

**English Language Center  
Old Dominion University**

**Transfer In Form for F Visa Holders**

If you plan to transfer from another U.S. school to the English Language Center, you may use this form to notify your current school of your intent to transfer. Upon receipt of your completed form, your current school will update your record in SEVIS as a "transfer out," indicating where you are going, and a transfer release date. You may not have any registration holds preventing your current school from processing your request.

Name \_\_\_\_\_ Today's Date \_\_\_\_\_  
(Please circle your family name)

ID # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Current address (include city, state & ZIP) \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

I-94 Number \_\_\_\_\_ SEVIS ID Number \_\_\_\_\_

Transfer School Name: English Language Center  
Old Dominion University

Transfer School Address: 123 Spong Hall  
Norfolk, Virginia 23529

Transfer School Phone: (757) 683-4424 Transfer School Fax: (757) 683-4640

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**Please have your school fill out this section and fax it to the ELC at (757) 683-4640:**

Current visa status: \_\_\_\_\_ Has this student maintained his/her status? Yes \_\_\_\_\_ No \_\_\_\_\_

On which date will you release his/her record? \_\_\_\_\_

Any additional comments regarding this student's status would be appreciated:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DSO Name \_\_\_\_\_ E-mail: \_\_\_\_\_

Institution: Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_