

**Cross Campus Communication Committee**  
**Notes**  
**December 3, 2009**

**International Admissions**

- Busy processing for fall.
- Numbers are up by 100% for the Spring.
  - o It's taking longer to get Visa's so more students are starting in the spring.

**Distance Learning**

- Sat. 12/19 from 11-1 is the semi-annual graduation reception which is open to the campus community. It is an opportunity for students at a distance come to campus and meet the staff/faculty. The reception is on the first floor. Check University Announcements for specific details.
- Nov. 20 – DL held a town hall forum. If you were unable to attend there is an archive of it on the DL Web site.

**Advising & Transfer Programs**

- The Source for new incoming students. We are merging the parent and family section, as well as including a transfer section.
  - o Contact Sandy if you need a copy to review and to provide input.
  - o Please send in the updates asap.
- Articulation agreements – a packet of these are being sent to TCC for these agreements. Will be talking with the TCC advisors to help them encourage students to participate in the program and use the letter of intent. We are only talking about the 2009 catalog, once the new GE's are firmed up we will communicate that information.

**Registrar**

- Spring registration – in the middle of the process. We are about 300 less than we were at the same time last year.
  - o We will be sending an e-mail to students currently enrolled and not enrolled for the spring to encourage them to return.
- Grades are due by Dec. 22. Continuance will still be run during break so the suspensions will still be run and students will be notified. This is the first semester undergraduates will be suspended for academic performance in Dec.
  - o Housing needs to send information to Mary to instruct the students about how to handle housing so they are not financially liable since they can't enroll.
- DegreeWorks – a comprehensive advising tool, planning for future semesters, degree audit. Working through some technical glitches, hope to have available to students early spring. This

system is dynamic, it is updated nightly. Transfer credit will be shown on this. The software has been shown to select student groups and has been very well received.

- It can be used to help determine which courses students plan to take the courses so it will help with course scheduling in future semesters.
- Repeat course processing – students can't repeat the course and get credits for it. Up until now we have been able to mark them though we haven't been using it. The process was run and duplicate credits were removed. Advisors may get questions about the loss of credits, this may be why.

## **Admissions**



- Dec. 1 early action deadline.
- New things for Admissions
  - 1200+ club. It recognizes students with a 1200 + on SAT. Event- 1/9 these students have been invited to campus for a basketball game event and will receive t-shirts.
  - The 2010 class size goal is 2750, which is consistent with the 2009 freshman class of 2754.
  - Enhanced recruiting efforts for out of state students and Hispanic students
  - Super Saturday (2/13) – a state wide event to help students complete the FAFSA. Hosting on main campus as well as at the Peninsula Center.
    - The sessions will be offered in Spanish
    - Separate event at the end of the day with Hispanic organizations on campus to help recruit Hispanic students.
  - Freshman Admitted Student Day will be held on 3/27
  - Feb. 1 is the final freshman application deadline. It is about 6 weeks earlier, trying to get them applying and admitted earlier so they are through the process quicker.
  - Freshman (excluding International, Non-Traditional, and Non-Degree) must confirm their attendance with Admissions prior to being able to apply for housing and register for orientation.
  - Transfer students (great than 24 credits): the GPA requirement has been increased to 2.3, and will continue to increase from 2.4 and 2.5 over the next two years.
  - The students like the personal attention so your help at these events is greatly appreciated.

## **College of Business**

- Completed the Strategic Plan for the College.

## **Human Resources**

- Opening up enrollment for the Leadership Development Certificate Program. The programs fill up quickly, so apply early. Open to all classified employees and supervisors.
- Supervisor Essentials program – encouraged for both new and experienced supervisors. The program fills up quickly.

- Threat Assessment Team – will be doing a presentation at the next Cross Campus Communications Meeting.
- Directory – I know we aren't printing it. What is the plan? 
  - o Can the online directory be printed in the right format?
  - o Cheryl will find an answer.
- Furlough day – it has not gone away. There has been no decision about when we will use it if we are doing it. They have not figured out how the insurance, etc. would be funded/handled. 

## **ROTC**

### Navy

- We have 8 students being commissioned at a ceremony at NSU.
- 12/12 – we will be having a friendly army-navy football game. Currently it's at Powhatan Field, requesting Foreman Field.
  - Is the band coming? Will explore
  - Same day as the Army – Navy game

### Army

- Toning down after a prosperous year. We are going to have a faculty PT event in the spring.
- We are commissioning 3 cadets on 12/18.
- Mentorship program we created for our senior cadet to work with a freshman cadet to contact them weekly to help them along with their academic program has been very effective.

## **Police**

- Things are pretty quiet, though normally around this time every year burglaries and larcenies increase.
  - o Conducted additional safety talks during the past month.
  - o We encourage people to put the ODU Police emergency number in their phone.
- Officers patrol 24/7 up to 1-square mile around campus.
- 683-3477 – Courteous escort to walk students, staff and faculty around campus to their destination after dark, expanded the program this year to include patrol aides.
- Adopt-A-Cop program – Residence Halls have adopted an officer to bring them into the halls, and out of their cars to walk through the halls, talk with the students, RA's and Hall Directors.
- If you have lighting concerns you can send to the Police, specifically Sgt. Marc Huckless.
  - o We do monthly walks to check lights that are out. We do an annual lighting walk to see where lighting may need to be increased.
- New Program with Rape Aggression Defense Programs – will be certifying some of the officers to teach a defense class. Once this is complete, the training will be offered to students.

## **OCCS**

- We are getting positive feedback from users about the 24/7 tech support. Please share with students, staff and faculty we are available 24/7.

- Mini-learning commons has been set up in the Library.
- 12/10 – we are having a special event – dedication ceremony for the David F. Harnage Data Center.

### **Athletics**

- Basketball season has kicked-off, swim team and wrestling teams are also in operations.

### **New Student & Parent Programs**

- Two mid-year Preview sessions coming up. Mix of transfer and freshman students. Students should register on the Web site.
- We encourage students to complete their online component as soon as possible, and to complete the WSPT early to prevent obstacles in the registration process.
- Currently hiring for PREVIEW counselors, please recommend students to apply.

### **Housing**

- We are trying to create learning communities in the fall, (honors, health professions, engineering), there is a small task force working on these.
  - o What's the plan for involvement of faculty? We will develop it with the faculty.
  - o We want to allow space for classes to be taught in the residence halls. Offered to create a rotating office/sharing of offices, tutoring space, etc. These will need to be solidified in collaboration with stakeholders.
- Residence Hall Council is up and running, with the exception of the Village.
- We have safety committees in each hall.
  - o If you hear fire trucks it's not the abusive pulls of the alarms rather students that can't cook.
  - o We are offering cooking demonstrations
- Doing focus groups in the halls to figure out how we can improve the facilities and our services to students
- The District – a private housing development. We are providing them some advice.
  - o University land, ground lease to a private entity for development and management
  - o No requirement of it being ODU students; NSU, TCC, etc. may be living there as well
  - o It will not use the ODU adjudication system.
- University Conference Services – it is being brought into OHRL. Right now reservations are still going through the Card Center. We are in the process of pulling it all together into OHRL.
- We are receiving housing apps for next semester.
- We are recruiting RA's for next year.
- We are going to have some open forums and live chats (around campus) about how we can improve things for our students in the upcoming months.

## Library

- Biggest project is the construction of the first floor – extending and renovating for the learning commons and behind the library a student success center for UC. Starting in Jan. 2010 with the expected completion of summer 2011.
  - o Circulation will be moved to the second floor.
  - o We put together a mini-learning commons environment to test the space for usage
    - It has been very popular with students
    - Seen what works and what won't work.
  - o The small parking lot in front of the library will be gone and the building will be extended to the edge of that lot.

## Alumni

- If there is anything you are doing that alumni might be interested in reading about/having participation in please share with the Alumni Office.
  - o We have monthly e-news updates. The alumni are very interested, and it goes out to about 50K or more alumni.
- Gave mugs to faculty/staff that are alumni in Oct. If you know a faculty/staff member that is an alum who didn't get a mug please have them register with the office online.
- Dinner discussions – bring alumni back to talk about their careers with students in the residence halls, has been very successful.
  - o Highlight of the year was Jay Harris (alum that is a sportscaster for ESPN) at a luncheon during homecoming.
- If you have an alumni coming for an event the alumni office will provide you a gift for the alum, please request 2 days in advance.
- Damage was done to the Habitat House during the storm. We just got word that they are releasing opportunities to volunteer again in the middle of December.

## Parking

- Changes in parking over at the Library, as referenced in the Library's report. The lot begins closing on 12/18 and the whole lot will close on 12/21. About half of the larger lot will be closed around the same time, and it will impact the reserved spaces specifically.
- The visitor lot is still confusing. There are still a lot of students coming up by Rollins and parking in the reserved spaces because the meters are gone. Improve the signage in that area.
  - o A sign just came in for the visitor lot booth.
  - o Is there a plan to put a map around that parking lot? Will ask James Long about this.
  - o Can you please work something out for validated parking at the visitor parking lot?
    - Rob will explore

## **Development**

- We are about 60% of where we were last year with donations. We are not in a major campaign year.
- The endowment has bounced back to \$150 – 160 million. At the peak we were at \$200 million, at the lowest we were at \$120 million. We use a conservative strategy.
- Payouts of endowments will be impacted for the next three years; we use a three year average.
  - o The foundation put aside \$150,000 in unrestricted funds to help with this in the current year and will likely do something similar this year.

## **University Events**

- Working on commencement. Over 1,000 graduating class.
- Illumination on 12/9. This year there will be a contest for designing cards for our service men and woman instead of the cookie decorating contest.
- Women's Row Team Boat House is being built in the spring semester.

## **Enrollment Management**

- Connections NOW online customer service training was hosted for employees in Admissions, Financial Aid, Finance and the Registrar's Office.
- 24/7 call answering has been very effective.

## **College of Engineering**

- Busy with students

## **Study Abroad**

- Sending over 80 students abroad, 40 of which are going for a full semester, the remaining are on faculty lead. We are up for the semester long students, and down for the faculty lead cost.
- Exchange numbers are up