

OLD DOMINION UNIVERSITY
University Policies and Procedures

1030 - SPECIAL EVENTS AND FUNCTIONS

Statement: In fulfilling its mission Old Dominion University conducts a variety of public events and functions. Procedures and guidelines for public events and functions are established by the President. Examples of such activities are commencement, awards programs, performances, receptions and dinners, and athletic programs.

Public events and functions are to be conducted in keeping with approved procedures. Information regarding these procedures are available from the Office of the President.

Events hosted by the President and/or Board of Visitors will be paid from the Special Events budget unless exception is granted by the President. All other functions will be paid by the sponsoring unit.

Responsibility: Office of Special Events and Administrator of the unit conducting the event or function.

Authorization: Joseph M. Marchello, President

Date: December 1, 1988