

April 19, 2007

TO: Provost's Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, April 24, 2007

The Provost's Council will meet on Tuesday, April 24 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the April 10 minutes (see attachment, p. 1-3)
2. Introduction of Mike Philson, Executive Director of International Programs
3. Proposed Revision to Faculty Information Sheet
4. Guidelines on Faculty Teaching at Higher Education Centers (see attachment, p. 4)
5. Faculty Senate Issue 2006/7-5, Revisions to Procedures for Promotion and Tenure (see attachment, p. 5-13)
6. Faculty Workload Policy Recommendations – continuation of discussion from the last meeting (see attachment, p. 14-20)
7. Graduate Student Association (see attachment, p. 21-24)
8. Other Business

PROVOST'S COUNCIL

April 24, 2007

Minutes

The Provost's Council met on Tuesday, April 24 from 8:30-9:30 a.m. in the Board Room in Koch Hall. Those present were Tom Isenhour (Chair), Osman Akan, Andrew Balas, Nancy Cooley, Chandra de Silva, Bill Drewry, Bill Graves, Brenda Lewis, Connie Merriman, Ginny O'Herron, and Joe Rule. The following agenda items were discussed.

1. The April 10 minutes were approved.
2. Mike Philson, who recently joined Old Dominion as Executive Director of International Programs, was introduced to members of the Provost's Council.
3. Proposed Revision to Faculty Information Sheet

Chandra de Silva asked if the faculty information sheet should be revised to provide an opportunity for faculty to include citations or reviews of their work. He will review the information sheet for revisions and circulate any suggestions to the deans for their reaction.

4. Guidelines on Faculty Teaching at Higher Education Centers

Tom Isenhour discussed the revised document on Guidelines on Faculty Teaching at Higher Education Centers and asked if there were any other issues that needed to be addressed. He stressed that faculty members teaching at higher education centers belong to their academic departments, not the centers. No additional issues were raised. Thus, the guidelines are in effect for faculty teaching at higher education centers.

5. Faculty Senate Issue 2006/7-5, Revisions to Procedures for Promotion and Tenure

Council members approved the proposed wording added to address recusals. The Council's recommendation on all proposed revisions to the procedures for promotion and tenure will be forwarded to President Runte.

6. Faculty Workload Policy Recommendations

Nancy Cooley reported that the Faculty Senate rejected the recommendations from the Faculty Workload Committee for Distance Learning. Bill Drewry has asked a group of faculty to meet to continue discussion of the issues and to bring forward their recommendations in June. He noted that faculty are concerned that the basic safety net for faculty resources would be replaced by a policy to be developed by each department.

Chandra de Silva asked for more detail on the distribution of revenues under the proposed policy as well as how interdisciplinary programs will be supported. He also suggested that overall basic guidelines on faculty workload and college policies might be useful. Dr. Cooley indicated that a more detailed breakdown on proposed revenue numbers is available and expressed her willingness to meet with each college or other groups as needed. Regarding interdisciplinary programs, she noted that, because the proposed model is course-based, those who offered the courses would see the benefit. Council members agreed to discuss the workload recommendations again once the Senate's recommendations are received.

7. Graduate Student Organization

Brenda Lewis announced that a Graduate Student Organization has been established. The organization will be a collaborative effort between Academic Affairs and Student Affairs. The group's constitution was included with the agenda for informational purposes.

8. Other Business

A. Tom Isenhour addressed security issues. Old Dominion's top priority is the safety of students, faculty and staff. The University is investigating the best ways to communicate with everyone on campus when there is a security concern. He reminded Council members to contact Public Safety at 683-4000 as needed and encouraged them to communicate with the press through University Relations, specifically Jennifer Mullen.