

Notes from Meeting of M&S Steering Committee
February 24, 2009
Koch Hall Board Room
11:00 A.M. – 12:00 P.M.

- Present: Gianluca De Leo (HS), David Earnest (AL), Phil Langlais (Vice Provost and Chair), Roland Mielke (EN), Ginger Watson (ED), Li Li (A&L), Andreas Tolk (EN),
- Approval of Minutes: Phil Langlais presented to the Steering Committee the Minutes of the February 4, 2009 meeting for approval, whereupon motion duly made, seconded, and unanimously adopted; the minutes were approved as presented.
- Report of Special Meeting – BS in M&S Engineering: Phil Langlais presented the report on proposed B.S. in Modeling and Simulation Engineering, and thanked the committee for participating the ad hoc meeting to discuss the questions and concerns raised by Faculty Senate A.
- Update on the 2008/2009 M&S Stipend:
 - Ginger Watson announced that the College of Education will spend the allocated fund in the summer to give two students \$7,500 each.
 - Phil Langlais asked Gianluca De Leo to check the status of the EIS of the student who is to receive the stipend for spring.
- M&S Website:
 - Phil Langlais showed the committee members the Office of Graduate Studies website which now contains a link to the Modeling and Simulation contents. Phil Langlais indicated that this site will have the information on Modeling and Simulation courses, degree programs, and certificates by the end of the week. He also indicated that the first phase is to provide coherent access to the program information from the university website, and the second phase is to make sure each department will have adequate information on their websites regarding Modeling and Simulation programs.
 - Phil Langlais also showed the committee members the link to the Modeling and Simulation Executive and Steering Committees which now contains the agendas and the minutes from the Steering Committee meetings.
 - Roland Mielke raised a concern about the contact person for each Modeling and Simulation Program, whether Graduate Program Directors, the current contact persons, are up to speed with what is happening in Modeling and Simulation. Phil Langlais suggested that the committee should review the list of degree programs and certificates, and decide who the contact person should be for each program.
- Reports on students and progress in M&S courses, certificates and degrees:
 - Phil Langlais presented the list of Modeling and Simulation courses in Math and Statistics, and asked the committee members to verify if all the listed courses qualify as Modeling and Simulation courses. Roland Mielke commented that sometimes certificate requirement courses do not qualify as Modeling and Simulation courses, and each department needs to be careful in listing Modeling and Simulation courses. Phil Langlais announced to the committee that he would ask Hideaki Kaneko to send the syllabi for the listed courses so that the Steering Committee would be able to review them and decide if each course qualifies as a Modeling and Simulation course. Phil Langlais also asked the committee

members to start considering a set of criteria for qualifying Modeling and Simulation courses and discuss them at the Steering Committee meeting, so that the committee could establish a set of general criteria for qualifying Modeling and Simulation courses.

- Gianluca De Leo suggested that the department should submit the list of courses before putting it on their website, so that the Steering Committee would be able to review and verify that those courses are indeed Modeling and Simulation courses.
- Phil Langlais presented the list of Modeling and Simulation courses and their enrollments since 2005, and asked the committee members to verify the accuracy and the meaningfulness of the list. Roland Mielke commented that 495 course number had been used for 601 courses until 2008. Ginger Watson indicated that OTED 750/850 should be in the list. Gianluca De Leo indicated that HLS 815 should be included as well.
- Roland Mielke asked the committee how many students are currently in certificate programs. Phil Langlais asked the committee members to submit the number of students in each college's Modeling and Simulation certificate programs.
- Li Li asked the committee if GIS and special analysis certificates can be classified as Modeling and Simulation certificates. Phil Langlais asked Li Li to submit the information about both certificates, so that the committee can review them and make a decision.
- Other:
 - Roland Mielke asked about the update on Modeling and Simulation Executive Committee activities. Phil Langlais promised the committee that the meeting minutes will be posted on the website.
- Schedule of Spring 2009 M&S Steering Committee Meetings:
 - The committee will meet again on March 18, 2009.

Miki Yoshimura
02.24.2009