The Emily & Christine Maria Emergency Grant Fund (CMEG) was established to assist in the retention and success of Old Dominion University students. Funding is available for financial support due to unforeseen emergencies. Students who have previously received this award during any time of their enrollment at ODU are ineligible for additional funding.

OVERVIEW
Requests for assistance are considered on the basis of what is recognized as a documented unforeseen emergency. Unforeseen emergencies could include, but are not limited to:

<table>
<thead>
<tr>
<th>REASON</th>
<th>EXAMPLES</th>
<th>SUGGESTED SUPPORTING DOCUMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Hardship</td>
<td>Permanent layoff of a parent or loss of job</td>
<td>Employment letters; bank statements; tax records;</td>
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<td></td>
<td>Accident</td>
<td>notification of intent to shut-off utilities; etc.</td>
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<tr>
<td></td>
<td>Family Bankruptcy</td>
<td>Bank statements; proof of bankruptcy; etc.</td>
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<td></td>
<td>Death of a parent</td>
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<tr>
<td>Medical</td>
<td>Major medical (life-changing)</td>
<td>Medical Bills; Doctor’s Letters; etc.</td>
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</tbody>
</table>

The CMEG funds are administered by the Office of Student Outreach & Support.

ELIGIBILITY CRITERIA
- Student is limited to one grant during enrollment at ODU.
- Undergraduate (min 2.0 cumulative GPA) or graduate student (minimum 3.0 cumulative GPA) in good academic standing
- Registered current and/or future term(s) in a degree seeking program.
- Able to provide sufficient documentation to support financial hardship due to unforeseen emergency.

PROCESS
- Student must submit a completed application outlining the specific unforeseen emergency with supporting documentation.
- Financial and academic records will be reviewed.
- The student may be requested to participate in an interview when deemed necessary by the CMEG Review Committee.
- All communications will be sent to the student’s ODU email account. All decisions are final.
- Grant funds will not be awarded directly to the student. Grant funds will be disbursed to agencies or individuals for which funds were requested. If approved, disbursement of funds may take up to 4 weeks after approval.
- Incomplete applications will be returned to the applicant without review.

GENERAL INFORMATION
- NOTE: Receiving funds may affect financial aid award.
- ODU reserves the right to request repayment of any funds disbursed or pursue legal action in recovery of funds from the student if it is discovered that the student provided false information.

Return completed form to: Old Dominion University, Office of Student Outreach & Support (S.O.S.) located in the Dean of Students Office, 2008 Webb Center, Norfolk, VA 23529-0058; FAX 757-683-5715; email:oducares@odu.edu
Emily & Christine Maria Emergency Grant Application

Last Name:____________________________________  First Name:______________________________  UIN:__________________________

Major __________________________________________________________________________________ GPA (cumulative) ________________

Amount Requested: $________________________

Current Street Address: _______________________________________________________________________________________________________

City: __________________________________________  State: ____________________  Zip Code: ________________________

Phone:________________________     ODU Student Email:________________________________________ _________________________________

Please provide complete answers to the questions below. (Attach additional sheet if needed)

1. Explain in detail your unforeseen emergency.

2. Explain in detail what has changed in your financial situation and its relationship to your studies. Provide supporting documentation to support your financial hardship.

3. If you are awarded this grant, how will you finance your future enrollment?
4. If you have recently requested financial assistance, please include list of organizations/resources from which you have received funding. Submit supporting documentation.

5. If awarded this grant, please attach an itemized list of the agencies/companies and the amount to be disbursed to each.