should be referred to the immediate supervisor of the relevant unit for resolution. Failing resolution at that level, the supervisor should refer the matter to the appropriate department or unit head, with final appeal to the Vice President for Administration and Finance

This policy does not supersede more restrictive policies which may be derived from and in compliance with federal, state or local laws, ordinances, and regulations.

Responsibility: Vice President for Administration and Finance

Authorization: Roseann Runte, President

Date: December 1, 1988; Revised April 26, 1993; Revised December 1, 2001; Revised August 1, 2007