

February 6, 2014

TO: Provost's Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, February 11, 2014

The Provost's Council will meet on Tuesday, February 11 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the January 28 minutes (see attachment, p. 1-2)
2. BookNow+
Bob Fenning and Todd Johnson
3. MARI Proposal – 9:00 a.m. (see attachment, p. 3; direct link to proposal is http://www.ccslri.ccpo.odu.edu/activities/mari/MARI_proposal_v0.16.pdf)
Hans-Peter Plag
4. DFWI Rates
5. Summer School Update
Jeanie Kline
6. Announcements
 - A. Office of Research Spring 2014 Workshops (see attachment, p. 4-7)
 - B. Provost' Council Mid-Year Retreat – Tuesday, February 25, 8:00 a.m.-
2:00 p.m. in the President's Dining Room

PROVOST'S COUNCIL
February 11, 2014
Minutes

The Provost's Council met on Tuesday, February 11 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Carol Simpson (Chair), Darryl Atkinson, Jane Bray, Chandra de Silva, Shirshak Dhali, Jim Duffy, Bob Fenning, Heather Huling, Todd Johnson, Mike Joseph, Jeanie Kline, Brenda Lewis, Shelley Mishoe, Ravi Mukkamala, Ginny O'Herron, Renee Olander, Hans-Peter Plag, Brent Smith, Charles Wilson, and Gil Yochum. The following agenda items were discussed.

1. The January 28 minutes were approved.
2. BookNow+

Bob Fenning, Todd Johnson and Brent Smith from Follett presented information on Follett's booknow+, which is a suite of technology solutions that transforms the course materials discovery and adoption process for faculty, and helps students obtain, organize and instantly access their required and recommended course materials. The tool uses the existing campus information system. Booknow+ makes it easy for faculty to find and adopt course materials, and it supports student success by enhancing access to digital course materials.

They also presented information on Follett's includedED program, an initiative that delivers all required course materials, both print and digital, to students as part of their tuition or fees. Use of the program would enable students to receive course materials on the first day of class, lower the cost of course materials, and help ensure student success and retention.

Carol Simpson encouraged the Deans to schedule presentations on booknow+ and includedED in their colleges. Mr. Atkinson will provide training for faculty on these tools and will meet with selected departments to begin implementation.

3. MARI Proposal

Hans-Peter Plag discussed the proposal for the establishment of a Mitigation and Adaptation Research Institute (MARI) at ODU. This institute will engage in research that produces the practice-relevant knowledge needed to address the challenge of climate change and sea-level rise for the coastal zone. In doing so, MARI will respond to the knowledge needs of a wide range of community stakeholders, including government, military, private sector, and private citizens. The institute's goal is to facilitate, initiate, and carry out integrated projects that include participation from all academic disciplines, in cooperation with those who can put this knowledge into practice. Research

will be conducted in two main fields: mitigating the impacts of climate change and sea-level rise and adaptation to changing environmental, social and economic conditions.

4. DFWI Rates

Carol Simpson expressed concern about high DFWI rates in some courses and stated that DFWI rates above 30% are not acceptable. She emphasized the University's role in helping students attain a certain level of competence and the importance of effective teaching. She asked the Deans to review carefully the courses and instructors with rates above 30% and determine steps to be taken to reduce the rates.

5. Summer School Update

Jeanie Kline provided an update on summer school. She reported that registration currently stands at two-thirds the number of registrations for last summer, and she hopes to meet or exceed last year's numbers. Marketing efforts for summer school enrollment will continue.

Dr. Kline distributed information on the development planning for online general education courses in the summer. Several courses have been developed and are offered online while others are in development. She stressed the need for the development of courses in the mathematics and nature of science general education areas. Carol Simpson emphasized the importance of online general education offerings, particularly in mathematics courses.

6. Announcements

- A. Information on the Office of Research Spring 2014 Workshops was included with the agenda.
- B. The Provost's Council Mid-Year Retreat will be held on Tuesday, February 25 from 8:00 a.m.-2:00 p.m. in the President's Dining Room. The main focus will be on graduate enrollment.