

Facilities

Unit Mission Statement

Educational Support or Administrative Unit Mission Statement

The Facilities Division through the Facilities Management Department and the Office of Real Estate and Space Planning supports the University's goals of outstanding service to the University, personal integrity in all we do, civility for others, responsibility for our actions, and commitment to the dignity, rights and property of others. The Facilities Management Department designs, builds, constructs, repairs, renovates, and maintains the University's facilities and grounds in support of teaching, research and public service. The Office of Real Estate and Space Management creates and maintains the University's Facilities Master Plan, maintains and manages the assignment of all of the University's facilities, and manages, monitors and reports space utilization as a part of those activities. Additionally, the Office of Real Estate and Space Management leases and manages all the University's rented properties and conducts the due diligence and purchase of those real property assets required for the permanent growth of the institution.

Expanded Statement of Institutional Purpose

Institutional Mission Reference

In support of teaching, research, student activities and community programs, the Department of Facilities Management's mission is: To maintain and enhance the University's facilities, equipment and landscape and deliver a variety of quality services to the University. The Office of Real Estate and Space Management, in support of the institution's instructional, research and public service initiatives, insures the University maintains the standards set by the Commonwealth of Virginia for the utilization of space and the leasing and acquisition of real property.

Institutional Goal(s) Supported

The Facilities Division supports the University's goals of outstanding service to the University, personal integrity in all we do, civility for others, responsibility for our actions, and commitment to the dignity, rights and property of others.

Intended Objectives for your unit, Methods for Assessment, and Criteria for Success for each Intended Objective

Intended Objective 1

Establish an environment that emphasizes service and responsiveness to customers and members of the University community. (ODU Strategic Initiative #8, Objective #8.1)

Method for Assessing Objective 1 and Criterion for Success:

Utilization of the "Old Dominion University Facilities Management Department Customer Feedback Program" described in Attachment #1. Success will be achieved with positive feedback responses of over 95%.

Intended Objective 2

Enhance the functionality, interior physical appearance and maintenance of building facilities by maximizing the efficiency of staff resources (Old Dominion University Strategic Initiative #8, Objective #8.5).

Method for Assessing Objective 2 and Criterion for Success:

Utilization of the Old Dominion University Facilities Management Department yearly + monthly Manpower Productivity Report for each shop and person in the Facilities Management Department which is based upon data obtained from the Facilities Management computerized workorder system (See Attachment #2). Success will be achieved when staff reporting figures exceed 90%.

Intended Objective 3

Enhance the functionality, interior physical appearance and maintenance of building facilities by maximizing the efficiency of all operating budget funding (Old Dominion University Strategic Initiative #8, Objective 8.5).

Method for Assessing Objective 3 and Criterion for Success:

Utilization of the attached Old Dominion University Facilities Management Monthly/Yearly Operating Budget Status Report (See Attachment #3). Success will be achieved when all necessary services are provided budget levels.

Intended Objective 4

Define the Physical Plant needs of the University required to support the long-term development plans and advancement of the University. This initiative will include the updating of the University Master Plan with special emphasis on the Athletic and Recreational components of the University.

Method for Assessing Objective 4 and Criterion for Success:

The complete updated University Masterplan will be shared with ODU Senior Staff and used as a key component of the University's long-term development and improvement planning process. A study of the University's Athletic and Recreational facilities and the ability of these facilities to support the needs of the University's students, faculty, and staff will be prepared and heavily based on input from all sectors of the campus community. Once the complete final study is shared with the campus community to determine their satisfaction with the plan, it will be used as the basis for a University wide Athletics and Recreation facility upgrade/expansion program. The goal of the Athletics/Expansion program is to raise the quality of these facilities to the level that they become an integral part of the University's efforts to attract high quality learners and staff to the institution.

Success will be somewhat difficult to quantify in the short term and subjective in the long term. The true evaluation criteria for evaluation of this objective is the long term ability of the University's physical plant to meet the ever changing and expanding space needs of the University, the continued improvement of the image of the University, and the continual increase in the quality of the students who attend Old Dominion University.