

✓ ODU VBHEC Checklist for Transfer Students

Please register for ODU'S TRANSFER PREVIEW ORIENTATION. During this one day event, students familiarize themselves with ODU, take placements tests, obtain their Monarch ID card and parking decal, meet with academic advisors, and register for classes. Transfer PREVIEW is highly recommended for ALL students however it is REQUIRED for students in the College of Business and Public Administration. Call 683-3428 for more information. <http://admissions.odu.edu/undergraduate.php?page=admitted&step+4>

This checklist is designed to assist NEWLY ADMITTED transfer students unable to attend ODU'S TRANSFER PREVIEW ORIENTATION

- Check your admissions package for your UIN (University Identification Number). Memorizing this number will aid in your transition to the university.
- Activate your ODU MIDAS Account at <http://midas.odu.edu>. All student computing accounts including your student LAN account, student e-mail account, and student blackboard accounts are managed through MIDAS.
- Have all final transcripts including; high school transcripts, ACT, AP, CLEP, and SAT scores sent to ODU admissions. <http://admissions.odu.edu/transfer.php> Review your transfer evaluation thoroughly. Refer to Monarch Transformation for course work that has not been transferred and evaluated by admissions: https://www.leonline.odu.edu/plsql/web/SWKTRNA.P_WS_FIND_STATE
- To consult with a staff member about your transfer credit evaluation, schedule an appointment with an academic advisor, or receive assistance with registration: go to the IRC Information Resource Center Rm 146, directly across from the Waves Café.
- To have your photo taken for your University Monarch ID Card: go to the IRC Information Resource Center Rm 146, directly across from the Waves Café at the conclusion of the drop/add period. You will need your UIN and a picture ID. Your Monarch ID card should be available for pick up from the IRC Desk within 7-10 days.
- ODU's Writing Sample Placement test must be taken BEFORE the completion of your first semester. FAILURE TO DO THIS WILL RESULT IN A REGISTRATION HOLD! VBHEC offers this test Mon., Wed., & Fri., between 8 am and 4:30 pm. The test will take approximately 90 minutes. To schedule call 368-4107.
- If you are full-time (12 hours or more) you must supply a copy of your Health Immunization Record to the ODU Health Center, 1007 Webb *before your next registration*. FAILURE TO DO THIS WILL RESULT IN A HOLD! http://studentservices.odu.edu/health_services/
- Get your ODU vehicle decal from Parking Services located in Rm 119. For more information, including current rates, go to <http://www.odu.edu/af/parking/>
- Familiarize yourself with the VBHEC Telecourse Information Guide. This guide provides valuable information and instruction regarding requirements and procedures unique to technology-delivered courses. Copies can be found in the classrooms and the IRC.
- Additional resources for VBHEC students including bookstore operating hours and our campus newsletter can be found on our website: <http://www.odu.edu/ao/vbhec/resources/students.shtml>
- It is your responsibility to be aware of and understand all the requirements outlined in your ODU catalog and the Guide to Enrollment. Please become familiar with both of these publications. Available online at <http://odu.edu>