

Office of Research and Graduate Studies

Expanded Statement of Institutional Purpose

Institutional Mission Reference

The mission and goals of Old Dominion University can be found in the University Catalog and the 2000-2005 Strategic Plan. Important parts of the University's mission are to provide "the highest quality instruction to all its students" and to support "faculty participation in the discovery, synthesis, application, and creation of new knowledge and art forms."

Institutional Goal(s) Supported

To support Old Dominion University's mission, the Office of Research and Graduate Studies provides oversight of policies and procedures regarding graduate education and research, allocates financial support for graduate students and faculty, and provides support services to faculty and staff for the promotion and development of sponsored programs.

Intended Objectives for your unit, Methods for Assessment, and Criteria for Success

Intended Objective 1

Review and recommend revisions to graduate education policies in the University Catalog.

Method for Assessing Objective 1 and Criterion for Success: Policy revisions for graduate continuance developed by the Graduate Administrators Council and approved through all levels in time for inclusion in new catalog. Revisions of other policies as needed developed by the Graduate Administrator's Council and approved through all levels in time for inclusion in new catalog.

Intended Objective 2

Develop a database identifying the distribution of graduate education funding including assistantships, tuition grants, and tuition exemptions.

Method for Assessing Objective 2 and Criterion for Success: Database for 2000-2001 funding completed and available to the provost and to the Office of Research and Graduate Studies. Database for 2001-2002 funding being maintained and kept up-to-date as funding awards are made.

Intended Objective 3

Maintain up-to-date lists of Graduate Program Directors, disseminate the changes to colleges and University administrative offices.

Method for Assessing Objective 3 and Criterion for Success: Necessary changes provided to OCCS and Admissions as needed to keep access to Graduate Admissions Document Management System current and to meet the deadlines for printing new graduate applications.

Intended Objective 4

Conduct a thorough review of the policies and procedures surrounding the oversight of human subjects research at the university, with the goal of making recommendations as necessary to the Academic Affairs leadership for changes in the existing standard operating procedures.

Method for Assessing Objective 4 and Criterion for Success: Comparison will be made of institutional practices with existing federal regulations/recommendations for insuring safe and ethical research conduct for human subjects. Emphasis will be placed on institutional responsibilities for record-keeping, communication with faculty and oversight of ongoing protocols, and educational mechanisms to train faculty and staff in ethical conduct.

Intended Objective 5

Continue to try to improve the support for R&D infrastructure at the institution through mechanisms that will increase direct, federal congressional appropriations to Old Dominion University.

Method for Assessing Objective 5 and Criterion for Success: Each year, the success of earmark strategies will be evaluated by looking at the numbers (or proportions) of projects funded through these programs and their relationship to the existing strategic plan.

Intended Objective 6

To hold regular sessions with the Associate Deans of the various colleges to promote communications and understanding of the needs of the colleges, the institutional administration, and the research foundation in promoting and growing the research enterprise.

Method for Assessing Objective 6 and Criterion for Success: We will examine the number of times meetings are held over the year, the attendance by the Assoc. Deans, and the numbers of a) sponsored program activities (submissions) resulting from those communications, b) recommended policy and procedure changes in response to queries and/or recommendations made during those meetings.