Type: New Feature

Title: Delegated Grading

Description/Definition:

Instructors can also delegate grading to one or more users with grading privileges to promote reliability and remove bias. For large classes, they can divide up the grading tasks among teaching assistants and other graders. Roles with default grading privileges include instructor, teaching assistant, and grader. After all delegated graders provide grades and feedback, one or more instructors review the grading to determine a final grade or reconcile it. Instructors can combine delegated and anonymous grading.

Purpose/Use:

Delegated grading allows you to assign specific users in your course to grade particular set of users assignment submissions. The students are provided with provisional grades, and the delegated graders follow the same grading steps that you do, however the group of assignments they are able to view are based on the options that you choose.

Highlights/Features:

Related Topics:

Anonymous and Delegated Grading
Delegated Grading
Submitting Assignments
https://www.youtube.com/watch?v=x0h9Py2kH3I

How-To:

On the Create Assignment page after entering assignment information, expand Grading Options you can view a list of potential graders. Use the show drop down list to filter the list.
1. Select **Enable Delegate Grading**

2. Use the drop-down list next to each grader’s name to assign submissions to grade:
   a. **All Submissions**
   b. **Random Set**: Grade a random set of the selected number of students. If multiple graders are assigned to grade a random set, students are distributed evenly before any student is included in multiple random sets.
   c. **Groups**: Grade all students who are part of the selected course groups.
   d. **None**

3. All instructors in a course can see what other graders assigned. If you want other roles to also view scores, feedback, and notes added by others, select the check box in the **View Settings** column.

4. In the **Reconcile Grades** column, view who can determine the final grade and feedback for each student. All instructors can reconcile grades.

To help with accuracy and consistency of grading, have all delegated graders use a rubric when providing grades. A rubric is an assessment tool listing evaluation criteria for an assignment.

Notifications - You only see the specific assignments delegated to you, not assignments delegated to others. Grade Center grid, the needs grading icon appears in the cells for the grader assigned to the delegated assignment submissions.
**Access Submissions**
You can access assignment submissions that you are assigned to grade in the Grade Center and on the Needs Grading page as you would any other graded assignment. Each instructor has the ability to view what other graders provided for scores, feedback, and notes. Other graders do not see this information unless enabled.

![Assignment Details](image)

After you provide a grade, the Needs Reconciliation icon appears in the Grade Center cell. No score appears until the instructor role reconciles the grade.

**Notifications for Grades to Reconcile**
After delegated graders begin providing grades, instructors receive notifications that grades needs reconciling. These notifications appear in the following areas:

- Needs Grading page
  - Needs Reconciliation appears on the action bar.
- My Blackboard on the Updates page
- Grade Center grid
  - The Needs Reconciliation icon appears in the cells.
- Notification modules
- Individual email notifications, if enabled
- SMS, voice, and daily-digest email notifications, if enabled
Reconcile Grades
The instructor role reviews all grades and feedback made by graders, and determines the final grades. Regardless of how many student attempts an instructor role is assigned or even if none are assigned, all instructors can reconcile grades.

The Reconcile Grades page is accessible from several locations, including the Needs Grading page and the Full Grade Center.

Access Reconcile Grades Page

The instructor role selects Reconcile Grades from the grade column's contextual menu. Other grader roles who have graded attempts see the Needs Reconciliation icon in the Grade Center, but do not have access to the Reconcile Grades page.
Reconcile Grades Page

On the Reconcile Grades page, the instructor role can view all the grades that all graders assigned and see who has grading to perform. For large classes, filter the list by status and grader. Scores that appear with a comment icon have feedback. On this page, you accept the grades set by another -OR- review grades assigned by multiple graders and set the final grades.

1. Show Grader Progress: Click to view the progress of all graders, what the grader assigned for the average grade for the assignment, and the number of attempts.
2. Show Detail View: Click the icon to view existing grades, feedback, and view a rubric if one has been associated. From this view, you can hide all the graders' feedback, add new feedback, and determine the final grade.
3. Add Grader: Click the icon to open a pop-up window to add one or more graders for this student.
4. Determine Final Grade: Use the drop-down lists to assign a final grade for each student. Or, use the Final Grade drop-down list in the column header to reconcile grades in bulk for highest, lowest, or average of the graders' scores.

Reconciled Grades Appear

After you reconcile grades, the Needs Reconciliation icons are replaced with the scores you assigned. You can view the scores and feedback each grader assigned on the student's Grade Details page in the Grade History tab. Students see their reconciled scores and feedback in My Grades. They can also click the name of the assignment to view the feedback from all graders on the Review Submission History page.

When reconciling grades, instructors have the option to not show delegated graders' feedback to students and provide their own.

Delegated Grading and Content Exchange

When you copy a course without enrollments into a new course, the delegated setting is brought over as enabled for all existing delegated grading assignments. The instructor copying the course is set to grade all submissions and reconcile grades.

When you copy or import a course without enrollments into an existing course, the delegated setting is brought over as enabled for all existing delegated grading assignments. All current users who can reconcile are also set to grade all submissions.