

**Cross Campus Communication
Meeting Notes
August 13, 2009**

College of Science

- Tutoring – we will be tutoring math and chemistry in the tutoring center. The physics resource center is upstairs this year. We also have the online tutoring with SMART Thinking, math, science, and other disciplines included in this program. It can be accessed through Blackboard under the tools section.

Advising and Transfer Programs

- August 28th we will be doing on the spot advice for students needing any last minute advising. All colleges and the Registrar's office will be represented.
- Visit the Career Management Web site to use the Focus inventory and try it out for yourself. We are encouraging all students to do this to help them with their experience. The access code is monarchs (all lower case)

New Student and Parent programs

- College Day is Aug. 28th. The morning is for meetings with advising, etc. Later there will be the spirit rally, and then meeting with their colleges. This is one of the two required events for freshman.
- Final Preview for freshman is Aug. 26.

College of Engineering

- Next Thurs & Fri we have a teaching workshop being held for one faculty from each of the colleges.
- We are starting to develop the undergraduate modeling and simulation degree, which was approved by SCHEV this summer.

University Relations

- If you have any good news stories out of your area please send them along so we can get them on the Web.

University Events and Licenses

- Faculty Welcome Back Picnic and State of University Address
- Oct. 1 the upcoming Waldo Lecture Series.
- Oct. 8 President's Lecture Series
- Commencement is Dec. 19th; check the Web site for details.

- Spirit Rally and College Day – Friday Sept 4 is the nationwide college color day, we will have events throughout the day for faculty, staff and students.
- We are starting a welcome back campaign in the local area. Businesses will post a Welcome Back signs in their windows, etc. We are working with businesses to offer specials to ODU students, staff and faculty.
- The licensing Web site gives all the details for using the logo properly.

Alumni Office

- WE held a series of welcome parties for new students this summer.
- We have filled our communication position and we plan to do great things to target information to alumni. Please share the news stories with our office as well.
- We held an info session yesterday on how departments need to go through the process of requesting alumni lists. We will help you get things out to alumni; however, it can be more effective to distribute the information directly from the office/college.

AROTC

- We will have over 250 cadets. 5 years ago we had 80 cadets. We have 5 schools represented and we have students from Regent, TNCC, TCC, and Virginia Wesleyan.
- We are going to repel off Foreman Field. Look at the 8th of Oct.
- Cadets are getting involved and their GPA's are going up. We are happy to help with anything you need.

Athletics

- 18 sports are in full operations and we will have events every week.
- Key dates,
- 8/24 Men's Soccer – playing against UVA, exhibition, 7pm, soccer stadium
- 9/4 – Field Hockey vs Maryland (Defending champions) at 5pm
- 10/18 – power in pink game, all proceeds go to breast cancer
- 11/18 – NCAA blood drive

NROTC

- We have 100 incoming freshman this year. This is the most we have ever had.
- Students are helping with parking and concessions at football games.

Housing and Residence Life

- Housing and Residence Life are back together as one unit.
- Off campus housing services is now in the OHRL.
- Housing is filled. We were able to house all first year students who wanted to live on campus.
- Thanks to Admissions we have been making calls to all students.
- We have houses around 230 transfer students.

- New halls are opening on time. We are housing more than 500 returning students in the new halls.
- We are personally helping every student that does not have housing on campus.
- 8/27 & 8/28 we will be serving ice cream at tents around the halls for the parents and new students. You will have an opportunity to help with this event. There will be a communication initiative about safety at that event.
- Einstein's Bro. Bagels is opening in the Rec. Center. In the Quad halls, there will be a store front called the POD. A lot of prepackaged meals will be available, and it will be 24/7. Open to all students, staff and faculty, it is in the Dominion House. You enter it from the outside. It will have drinks, sandwiches, salads, etc. Legends is opening in Whitehurst.
- Housing will be heading up a parent's newsletter monthly, please share your thoughts about information to include with Sue.

Finance

- Tuition Payment Deadline – Aug. 31
- Housing Payment Deadline – Aug. 31

Budget

- Budget cuts – we have submitted the plans for the 5, 10, 15% reductions. We haven't gotten feedback yet, though we are expecting to hear something around Aug. 19th about the exact number.
- We will not have to increase tuition mid-year and we will not have to have lay-offs based on the most sever reduction.
- Stimulus funding – some areas receive funding from this money. We have not yet distributed these funds, there are a lot of requirements for documentation of expenditures. We will have a kick-off meeting for these funds.

Controller's Office

- They are here and they are looking at more than just financial aspects, specifically processes in offices that have any impact on the financial aspect of the institution. Please contact us if you hear from the auditors before hearing from us.

Health Sciences

- There is a new major, public health, designed for:
 - o Pre-med, pre-pharmacy,
 - o Health administration
 - o Public health

Parking and Transportation

- New initiatives

- Shuttle to take people from behind Webb to Legends (from 11-1), to help ease the burden on 1201.
- Ideally, decals will be able to be purchased online. We are working through the ability to register for payroll deduction online.
 - Looking to still offer the 10 payments or 24 payments pre-taxed. That would not stop until you sent in a note to finance to stop it.
- Football – the Monday before the football game you’ll start seeing signs that give directions about when the lots will close and that towing will occur. A car left in the lots will be towed to the back side of campus the first few games and just receive tickets. Later in the season, cars will be taken to Jack’s Towing.
 - We have mailed out letters to the faculty who teach on Saturday and students who are enrolled in courses on Sat. We have worked with organizations that have tests and other events that require parking.
 - A follow-up e-mail will be sent to these individuals.
 - 43rd garage B, and the two garages by the Ted Constant Convocation Center will be open to the general public for parking on Saturdays. We will not do anything with student parking. We encourage them to park and leave it there.
 - Is there a plan for parking that will consider the events in the back of campus? Just contact James to work with those needs.
 - Do you need athletic schedules, including high school events? Yes, we need them.
- Are we raising prices? Yes, by 10%.

OCCS

- We are migrating the campus to the new phone system. We should be done by the end of the year.
- We are migrating to a new file system and plan to be done by the end of the year.
- Addition to the library to house the learning commons. It is developing collaborative, inviting library resources. Provides one-stop-shopping. We introduced new workspaces to see what students gravitate to so we can purchase the most effective furniture.
- We are trying to determine the best way to provide mobile services to students. i.e. maps for mobile devices that can answer questions such as: where am I on campus? I need to be at a specific building how long will it take or what shuttle bus should I use? We are looking into a company affiliated with Blackboard. We will invite a representative from the company to discuss this at the next meeting.

OSAL

- Pep Rally on 9/4 is at 6pm, not 7pm.
- WOW – There is an ad in the Mace & Crown, and a complete schedule on the Web.
- The Debut picnic is being incorporated into the Spirit Rally at 11:30 am on Aug 28.
- Sept. 25 is Family Weekend.

- Nov. 1 – 7 is homecoming.

Student Affairs

- The Neighbor to Neighbor program is a community outreach program on 9/16 at 3pm. This is an opportunity to bridge relationships with families in the local area.
- The Sophomore Success Program is trying to help these students transition to their junior year. It is a pilot program. There will be student mentors and 60 students will be participating.

Scholarship/Financial Aid

- 8/19 – disbursements will begin.
- We are still processing and contacting students who haven't responded.

Admissions

- We are taking a one month break from tours and will resume them on 9/19.
- VA, NC, MD, DC, De, NY, Conn, and GA are the states where we will be traveling.
- REACH ODU will run from 7:30 am to 5:30 pm, register on the Web site (www.odu.edu/ao/em/reach)
- We won't be printing Undergrad and Graduate applications for admission .

Enrollment Management

- **September 11, 2009 --A Strategic Planning Open Forum will be held from 3 to 5 pm in Const. 1002.**
- **September 25, 2009 -- The Enrollment Management Review of Accomplishments Forum will be held from 3 to 5 pm in Const. 1002.**
- **October 23, 2009 -- An Enrollment Management Dashboard Forum will be held from 3 to 5 pm in Const. 1002.**
- **November 13, 2009 -- An Enrollment Management Freshman Year Experience Forum will be held from 3 to 5 pm in Const. 1002.**
- **November 20, 2009 -- An Enrollment Management Distance Learning Forum will be held from 3 to 5 in Const. 1002.**

- Freshman class is expected be a little over 2700. We did, for the first time in our history, stop accepting deposits and we turned students away.
- We are expecting between 1900 – 2000 new transfer students, which is similar to last year.
- We may have more graduate students.
- What's the feedback of freshman not having cars on campus?
 - o We have a waiver process. We have approved 95 waivers so far. We expected more so we are pleased with this amount. The waiver process ends tomorrow.
 - o Next year we will try to offer students who apply because they have jobs off campus a job on campus.
- Aug. 28 – Faculty/Staff event about Football Weekends, 3-5pm, in the game day building, followed by a performance from the marching band, and the Coach.

Academic Affairs

- The Undergrad catalog has been printed and mailed to faculty/advisors. Freshman and Transfer received their catalog when they attend PREVIEW. Transfer students who didn't attend PREVIEW will receive a notice to pick their copy up at CME.
- The Grad catalog is online only. It is not being printed.
- Catalog will be published yearly.

Distance Learning

- New leadership, Andy Casiello
- In late Sept. through early Oct., we have invited the site directors to campus. We will have training, and interactions with staff and faculty. Dates will be finalized and announced soon.
- MyCAA , a career advancement account for \$6,000, is awarded by the Military One Source to spouses of military personnel. We have enrolled 139 spouses in a total of 474 courses.
- Old Dominion University has been named one of the top "military-friendly schools" for 2010 by G.I. Jobs magazine. The designation recognizes ODU's effort on behalf of the many current and former military members and families who attend the university. The list will be featured in G.I. Jobs September issue, and ODU will be profiled in the October issue.
- Handout distributed

International Admissions

- Students are arriving. We will have close to 300 new international students (mostly graduate).
- We hired a new staff member, Peter Phippen. He will be our new marketing and recruitment coordinator. He will meet with the Colleges.

Registrar's Office

- We are ending the summer sessions and grades are due by the middle of next week. Graduation dates is Aug. 28.
- A new project we are ready to implement is Photo Rosters (class roster including a student's photo). A discussion will occur with Student and Faculty Senate first.
- We are supporting the new GI Bill. Around 300 students taking advantage of this.

Student Health Services

- Flu Update was sent to students, faculty, and staff. The flu is still circulating in Virginia. We will likely see more cases.
- The severity is not as bad as originally expected. Those who were affected more severely had other underlying conditions.
- The vaccine has not been formally approved in the US.
- If you have flu like symptoms and have a fever stay home until 24 hours after the fever is gone without using fever reducing medications.