



Office of Graduate Studies
 212 Koch Hall
 Norfolk, VA 23529
 Phone: 757-683-4885
 Fax: 757-683-3004

**Exception to Time Limits Allowed
 to Complete Degree**
 (6-Years Masters; 8-years Doctorate)

Student Name: _____
 (Print Name) (UIN)

The above student requests an extension of _____ semesters beyond the allowed time
 limits in order to complete their degree program in: _____.

Please use the space below to explain the reason for the above request:

Will any academic credits require validation? If yes, list courses and dates of validation.

Recommend/Approve

Recommend/Approve

 GPD – Print Name

 College Dean – Print Name

 GPD – Signature Date

 College Dean – Signature Date

Approve/Disapprove

 Philip J. Langlais, Vice Provost for Graduate Studies & Research Date