

January 20, 2012

TO: Provost's Council

FROM: Judith M. Bowman  
Assistant Vice President for Undergraduate Students

SUBJ: Provost's Council Agenda for Tuesday, January 24, 2012

The Provost's Council will meet on Tuesday, January 24 at 8:30 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed. Additional items may be added next week prior to the meeting.

1. Approval of the December 20 meeting (see attachment, p. 1-3)
2. Faculty Senate Issue 2010/11-25, Writing Portfolio Project (see attachment, p. 4-12)
3. Announcements

PROVOST'S COUNCIL  
January 24, 2012  
Minutes

The Provost's Council met on Tuesday, January 24 from 8:30-9:00 a.m. in the Board Room in Koch Hall. Those present were Chandra de Silva (Chair), Oktay Baysal, Andy Casiello, Paul Champagne, Jim Duffy, Brenda Lewis, Linda Irwin-DeVitis, Gwen Lee-Thomas, Terri Mathews, David Metzger, Ginny O'Herron, Renee Olander, Charles Wilson, and Gil Yochum. The following agenda items were discussed.

1. The December 20 minutes were approved.
2. Faculty Senate Issue 2010/11-25, Writing Portfolio Project

Council members discussed the recommendation from the Faculty Senate to replace the Exit Examination of Writing Proficiency with the requirement that students earn a grade of C or better in each required writing course in order to graduate. The required writing courses are English 110C, English 211C or 221C or 231C, and the writing intensive (W) course in the major. The new requirement would become effective with the 2012-13 Undergraduate Catalog.

Judy Bowman recommended that the proposal be amended by adding the following statement regarding implementation.

"Students following the degree requirements in Catalogs prior to 2012-13 may elect to meet the writing requirement through this option."

David Metzger suggested an additional revision to the section on the Writing Sample Placement Test (WSPT), which would require students with credit for English 110C to pass the WSPT before they can enroll in a Writing Intensive course. The current policy for these students prevents their registration for classes.

Council members approved the policy change and the revised language for the Catalog recommended by the Senate along with the two amendments. Paul Champagne stated that the amended proposal did not need to go back to the Senate for additional review. The resources requested in the Senate's recommendation will be handled separately.

The Council's recommendation will be forwarded to President Broderick.

3. Announcements
  - A. Gwen Lee-Thomas reminded Council members of the webinars on January 24 and 31 on recruiting and retaining diverse faculty. She asked the deans to encourage their faculty to attend.

- B. Chandra de Silva informed Council members that discussions have begun on how the Business Gateway and the Innovation Foundation can help faculty. This topic will be discussed at a future meeting.
- C. Brenda Lewis announced that the Graduate Student Organization is sponsoring an event on Thursday, January 26 and asked the deans to encourage students and faculty to attend.
- D. Worth Pickering noted that a group has begun working on electronic portfolios. He asked the deans to let him know if they have anyone to add to the group.
- E. Worth Pickering announced that a new product has been found to replace Inquisite. A request for the new product, Qualtrix, will be considered in the budget process.
- F. David Metzger announced the Undergraduate Research Symposium will be held on Saturday, February 11 in the Learning Commons.