Getting Started

1. To activate your MIDAS account open a web browser and enter: midas.odu.edu

   Click on “Need an Account?” below the “Log In” button.

2. You will then be brought to the “MIDAS Account Creation Page.” Once all fields have been completed, click “Submit.”

Note: Your University ID Number (UIN) is sent to you when you are admitted to Old Dominion University. If you need your UIN please email register@odu.edu with your full name and date of birth or call (757) 683-4425. Please note that you will be asked to provide information to prove your identity.
3. You will now be given information regarding the MIDAS account creation process. Click “Next” to proceed.

Acceptable Usage Policy

4. Read the entire Acceptable Usage Policy (AUP). After reading the AUP select the “Accept” radio button and click “Next”.

Security Training

5. You are required to take one or more training courses during account setup. The number of courses depends on your role within the university (faculty, staff or student). Please read the security training information carefully as it details ODU’s policies and information about computing on campus. Click the “Next” button to advance to the next page during the security training. On the last page, click the “Accept” button to continue.
Security Profile

6. The Security Profile is necessary to protect your privacy and the security of the network if you should forget your password. The setup consists of 2 steps.

- Choose at least one option from Step 1. You can see other options by clicking “Show Other Methods.”

Emailed Token: You can choose to have your token emailed to any non-ODU email address. This sends a one time character sequence to that address that will aid in recovering your account.

User Defined PIN: This is a 6-digit number that you can set if you do not have a non-ODU email address. It is used as an additional element to verify your identity in the event that you forget your password.

- Choose at least one option from Step 2. You can see other options by clicking “Show Other Methods.” Once you are finished click “Submit.”

Note: You must select at least one option from each step as part of your Password Reset Options; however, you may select more than one method(s) for each step if desired.

Identity Verification Method: Questions and Answers Profile
Select two of the pre-defined questions and answer them. Make sure you select questions you can answer in an unique fashion and enter answers you will be able to recollect even months after the initial setup date. Click “Next” when you’re finished.
Identity Verification Method: 
Color Grid Pattern Profile
The Color Grid Pattern allows you to generate a visual security profile. Follow the instructions on the page and click “Submit” when you’re done.

Identity Verification Method:
Friend Assistance Profile
The Friend Assistance option allows you to request that an ODU friend confirms your identity for a reset. Follow the instructions on the page, and click “Submit” when done.

Password
7. The final step in your account setup is to set your MIDAS password. The password must follow certain rules to be a valid MIDAS password. These rules ensure the security of your password and are listed on the right-hand side of your screen. You will see green check marks that indicate that your password is in compliance. Once the requirements have been met, click the “Next” button.

Your account is now set up. On the right side of the page you will see your new MIDAS ID. To log out of MIDAS, click on “Logout” on the top menu of the screen.