



Office of Graduate Studies  
212 Koch Hall  
Norfolk, VA 23529  
Phone: 757-683-4885  
Fax: 757-683-3004

Exception to Time Limits Allowed  
to Complete Master's Degree  
M5

Name: \_\_\_\_\_  
(Print Name) (UIN)

The above student requests an extension of \_\_\_\_\_ semesters beyond the allowed time limits  
in order to complete their degree program in: \_\_\_\_\_.

**Please use the space below to explain the reason for the above request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Will any academic credits require Re-validation? If yes, list courses and date of Re-validation.**

\_\_\_\_\_  
\_\_\_\_\_

Approve  Disapprove

\_\_\_\_\_  
GPD – Print Name

\_\_\_\_\_  
GPD – Signature Date

\_\_\_\_\_  
College Dean – Print Name

\_\_\_\_\_  
College Dean – Signature Date