THE ROBERT L. STERN AWARD
FOR EXCELLENCE IN TEACHING (2017)

Students and faculty are cordially invited to nominate outstanding Arts & Letters faculty for the Robert L. Stern Award for Excellence in Teaching.

Nomination letters should be submitted to the nominee’s department chair, with a copy sent to the Dean’s Office by Monday, February 13, 2017. Supporting materials must be submitted to the Office of the Dean of Arts & Letters by Thursday, March 16, 2017.

The nominee shall submit the following materials to be considered for the award:

1. A letter of nomination from a current or former student, current faculty member, or department chair sent to the Dean’s Office by Monday, February 13, 2017.

2. A letter of support from the nominee’s department chair (unless the chair has written the nominating letter). If the nominee is the department chair, the letter of support should be from a colleague holding the rank of Associate or Full Professor.

3. A second letter of support, preferably from a former student or former or current colleague.

4. A personal statement, to include the nominee’s teaching accomplishments, goals, and philosophy (for example, innovations in the classroom, special projects, extraordinary student research, web pages, use of instructional technology, etc.) not to exceed three (3) double-spaced pages.

5. Curriculum vitae.

6. Student evaluations (quantitative and qualitative), for all courses taught for the previous three (3) academic years of full-time teaching

7. Course materials, including syllabi and handouts describing class projects or assignments if such descriptions are not included in the syllabi, exams, and grade distributions for all courses taught for the previous three (3) academic years of full-time teaching.

8. A teaching log listing all the courses taught for the previous three (3) academic years of full-time teaching and the enrollments in each.

All materials should be placed in a binder. Please do not submit loose materials.

It is the nominee’s responsibility to submit the requested materials by the deadline. The nominee should not submit materials not requested.