Teacher Candidate Advising Agreement

Once you understand each statement, please initial the box beside it, and then sign and date the form. This copy will be kept in your academic file; a copy of it is provided in your Teacher Candidate Handbook.

_____ I understand that for continuance & graduation, I must meet ALL program requirements INCLUDING:

1. The minimum GPA of 2.8 in four sections of my curriculum: (1) my overall GPA must be 2.8 or higher, (2) my content area coursework GPA must be 2.8 or higher, (3) my professional education coursework GPA must be 2.8 or higher, and (4) my major (content and professional education coursework combined) GPA must be 2.8 or higher;

2. Minimum grade of “C” in all courses required by the program: earning a C- or below, course must be retaken;

3. The VBOE initial assessment for admission to an approved teacher education program requirement is satisfied;

4. Admission to the Undergraduate Teacher Education Program (UTEP).

_____ I understand that daytime availability is required to complete this program and my work schedule will require flexibility for attending courses, doing field experiences, and meeting with my advisor every spring and every fall semester.

_____ I understand that, although I can continue in this program if I do not meet program requirements, I will be doing so at my own risk as I will not be eligible to register for the practicum courses required to complete or earn this degree until I AM meeting all program requirements and have been admitted to UTEP.

_____ I understand I must maintain a minimum overall GPA of 2.8 in all four sections of my curriculum listed above for continuance. I will not be able to register for the practicum courses required for this program until I meet this requirement. All ODU students who have their overall GPA fall below a 2.0 will be subject to the undergraduate continuance policy found at http://www.odu.edu/continuance

_____ I understand I am limited to a total of five (5) courses that may be used for grade forgiveness. Grade forgiveness will not be extended to courses originally taken elsewhere, including institutions with which ODU has consortia arrangements. In addition, courses taken at other institutions will not be used to forgive ODU courses.

_____ I understand once grade forgiveness has been applied to an individual course or grade forgiveness has been applied to five (5) courses, all subsequent grades earned in attempt to meet the C or better requirement for remaining courses required in this program will be calculated into my overall GPA and if applicable, into my content area GPA and/or my professional education area GPA & my major GPA.

_____ I understand that I should be accepted to UTEP BEFORE completing my 60th credit hour in this program or, if starting the program with more than 60 credit hours, I should be accepted into the UTEP BEFORE completing my second semester in this program.

_____ I understand that admission to UTEP requires achieving the minimum GPA and grade requirements noted herein, passing the initial assessment for admission to an approved teacher education program in accordance to the Virginia Board of Education, and I must complete the UTEP admission interview process.

_____ I understand I will not be allowed to register for any of the practicum courses required for this program until I am admitted to the Undergraduate Teacher Education Program (UTEP) and this may delay my graduation.

_____ I understand that UTEP regards registering for practicum courses before being accepted into their program a violation of the Student Code of Conduct and I may be subject to disciplinary action.

_____ I understand that I am responsible for all Old Dominion University catalog information and requirements.

_____ I acknowledge receipt of the Teacher Candidate Handbook and understand that I am responsible for all information contained in the handbook. This handbook as well as all IDS-TP resources can be found 24/7 at www.odu.edu/ids/teacher-prep.

_____ I understand I must agree to a thorough Background Clearance Check prior to my field experience placements, a process that takes 10 weeks and should be completed as soon as possible.

_____ I understand it is my responsibility to meet all deadlines required by this program, Teacher Education Services, the College of Arts & Letters, the Darden College of Education, and the university.
I understand I must meet the Technical Standards required for students seeking a B.S. in IDS-TP. I have received a copy of the Technical Standards and will contact the Office of Educational Accessibility as indicated in those Technical Standards if I believe I do not meet one or more of these standards.

I understand that I must meet with my IDS-TP advisor every March and every October. I am expected to come to this appointment prepared with both my curriculum sheet and my DegreeWorks plan. Teacher candidates should make appointments promptly upon receiving the department newsletter to ensure removal of the advising block BEFORE pre-registration. Campus appointments last approximately 30-45 minutes and require a 24-hour cancellation notice. Campus teacher candidates who do not provide proper cancellation or who show up more than 10-minutes late for their appointments risk not being seen that day and not being re-scheduled until after pre-registration. Online teacher candidates should contact their student success advisor regarding appointment policies.

I understand that activating and regularly checking my ODU e-mail account is required in this program. Important program information including the department newsletter is regularly distributed via ODU e-mail. E-mails I send to my advisor from any account other than ODU may not be received and/or responded to.

I understand that if I plan to transfer coursework during my final semester, I should inform my IDS-TP advisor of the concurrent enrollment. Attendance at another institution during the final semester can adversely affect graduation. The semester at the other institution must end prior to the end of the ODU semester.

Primary/Elementary or Early Childhood teacher candidates: please read and initial beside the statements in the white box below.

I understand that teaching licensure is not earned with the completion of the bachelor’s degree. The fifth year MSEd includes required student teaching and additional methods courses to complete requirements for licensure to teach Early Childhood (PK-3) or Elementary (PK-6). Teacher candidates are advised in the Darden College of Education for graduate programs.

I understand that I am enrolling in the undergraduate portion of the 4+1 program in which teacher licensure is achieved with the completion of the fifth year MSEd degree. The Bachelor of Science degree includes all the subject content and many of the instructional strategies requirements for licensure in the Commonwealth of Virginia and most of the United States. HOWEVER the fifth year graduate program will provide me with the additional coursework and student teaching I need to be considered a “state approved program completer.”

I understand that upon the completion of the bachelor’s degree, I must apply for admission and be accepted into the Darden College of Education to complete the requirements for licensure for those programs considered to be a 4+1.

Special Education BS with licensure teacher candidates: please read and initial beside the statements in the gray box below.

If I have selected one of the Special Education Concentration areas, I will receive a license to teach with my BS degree.

I understand that I must have First Aid/CPR/AED certification, Child Abuse & Neglect Recognition certification, Dyslexia Awareness certification, receive passing scores on the Virginia Communication and Literacy Assessment (VCLA), Reading for Virginia Educators Assessment (RVE)*, ELED Multiple Subjects, and the Special Education Exit Exam prior to being eligible for student teaching. *SECA candidates do not have to take the RVE.

I understand that this degree is a Bachelor of Science.

I understand my major is Interdisciplinary Studies- Teacher Preparation.

I understand my college is the College of Arts & Letters.

I understand my endorsement area is (choose one): ECHL, PEEM, SECA, SPEL, or SPEN.

I understand I will wear a yellow/gold hood if I participate in my undergraduate commencement ceremony.

I understand my diploma will read: “Bachelor of Science;” majors are not printed on diplomas.

I understand that Old Dominion University will not award my degree until I have earned at least 120 credit hours and meet all general education requirements and major department requirements. Additional requirements include: completion of the University’s Senior Assessment.

By signing below, I am acknowledging that I understand all of the above and I agree to the requirements outlined for this degree program.

Teacher Candidate Signature: __________________________ Date: ____________________