

Cross Campus Communication Meeting Minutes  
January 15, 2009

Institutional Research and Assessment:

- Starting the strategic planning process for the 2009 – 2014 plan. The planning process will be on an aggressive schedule, and will have significant faculty involvement.
- Some of the areas that will be included in the plan are: educational outcomes, campus life, quality, faculty, academic and administrative support. If you are interested in participating in the planning process please contact Marty.
- The focus of the plan will be at a high level, looking at what the priorities of the University should be.
- Committees will meet until just before the end of the semester.
- The EM Data Committee: The focus is to distribute more information to the campus community on a regular basis. The committee is more closely coordinating the data requests to meet the needs of the campus community in a more efficient and effective manner.

Student Affairs:

- Student Affairs is sponsoring a new program entitled Coffee & Conversation the last Wednesday of each month. The event is an informal discussion of current topics. We are in the process of inviting faculty to lead these discussions.
- The Last Lecture Series, another new initiative, is a series of lectures from nine different faculty members presenting on personal interests outside of their discipline.

Engineering:

- Began offering the doctorate of engineering degree in fall 2008
- Engineering will be having an open house event for prospective students on 2/13, and a middle and high school competition event on 2/14.

PREVIEW/Orientation

- All except 1 of the fifteen 2009 first-year student PREVIEW dates have been confirmed, and all 7 transfer dates have been confirmed. Applications for PREVIEW will be accepted beginning March 16.
- Jan. 30 is the application deadline for PREVIEW Counselors.
- A new website is being created that will be more student friendly and easier to navigate.

Distance Learning:

- The CLT Learning Assessment Lab has moved to the University College, reporting to Sharon Joyner in order to align functions more effectively.
- The new student success center off of the Library will include a testing lab that is expected to be larger than the current space.

University College:

- This spring is the first semester that UNIV 110 is required for all first-time freshmen in academic difficulty at the end of the fall semester. Two sections of LADDERS is being offered as an alternative to UNIV 110.
- The Major/Career Exploration Fair is being held on Jan. 29. 24 employers will be in attendance. A new feature at this year's event is onsite admission for transfer students.

#### Student Housing:

- There is a new housing website.
- Housing applications have transitioned to an online process as of 12/17/2008. Additionally the \$250 application fee can be paid online as well. \$50 of that fee is non-refundable.
- The housing agreement has been revised to include the dining agreement and verbiage stating the agreement is binding.
- Resident Freshmen cannot bring cars to campus. There will be a waiver process allowing students to appeal and bring their car to campus, the student will be required to document extenuating circumstances justifying the need to have a car on campus. This process is being finalized in the next few weeks.
- A new appeal process is being developed for students to be released from their housing agreement. Students will have to demonstrate extreme financial hardship that is different from their financial status when they signed the agreement.
- The Return Housing process will be all online this year and is starting the end of January. The priority points are the same as last year.

#### Admissions:

- Open House dates: 2/7 & 3/21
- Admitted Student Basketball Bash: 2/14

#### Financial Aid:

- \$112 Million has been dispersed.
- The 2009 – 2010 financial aid priority deadline is 2/15. The Financial Aid staff is available to assist students complete the FAFSA.

#### Student Health Services

- ODU has had one influenza A case. The CDC has issued new treatment guidelines. A few flu shots are available (as of 1/15/09).
- All but 2% of the immunization document requirements have been received from the 4700 students required to submit the information.

#### Registrar:

- 94% of registrations were done online.

#### International Admissions

- Applications are about even compared to last year.
- The new Banner Document Management System will be implemented soon, which has the most impact on Graduate Program Director's.

#### Enrollment Management

- Admissions is using new codes for freshmen:
  - FA = Freshman with Achievement
  - FD = Freshman with Distinction
  - US = University Scholar
  - Freshman who submit their freshmen deposit now receive a CF (confirm) code, which helps improve predictions about who and how many students will be attending in the fall semester. As of 1/15/09, 100 first-time freshmen have the CF code.

- Two withdrawal codes are now being used. WI = A graduate student who applied and withdrew the application before a decision was made; WD – a withdrawal of application after a decision was made.
- Enrollment Matter's Newsletter – the first volume will be available in one week, and is being sent to budget unit directors and is available on the EM website ([www.odu.edu/ao/em](http://www.odu.edu/ao/em))

#### University Events:

- University Calendar – the goal is to have all university events in one calendar so the campus community and external community are aware of all activities on campus, as well as to reduce conflicts of events (especially large, campus-wide events). Please use the calendar to help avoid scheduling conflicts.
  - Contact Linda Adkins if access is needed for departments.

#### College of Sciences:

- The Math and Science Resource Center is now open in Oceanography 146.

#### Office of Finance:

- The tuition deadline for the fall semester is the first Monday after classes begin. This is also the deadline for on-campus Housing.

#### Academic Affairs:

- The University Catalog is a 1 year document so revisions are being made for the next academic year.
- General Education is still under review and is currently at the Faculty Senate Committee A.

#### AROTC:

- Expanding the schools the program is currently working with, which now includes Thomas Nelson CC, and we have the first student from Regent.
- The newsletter is being expanded for AROTC alumni
- We are the 5<sup>th</sup> largest AROTC program nationally, with 220 cadets.

#### Alumni:

- The Alumni Assoc. calendar is online.
- There is a reception in Richmond for legislators to interact with alumni (and those who are big donors).
- A more robust and sustainable collaboration plan has been established with Admissions.

#### International Students and Scholar Services

- The office is trying to go paperless.
- International students are not eligible for Federal/State medial aid. An RFP is going out to secure affordable insurance plans for these students.