

August 10, 2012

TO: Provost's Council

FROM: Judith M. Bowman
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SUBJ: Provost's Council Agenda for Tuesday, August 14, 2012

The Provost's Council will meet on Tuesday, August 14 from 8:30-10:00 a.m. in the Board Room in Koch Hall.

1. Approval of the July 24 minutes (see attachment, p. 1-2)
2. Proposed Revisions to the Policy on Evaluation of Faculty (review additional changes from July 24 meeting) (see attachment, p. 3-10)
3. Proposed Revisions to the Policy on Evaluation of Teaching (review additional changes from July 24 meeting) (see attachment, p. 11-14)
4. Proposed New Policy on Evaluation of Scholarly Activity and Research (see attachment, p. 15-17)
5. Proposed New Policy on Evaluation of Service (see attachment, p. 18-20)
6. Follow Up From the Provost's Council Retreat
Chandra de Silva
7. Announcements

PROVOST'S COUNCIL
August 14, 2012
Minutes

The Provost's Council met on Tuesday, August 14 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Carol Simpson (Chair), Debbie Bauman, Oktay Baysal, Andy Casiello, Chandra de Silva, Sharon Judge, Ginny O'Herron, Renee Olander, Chris Platsoucas, Charles Wilson, and Gil Yochum. The following agenda items were discussed.

1. The July 24 minutes were approved.
2. Proposed Revisions to the Policy on Evaluation of Faculty

Council members reviewed and approved the proposed revisions to the policy on Evaluation of Faculty, including the additional changes from the last meeting. The proposed policy revisions will be sent to the Faculty Senate for information and to President Broderick and the Board of Visitors for final approval.

3. Proposed Revisions to the Policy on Evaluation of Teaching

Council members reviewed the additional change from the last meeting, which is to define that advising to be evaluated as part of teaching consists of undergraduate research and theses, master's theses and doctoral dissertations. The deans suggested two additional revisions to the policy: (1) to change advisement as it appears throughout the policy to research advisement and (2) to require student opinion surveys for every course, each semester for all faculty. The Council's recommendation will be forwarded to the Faculty Senate for additional review.

4. Proposed New Policy on Evaluation of Scholarly Activity and Research

Council members discussed the new policy on Evaluation of Scholarly Activity and Research. One area of discussion was whether editorship of journals should be included in evaluation of scholarly activity and research or evaluation of service or both. Chandra de Silva distributed information about how other institutions treat editorship of journals. Council members approved the new policy with the following additional revisions.

- Update section A.2. so it is consistent with the change made in the policy on Evaluation of Faculty
- Update the paragraph on grants and contracts (A.4.c.) to include the effectiveness with which faculty members contribute to the funding for graduate assistants and post-doctoral fellows and purchased released funds obtained by faculty.
- Add the statement that editorship of prestigious journals may be considered scholarly activity in certain disciplines to section A.4.j.

(Journal editorship is also included in the policy on Evaluation of Service.)

The Council's recommendation for changes to the proposed policy will be forwarded to the Faculty Senate for additional review.

5. Proposed New Policy on Evaluation of Service

Council members discussed the new policy on Evaluation of Service and recommended revisions to the section on advisement. The Council's recommendation for changes to the proposed policy will be forwarded to the Faculty Senate for additional review.

6. Follow Up From the Provost's Council Retreat

Chandra de Silva followed up on several items from the Provost's Council retreat:

- Marty Sharpe has been asked to send the detailed raw data on retention and program completion statistics to the deans.
- Dr. de Silva is working with Dan Genard from the Office of Development to obtain placement data for the programs that will undergo external reviews in 2012-13.
- Dr. de Silva is working with Worth Pickering on data sets for the self-study.

Additional follow up from the retreat will be discussed at the next meeting.

7. Announcements

- A. Chandra de Silva asked the deans to inform department chairs that the University will be participating in the COACHE survey again this year and to encourage tenure-track faculty to participate.