

March 9, 2012

TO: Provost's Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, March 13, 2012

The Provost's Council will meet on Tuesday, March 13 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the February 28 minutes (see attachment, p. 1-3)
2. SACS On-Site Visit – April 15-20, 2012
Marty Sharpe
3. Discussion of Criteria for University Professors (see attachment, p. 4-5)
4. Faculty Senate Issue 2011/12-15, Proposal for a New Minor in Chinese Studies (see attachment, p. 6-10)
5. Award for College Nominees for Doctoral Mentoring Award
6. Announcements
 - A. Name Change for Writing Tutorial Services to the Writing Center
 - B. Friends of the Libraries 18th Annual Author Dinner with David Poyer (see attachment, p. 11-12)

PROVOST'S COUNCIL
March 13, 2012
Minutes

The Provost's Council met on Tuesday, March 13 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items were discussed.

1. The February 28 minutes were approved.
2. SACS On-Site Visit – April 15-20, 2012

Marty Sharpe distributed the tentative schedule for the SACSCOC On-Site Committee's visit on April 15-19, the list of Committee members, and the standards that will be reviewed on-site. She will send Council members instructions on how to access the SACSCOC Compliance Certification (self-study), the Off-Site Committee Report, and the University's Focused Report (first response). She asked the deans to have someone available on April 17 and 18 to greet and direct Committee members who may want to review faculty records. She also asked the deans to let her know if they have students who would be willing to escort the SACS visitors while they are on campus.

3. Discussion of Criteria for University Professors

Council members discussed the criteria for University professors and made the following suggestions.

- Faculty who teach graduate courses should also be eligible for the designation of University professor.
- The number and level of courses taught per year should be reviewed.
- The title of University Professor should be changed to be more reflective of the designation. University Distinguished Teacher was suggested.
- All full-time faculty should be eligible for the designation, not just tenured faculty.
- A separate award should be created for adjunct faculty.

Chandra de Silva asked the deans to obtain feedback from their chairs on the suggested changes. He will prepare a document with the proposed revisions for discussion at the next meeting.

4. Faculty Senate Issue 2011/12-15, Proposal for a New Minor in Chinese Studies

Council members discussed and endorsed the proposal for a new minor in Chinese Studies. The Council's recommendation will be forwarded to President Broderick.

5. Award for College Nominees for Doctoral Mentoring Award

Brenda Lewis reminded the deans that the doctoral mentoring award has changed so that there will be one University award winner. Each college is expected to have a winner at the college level. The Graduate Administrators Council has recommended that the college winners receive compensation in the amount of \$500. The deans agreed to fund the award in their college.

6. Report by the Association of College Trustees and Alumni

Carol Simpson briefed Council members on the general education assessment report from the Association of College Trustees and Alumni. She asked Charles Wilson to prepare information on why we do not require all students to take American History as a general education requirement, in preparation for the Board of Visitors meeting on April 4.

7. Announcements

- A. Carol Simpson announced that Writing Tutorial Services has changed its name to the Writing Center. The center is located in the Learning Commons.
- B. Information on the Friends of the Libraries 18th Annual Author Dinner with David Poyer was included with the agenda.
- C. Carol Simpson asked the deans to be informed about upcoming speakers at the University in order to avoid conflicts between college and University events.
- D. Jim Duffy announced the faculty workload data will be integrated with the FAS process, and the workload process will be conducted online. The integration should be completed by March 20. Deans will receive instructions on the new process.
- E. Gwen Lee-Thomas announced that the Academic Affairs Services Survey will be sent by March 16.