

BOARD OF VISITORS
OLD DOMINION UNIVERSITY
Thursday, 18 September 1997

MINUTES

A meeting of the Board of Visitors of Old Dominion University was held on Thursday, 18 September at 3:00 p.m. in the Board Room of Webb University Center on campus. Present from the Board of Visitors were:

James F. Babcock, Vice Rector
Jo Ann Blair-Davis
Nancy P. Cheng
Joan D. Gifford
Mary Haddad
Edward L. Hamm, Jr.
Irvine B. Hill
Barry M. Kornblau
William M. Lechler
Anthony C. Paige
Patricia W. Perry
Lawrie Falck Rollison
Charles H. Rotert, Jr.
William E. Russell
Kenneth A. Samet
Lois S. Williams

Absent was:

Gerald L. Parks

Also present were:

James V. Koch, President
James Adams
Ann B. Bohannon
Matthew Bowers
John R. Broderick
Dana D. Burnett
Nancy Coberly
Stephen P. Daniel
William A. Drewry
Jo Ann M. Gora
David F. Harnage
Patrick B. Kelly
Elizabeth Lewis
Donna W. Meeks
Cecelia T. Tucker

CALL TO ORDER AND ELECTION OF OFFICERS

Mr. James F. Babcock, Vice Rector and presiding officer, called the meeting to order and welcomed the new board members. He indicated that the first order of business would be the report of the nominating committee for election of officers. He asked Ms. Rollison for the report of the Nominating Committee.

Ms. Rollison reported that the nominating committee, which was comprised of Ken Samet, Lois Williams and herself as chair, recommends the following individuals for nomination to the following offices:

Rector - Jim Babcock
Vice Rector - Joan Gifford

Since he was nominated, Mr. Babcock asked Rev. Paige to conduct the election for Rector. Rev. Paige asked if there were any nominations from the floor. Hearing none, he called for a vote by a show of hands. Upon unanimous vote, he proclaimed Mr. Babcock Rector and passed the gavel to him with his congratulations.

Mr. Babcock thanked the Board and indicated that his election as Rector created a vacancy in the office of Vice Rector, for which Ms. Gifford has been nominated. He asked if there were any nominations from the floor. Rev. Russell nominated Edward Hamm. Mr. Babcock stated that the procedure that is provided by *Robert's Rules of Order* is that each nominee is voted on in the order nominated. He called for a vote for Ms. Gifford as Vice Rector by a show of hands. With the majority of the Board voting affirmatively, Mr. Babcock declared Ms. Gifford Vice Rector and congratulated her.

Mr. Hamm requested that it be stated for the record that he did not seek the nomination for Vice Rector and pledged his full support to Ms. Gifford.

APPROVAL OF MINUTES OF ANNUAL MEETING OF 19 JUNE 1997

The Rector asked for approval of the minutes of the annual meeting of 19 June 1997. Upon a motion duly made and seconded, the minutes were unanimously approved as distributed.

RECTOR'S REPORT

Rector Babcock reported on the orientation session held recently for the new board members and commented on President Koch's remarks, supplemented by Mr. Kelly, regarding how members of boards of public institutions are expected to conduct themselves. He added that, as a result of the work of the bylaws committee, Mr. Kelly will be preparing for the board a statement that summarizes policies and responsibilities that pertain specifically to board members.

Mr. Babcock also commented on the Board Reunion Dinner held the previous evening and encouraged board members to attend this event in the future which is an opportunity for current and past board members to interact. The dinner also provided him the opportunity to speak in support of President Koch. Dr. Williams made a motion that the Board formally acknowledge the extraordinary accomplishments of President Koch, as evidenced by the information contained in his State of the University speech. The motion was seconded and approved by acclamation. Mr. Babcock encouraged members of the Board who have not already done so, to read President Koch's State of the University address which is a marvelous summary of the University's activities and accomplishments.

PRESIDENT'S REPORT

The Rector called on President Koch for his report. President Koch expressed his appreciation for the Board's vote of confidence and commended the members of his administration and the faculty for their hard work and support of the University.

President Koch indicated that both Dr. Russell and Mr. Hamm are featured in a *Virginian Pilot* article regarding the L.D. Britt scholarship fund administered by Dr. Russell and the scholarship fundraising dinner this evening, during which Mr. Hamm will be honored. He congratulated both for their accomplishments.

President Koch briefed the Board on fall enrollment, stating that headcount enrollment is up by 4 to 5%, with FTE enrollment up between 2 and 3%. He distributed to board members a brochure on TELETECHNET containing testimonials by students who have benefitted from long-distance learning. He also distributed a brochure entitled "Old Dominion University: Out in Front" which will be distributed to legislators, at rotary meetings, etc. This brochure, which highlights the University's accomplishments in areas such as restructuring, is an effective way to share Old Dominion University's story.

President Koch announced that the Lady Monarch field hockey team is ranked 1st in the country, as of the latest poll, and will be playing the number 2 ranked University of North Carolina at UNC. He also announced that Foreman Field will be the site of the first concert at Old Dominion University in almost 25 years. Old Dominion University students will be admitted free and tickets will be sold to the public.

The President asked Ms. Nancy Coberly to speak to the Board about the Annual Fund. Ms. Coberly recounted an analogy used often in fundraising which likens a capital campaign to buying a house whereas the annual fund is like the maintenance performed on that house. It is important for the Board to support both the Capital Campaign and the Annual Fund, for it is the Annual Fund which allows the University to remain strong throughout the Capital Campaign. This year's goal for the Annual Fund is \$1.7 million and she urged each of the board members to support it according to their own financial means.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE

The Rector called on Mr. Hamm for the report of the Academic Affairs Committee. Mr. Hamm reported that following approval of the minutes of the June meeting, the Committee recessed and reconvened in executive session to discuss procedural issues regarding executive sessions which required no action. It was the suggestion of the Committee that this topic be addressed at a future meeting of the Board to ensure that all committees are following the same procedures.

The Provost reported on fall enrollment increases and the efforts involved in retention and recruitment. She also reported on the Honors College, which now enrolls 400 students. Each honors student receives an annual stipend, participates in specifically designed low enrolled courses, receives intensive faculty advising, and may apply for an undergraduate research award for \$1,000 per semester. She indicated that both the Colleges of Business and Public Administration and Engineering and Technology will be undergoing accreditation reviews this year by the AACSB and the ABET, respectively. She reported on the major capital projects currently in planning, design or construction phases, including the Diehn Center addition, Child Study addition, Oceanography and Physical Sciences Building, TELETECHNET building, Library addition and renovation, the new Virginia Beach Higher Education Center, the University Village (which includes the Convocation Center), and parking lot extensions.

The grade forgiveness policy that was approved in the spring will be implemented during this fall semester. This policy enables students to improve their grade point averages by retaking courses in which they received grades of C or lower and replacing the first grade with the repeated grade. Information on graduation, retention and academic performance of freshman and transfer students was provided. Several retention efforts have been implemented in an attempt to improve the retention and the academic performance of students, including learning communities, supplemental instruction, mandatory recitation sessions, writing tutorial services, the summer bridge program, student advising, and the Career Management Program,

Provost Gora reported on a request for a leave of absence without compensation approved by the President. The following resolutions were brought forth as recommendations from the Academic Affairs Committee and were unanimously approved:

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Frederick S. Bayersdorfer Instructor of Art and Arts Assistant to the Dean	\$21,400	7/25/97	10 mos

Mr. Bayersdorfer received a Bachelor of Fine Arts and an M.A. in Humanities, in 1973 and 1994 respectively, from Old Dominion University. Since 1989, he has been employed as an Adjunct Faculty in the Department of Art at Old Dominion University. He is also the Director of University Gallery at Old Dominion University and is responsible for the general operation of the gallery, curating and fundraising.

Dr. Lee A. Belfore II Assistant Professor (Tenure Track)	\$58,000	7/25/97	10 mos
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Dr. Belfore received a B.S. in Electrical Engineering in 1982 from Virginia Polytechnic Institute and State University, an M.S. in Engineering in 1983 from Princeton University and a Ph.D. in Electrical Engineering in 1990 from the University of Virginia. Since August 1990, he has been employed as an Assistant Professor of Electrical and Computer Engineering at Marquette University. Dr. Belfore is a member of the Institute of Electrical and Electronics Engineers.

Dr. Omar Benhar Visiting Associate Professor of Physics	\$32,125	8/10/97	12 mos
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Dr. Benhar received a Laurea in Fisica (Ph.D. in Physics) in 1975 from the University of Rome. Since January 1982, he has been employed as a researcher for the Italian National Institute for Nuclear Research in Rome. Dr. Benhar is a member of the Italian Physical Society, the European Physical Society and the American Physical Society. This is a half-time appointment. Salary will be \$28,109 for the period August 10, 1997-June 24, 1998.

Ms. Joanne F. Bishop Lecturer of Nursing	\$44,800	6/25/97	12 mos
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Ms. Bishop received a B.S. and M.S. in Nursing, in 1984 and 1994 respectively, from Old Dominion University. Since 1996, she has been employed as an Adjunct Faculty in the School of Nursing at Old Dominion University. Her professional experience includes several positions at DePaul Medical Center.

Mr. Mark T. Blagen Lecturer of Educational Leadership and Counseling	\$35,000	7/25/97	10 mos
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Mr. Blagen received a B.S. in Sociology in 1988 from the University of the State of New York and an M.S. in Education in 1990 from Old Dominion University. He is currently working on a Ph.D. in the Urban Services Program at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Rebecca Bray Visiting Associate Professor of Biological Sciences	\$17,000	8/10/97	10 mos

Dr. Bray received a B.S. in 1961, an M.S. in 1963 and a Ph.D. in 1970 in Botany from the University of Alabama. Since 1986, she has been employed as an adjunct faculty member in the Department of Biological Sciences at Old Dominion University.

Mr. Collin Gifford Brooke Instructor of English	\$35,000	7/25/97	10 mos
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Mr. Brooke received a B.A. in English in 1990 from Carleton College. He is currently working on a Ph.D. in Humanities from the University of Texas at Arlington. Mr. Brooke's rank will be that of Visiting Assistant Professor if all requirements for the Ph.D. degree are completed by September 1, 1997. He has been teaching English courses at the University of Texas while pursuing his doctorate degree.

Mr. Carroll M. Butler, Jr. Lecturer of Child Study/Special Education	\$34,000	8/10/97	10 mos
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Mr. Butler received a B.S. in Education in 1979 and a Master's in Education in 1995 from Old Dominion University. Since September 1996, he has been employed as an adjunct faculty member at Old Dominion University.

Mr. William M. Clemons Sr. Lecturer, Governor's Magnet School for the Arts	\$35,311	7/25/97	10 ½ mos
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Mr. Clemons received a B.S. in 1985 from the University of the State of New York and an M.Ed. in Music Education in 1992 from Norfolk State University. Since 1989, Mr. Clemons has been employed as the Assistant Chair for the Governor's School for the Arts at Old Dominion University.

Dr. Sheri R. Colberg Assistant Professor of Exercise Science, Physical Education and Recreation (Tenure Track)	\$43,000	7/25/97	10 mos
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Dr. Colberg received her B.A. in International Relations in 1985 from Stanford University, her M.A. in Exercise Physiology in 1987 from the University of California and her Ph.D. in Exercise Physiology in 1992 from the University of California. Since September 1994, Dr. Colberg has been employed as a lecturer and researcher at California State University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. David P. Cook Assistant Professor of Information Systems and Decision Sciences (Tenure Track)	\$62,000	7/25/97	10 mos

Dr. Cook received a B.S.B.A. in 1991 from Bowling Green State University, an M.B.A. in 1992 from Bowling Green State University and a Ph.D. in 1997 from the University of Kentucky. Since 1995, Dr. Cook has been employed as an Assistant Professor in the Department of Decision Sciences at Appalachian State University. He is a member of the American Production and Inventory Control Society, the Decision Sciences Institute and The Institute for Operations Research and Management Science.

Ms. Beth Ann Ernst Lecturer of Community Health Professions and Physical Therapy	\$49,200	7/25/97	10 mos
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Ms. Ernst received a B.S. in Physical Therapy in 1989 from Russell Sage College. She is currently pursuing an M.S. in Physical Therapy from Old Dominion University. Since 1994, Ms. Ernst has been employed as a Staff Physical Therapist at Olsten Kimberly Quality Care in Virginia Beach. She has also been employed as an Adjunct Instructor at Old Dominion University (Spring, 1996). Ms. Ernst is a member of the American Physical Therapy Association.

Ms. Tracy Harrison Instructor of Medical Laboratory Sciences/Weekend College Coordinator	\$36,000	7/25/97	10 mos
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Ms. Harrison received a B.S. in Medical Technology in 1989 from the University of Southern Mississippi and an M.S. in Clinical Laboratory Management from the University of Maryland in 1997. In spring 1997 she was employed as an Assistant Education Coordinator at Columbia West Florida Regional Medical Center. From 1994-96 she was a Research Technologist at the Veteran's Administration Medical Center in Baltimore. Ms. Harrison is a member of the American Society for Microbiology.

Mr. Alvaro Islas Instructor of Mathematics and Statistics	\$26,000	7/25/97	10 mos
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Mr. Islas received a B.S. in Physics in 1981 from the National University of Mexico and an M.S. in Applied Mathematics in 1985 from the Courant Institute at New York University. From January 1994 to June 1996, he was employed as the Head of the Mathematics Program at New Vista High School in Boulder, Colorado.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. C. Kenneth Jordan Instructor of Educational Curriculum and Instruction	\$30,000	7/25/97	10 mos

Mr. Jordan received an M.S. in Education from Old Dominion University in 1976 and a B.A. in History from Christopher Newport College in 1971. He has also completed course work toward the Ph.D. in Urban Services at Old Dominion University. Since 1994, he has been employed as the Alternative Education Site Administrator and Project Coordinator at Richard Milburn High School in York County. Mr. Jordan also served as an Adjunct Faculty member at Old Dominion University in 1995-96.

Mr. Andrey Kasparov Instructor of Music (Tenure Track)	\$37,800	7/25/97	10 mos
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Mr. Kasparov received a Master's in Music Composition in 1989 and a Master's in Piano in 1990 from the Moscow State Conservatory. He is a doctoral candidate in Music Composition at Indiana University School of Music. His rank will be changed to Assistant Professor if he completed all requirements for the D.M.A. degree by August 25, 1997. Mr. Kasparov has received awards and prizes in composition and piano and has given piano recitals in America, Russia, Greece, Armenia, Poland and South Africa.

Dr. Dawn Kum-Walks Assistant Professor of Educational Leadership and Counseling (Tenure Track)	\$39,000	7/25/97	10 mos
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Dr. Kum-Walks received a Ph.D. in Education Policy Design and Curriculum Development and an M.A. in Curriculum Development from Claremont Graduate School in 1996, an M.A. in Education Administration specializing in Supervision of Instructional Programs and Curriculum Development from California State University in 1990, and a B.S. in Food and Nutrition from the University of the District of Columbia in 1996. In 1996 she was Director of Education at First Home Care Corporation in Portsmouth and a consultant for FHC Options in Norfolk. She was an Assistant Professor in the Gender and Feminist Studies Department at Pitzer College in 1995-96.

Ms. Karen Levy Instructor of Communication and Theatre Arts/Assistant to the Theater Director	\$16,000	8/10/97	10 mos
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Ms. Levy received an M.A. in English from Old Dominion University in 1994 and a B.A. in Fine Arts, Graphic Design, from Old Dominion University in 1991. Since July 1995, she has been the Director of Audience Development for the Theatre Arts Program at Old Dominion University. She has also been an adjunct instructor at Tidewater Community College since 1995. Ms. Levy has performed in a number of theater productions in the local area.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Jonathan D. Linton Visiting Assistant Professor of Engineering Management	\$57,000	7/25/97	10 mos

Mr. Linton received a B.Sc. in Biology and a B.E.Sc. in Materials Engineering, in 1984 and 1988 respectively, from the University of Western Ontario, and an M.B.A. in 1992 from York University. He is currently working on a Ph.D. in Operational Management from York University. Since 1996, Mr. Linton has been employed as a Lecturer at the Schulich School of Business. He is a licensed Professional Engineer in Ontario and has worked for I.B.M. and Ford Electronics. He is a member of the Academy of Management and the American Society for Quality Control.

Ms. Carla Michelle Long Instructor of Information Systems/Decision Sciences	\$32,000	8/10/97	10 mos
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Ms. Long received an M.B.A. from the University of Richmond in 1987 and a B.S. in Management Science and Finance from Virginia Tech in 1985. She has been an Adjunct Faculty at Old Dominion University since January 1997 and was employed as a Lecturer at Hwa Nan Fujian College in China from 1992-1996.

Dr. Rigel Lustwerk Visiting Assistant Professor of Biological Sciences	\$30,000	8/10/97	10 mos
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Dr. Lustwerk received a Ph.D. in Geochemistry and Mineralogy from the Pennsylvania State University in 1990 and a B.S. in Geology from the University of Arizona in 1976. He is currently pursuing a Bachelor of Music from Old Dominion University. Since 1988, Dr. Lustwerk has been employed as the Treasurer of Tark Engineering in Billerica, MA. He has also been an Adjunct Faculty in the Geology Program at Old Dominion University since 1995 and was a Postdoctoral Fellow in Old Dominion's Oceanography Department from April 1992-December 1993.

Dr. William E. Luttrell Assistant Professor of Medical Laboratory Sciences (Tenure Track)	\$44,000	12/25/97	10 mos
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Dr. Luttrell received a Ph.D. in Toxicology from Eastern Virginia Medical School and Old Dominion University in 1993, an M.S. in Chemistry from Old Dominion University in 1983, and a B.S. in Chemistry from the University of Louisville in 1975. Since 1995, he has been employed as the Director for Environmental Programs at the Navy Environmental Health Center. He has also been the President and Industrial Hygiene and Toxicology Consultant at WELAIR, Inc. of Norfolk since 1989. Dr. Luttrell is a member of the Virginia Industrial Hygiene Council of the American Industrial Hygiene Association, the American College of Forensic Examiners and the Society of Toxicology.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Joan Ellen Mann Assistant Professor of Information Systems and Decision Sciences (Tenure Track)	\$61,000	7/25/97	10 mos

Dr. Mann received a Ph.D. in Management Information Systems in 1996 from Georgia State University, an M.L.S. and an M.B.A., in 1976 and 1980 respectively, from SUNY at Buffalo, and a B.S. in Management Science in 1975 from SUC at Geneseo, N.Y. Since 1996 she has been an Instructor and Visiting Assistant Professor at Old Dominion University. Dr. Mann has also been an Adjunct Professor at Tidewater Community College and the College of William and Mary.

Ms. Mira Mariano Lecturer of Community Health Professions and Physical Therapy	\$49,200	7/25/97	10 mos
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Ms. Mariano received a B.S. in Physical Therapy in 1990 from the University of Pittsburgh. She is currently working on an M.S. in Orthopedic Physical Therapy from Old Dominion University. Since January 1996, Ms. Mariano has been employed as a Home Health Physical Therapist at Olsten Kimberly Quality Care in Virginia Beach. She has also been employed at Dynamic Therapy, Inc. as a Home Health Physical Therapist since May 1995. Ms. Mariano is a member of the American Physical Therapy Association.

Ms. Dianne S. Marquart Instructor of Mathematics and Statistics	\$26,000	7/25/97	10 mos
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Ms. Marquart received a B.S. in Secondary Education in 1979 from Old Dominion University and an M.S. in Computational and Applied Mathematics in 1994 from Old Dominion University. From 1994-1997, she was an Adjunct Mathematics Instructor at Tidewater Community College.

Ms. Janet Meyer Instructor of English	\$24,000	8/10/97	10 mos
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Ms. Meyer received an M.A. in English from Old Dominion University and a B.S. in English Education from the University of Bridgeport. Since 1987 she has been an Adjunct Instructor of English at Old Dominion University.

Ms. Tracy Middleton Instructor of Educational Leadership and Counseling (Tenure Track)	\$35,800	7/25/97	10 mos
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Ms. Middleton received a B.S. in Counselor Education in 1986 from South Carolina State College and an M.S. in Individual and Family Development in 1988 from South Carolina State College. She is currently working on a Ph.D. in Counselor Education at the University of Iowa. Her rank will be that of Assistant Professor if all requirements for the Ph.D. degree are completed by December 31, 1997.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Nancy Taylor Minguez Instructor of Foreign Languages and Literatures	\$30,000	7/25/97	10 mos

Ms. Minguez received an M.A. in Applied Linguistics from Old Dominion University in 1996, an M.A. in Spanish from the Universidad de Salamanca (via University of Virginia), and a B.A. in Spanish from Old Dominion University in 1976. Since 1984, she has been employed as an Instructor and Language Coordinator in the Department of Foreign Languages and Literatures at Old Dominion University.

Mr. Michael Mitchell Lecturer of Biological Sciences	\$20,000	8/10/97	10 mos
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Mr. Mitchell received an M.S. in Biology/Mammalian Reproduction and a B.S. in Biology from Old Dominion University in 1986 and 1981 respectively. He is currently working on a Ph.D. in Sciences/Cellular Endocrinology and Reproductive Biology from Old Dominion University.

Dr. Rana Morris Visiting Assistant Professor of Chemistry and Biochemistry	\$24,000	8/10/97	10 mos
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Dr. Morris received a Ph.D. in Biomedical Sciences, Biological Chemistry track, from Old Dominion University/Eastern Virginia Medical School in 1997 and a B.S. in Biology from the College of William and Mary in 1990. In 1996-97, she served as an Adjunct Assistant Professor in the Department of Chemistry and Biochemistry.

Ms. Eydie Plante Instructor of Child Study and Special Education (Child Development Center)	\$28,000	8/10/97	10 ½ mos
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Ms. Plante received an M.S. in Early Childhood Education and a B.S.B.A. from Old Dominion University in 1997 and 1987 respectively. In 1996-97 she was employed as a head teacher in the Old Dominion University Child Development Center.

Dr. Barbara Smith Visiting Assistant Professor of Economics	\$48,000	7/25/97	10 mos
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Dr. Smith received a Ph.D. in Economics from the University of Michigan in 1997, an M.A. in Economics from the University of Wisconsin, Milwaukee in 1980, and a B.A. in Economics from Kalamazoo College in 1972.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Joanne Stock Instructor of Child Study and Special Education (Child Development Center)	\$28,000	8/10/97	10 ½ mos

Ms. Stock received an M.S. in Ed. in Early Childhood Education from Old Dominion University in 1997 and a B.S. in Marketing from Manhattan College in 1990. Since 1995, she has been employed as a Teacher at Children's World Learning Centers in Virginia Beach.

Dr. Charles I. Sukenik Assistant Professor of Physics (Tenure Track)	\$45,000	7/10/97	10 ½ mos
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Dr. Sukenik received a B.A. in Physics in 1987 from Cornell University and a Ph.D. in Physics in 1993 from Yale University. From September 1993 to August 1995 he was employed as a Research Fellow and Adjunct Lecturer in Physics at the University of Michigan. Since September 1995, he has been employed as a Research Associate in the College of Letters and Science at the University of Wisconsin at Madison.

Dr. Barbara K. Tourgee Visiting Assistant Professor of Educational Leadership and Counseling	\$39,000	7/25/97	10 mos
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Dr. Tourgee received a Doctor of Education in School Administration from Indiana University in 1994, an M.S. in Early Childhood Education from Old Dominion University in 1976 and a B.S. in Elementary Education from Madison College (James Madison University) in 1968. She has served as an Elementary Principal, Elementary Assistant Principal and Elementary Teacher in the Virginia Beach and Williamsburg Public School Systems.

Ms. Elizabeth A. Vansickle Instructor of Child Study and Special Education (Child Development Center)	\$28,000	8/10/97	10 ½ mos
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Ms. Vansickle received an M.S. in Early Childhood Education in 1997 from Old Dominion University and a B.A. in 1972 from Ohio State University. From 1989-95, she was a teacher at StoneBridge School.

Ms. Elizabeth J. Wallace Instructor of Mathematics and Statistics	\$26,000	7/25/97	10 mos
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Ms. Wallace received an A.S. in Education in 1970 from Ferrum Junior College, a B.S. in Mathematics in 1972 from Longwood College, and an M.S. in Mathematics Education in 1979 from Old Dominion University. Since 1996, she has been employed as an Instructional Assistant at Tidewater Community College. Ms. Wallace has also been employed as an Adjunct Instructor at Old Dominion University (1990-Present).

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Michael Whiting Instructor of Information Systems/Decision Sciences	\$35,000	8/10/97	10 mos

Mr. Whiting received an M.S. in Computer Science in 1991 from Old Dominion University and a B.S. in Physical Science in 1980 from the U.S. Naval Academy. He is currently enrolled as a doctoral candidate in the Information Systems Distance Education Program at Nova Southeastern University. Since June 1996, he has been employed as a Supervisory Computer Specialist for the U.S. Coast Guard.

Ms. Kimberly Williamson Instructor of Child Study and Special Education (Child Development Center)	\$28,000	8/10/97	10 ½ mos
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Ms. Williamson received a B.A. in Sociology in 1990 from the University of Massachusetts and an M.Ed. in Early Childhood Education in 1995 from Boston College.

APPOINTMENT OF TELETECHNET SITE DIRECTORS

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the following appointments as TELETECHNET Directors at the sites indicated:

Ms. Maureen Conte (Northern Virginia Community College)

Ms. Conte received an M.S. in Human Resource Management/Development from National-Louis University and a B.A. in History/Education from the University of Maryland. She served as an Enrollment Services Specialist at the Northern Virginia Community College TELETECHNET site since 1994. Ms. Conte previously worked for the City Colleges of Chicago.

Salary: \$40,000 for 12 months effective June 25, 1997
Rank: Site Director and Instructor

Ms. Christi C. Leftwich (New River Community College)

Ms. Leftwich received an M.A. in English and a B.A. in English from Radford University in 1992 and 1990 respectively. Prior to coming to Old Dominion, she held several positions at Radford University including Coordinator of Conferences and Program Services, Program Coordinator of the Office of Continuing Education, and Acting Director of the Service-Learning Center.

Salary: \$35,000 for 12 months effective June 25, 1997
Rank: Site Director and Instructor

Mr. Ronald R. Woodard (Mountain Empire Community College)

Mr. Woodard received a B.S. in Management in 1988 from the University of Maryland University College and a Master of Education in Human Development in 1992 from Northeastern University. His previous positions include Assistant Director and Academic Advisor at Saint Leo College, Program Coordinator at Norfolk State University, counselor at the Centerville Boys Home in Chesapeake, and an ROTC advisor/instructor at Boston College. Mr. Woodard was also an administrative specialist in the United States Army for eight years.

Salary: \$33,542 for the period July 10, 1997-June 24, 1998 based on an annual salary of \$35,000 for 12 months
Rank: Site Director and Instructor

APPOINTMENT OF ASSOCIATE DIRECTOR OF DEVELOPMENT

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Page Anderson as Associate Director of Development, effective July 10, 1997.

Ms. Anderson received a B.S. in Business Administration in 1985 from Christopher Newport University. Ms. Anderson has held several positions at Old Dominion, including Acting Associate Director of Development since October 1996, Director of Annual Giving since March 1996, and Assistant Director of Annual Giving. Prior to that Ms. Anderson was a Program Coordinator with the Muscular Dystrophy Association in Norfolk, Virginia.

Salary: \$46,800 for 12 months
Rank: Associate Director of Development and Assistant Instructor

APPOINTMENT OF VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. John R. Broderick, Vice President for Institutional Advancement, effective August 1, 1997.

Mr. Broderick received an M.S. in Education from St. Bonaventure University in 1987 and a B.S. from Northeastern University. He joined Old Dominion University as Director of Public Information in August 1993. In April 1994 he was promoted to Assistant Vice President and then to Associate Vice President in June 1995. He has served as Acting Vice President for Institutional Advancement since July 1996, and in that capacity has significantly enhanced the quality of university publications and greatly improved the regional and national media visibility of the university and its faculty. Prior to joining Old Dominion University, Mr. Broderick served as Assistant Professor of Communication Arts at the University of Pittsburgh and Director of Public Relations at St. Bonaventure University.

Salary: \$102,500 for 12 months
Rank: Vice President for Institutional Advancement and Instructor

APPOINTMENT OF HEAD CROSS COUNTRY COACH

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Ellen M. Carpenter as the Head Cross Country Coach, effective August 1, 1997.

Ms. Carpenter received a B.A. in Psychology and Physical Education from Oberlin College in 1987 and an M.A. in Physical Education from the University of North Carolina Chapel Hill in 1990. Prior to joining Old Dominion University, she served as the Head Cross Country/Track and Field Coach and Physical Education Instructor at the College of Saint Benedict and the Assistant Cross Country/Track and Field Coach at Central Michigan University.

Salary: \$35,000 for 12 months
Rank: Head Cross Country Coach and Instructor

APPOINTMENT OF ASSISTANT DIRECTOR OF
MULTICULTURAL STUDENT SERVICES

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Lesa C. Clark, Assistant Director of Multi Cultural Student Services, effective July 25, 1997.

Ms. Clark received an M.A. in Education in 1993 from Regent University and a B.A. in Psychology in 1978 from Adelphi University. Since 1997, she has been the Acting Assistant Director of Multicultural Student Services.

Salary: \$25,602 for 11 months
Rank: Assistant Director of Multi Cultural Student Services and Instructor

APPOINTMENT OF RESIDENT DIRECTOR

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Damien L. Duchamp as the Resident Director in Rogers Hall, effective June 25, 1997.

Mr. Duchamp received his M.Ed. in Counseling and Educational Leadership in 1997 from Clemson University and a B.A. in Communication in 1995 from the State University of New York at New

Paltz. Prior to coming to Old Dominion University, he was a Residence Education Graduate Assistant and a Resident Director at Clemson University. He was also a Resident Assistant at SUNY New Paltz for three years.

Salary: \$21,000 for 12 months
Rank: Resident Director and Instructor

APPOINTMENT OF LEARNING COORDINATOR FOR DISABILITY SERVICES

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Sheryn Faucette, Learning Coordinator for Disability Services, effective July 10, 1997.

Ms. Faucette received an M.S. in Education in 1994 from Old Dominion University and a B.S. in 1970 from James Madison University. From 1970 to 1991 Ms. Faucette taught in four school districts throughout Virginia. For the past three years she has worked part time at Old Dominion University expediting learning strategies and access to accommodations for 400 students with disabilities.

Salary: \$28,750 for the period July 10, 1997 through June 24, 1998, based on an annual salary of 30,000 for 12 months
Rank: Learning Coordinator for Disability Services and Instructor

DIRECTOR OF CORPORATE AND FOUNDATION RELATIONS

RESOLVED. that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Anita S. Friedmann as the Director of Corporate and Foundation Relations effective July 10, 1997.

Ms. Friedmann received a B.A. in Anthropology and History in 1988 from Emory University and a Master's of Higher Education Administration in Institutional Advancement in 1995 from Vanderbilt University. Since August 1995, she has served as the Director of Development at the Virginia Opera. From January 1989 to March 1995, Ms. Friedmann held several positions at Georgia Tech including Associate Director of the Annual Fund, Assistant Director of the Annual Fund, and Phonathon Coordinator.

Salary: \$50,000 for 12 months
Rank: Director of Corporate and Foundation Relations and Instructor

APPOINTMENT OF UNIVERSITY AUDITOR

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Deane A. Hennett as the University Auditor, effective July 15, 1997.

Mr. Hennett received an M.B.A. in 1996 from James Madison University and a B.S. in Accounting and Business Administration in 1983 from Washington and Lee University. Before accepting the position at Old Dominion University, he was a Senior Auditor at the University of Virginia.

Salary: \$47,000 for 12 months
Rank: University Auditor and Instructor

APPOINTMENT OF DIRECTOR OF THE
WEEKEND COLLEGE/EXPERIENTIAL LEARNING

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Mary Beth Lakin as the Director of the Weekend College/Experiential Learning, effective September 10, 1997.

Ms. Lakin received an M.A. in Human Development in 1987 from Pacific Oaks College and a B.S. in Women's Studies in 1977 from the University of Alabama. She previously served as Assistant Director of Lifelong Learning at Spring Hill College, Human Development Program Head, faculty member and advisor at Pacific Oaks College, a visiting faculty member at Kyushu Otani Junior College in Japan, and Director/Education Coordinator of Glendale Head Start in Los Angeles.

Salary: \$33,250 for the period September 10, 1997 to June 24, 1998 based on an annual salary of \$42,000 for 12 months
Rank: Director of the Weekend College/Experiential Learning and Instructor

APPOINTMENT OF THE UNIVERSITY LIBRARY'S HEAD OF ACCESS SERVICES

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Elizabeth Gail McClenney as the University Library's Head of Access Services, effective July 25, 1997.

Ms. McClenney received a B.A. in Spanish in 1983 from the College of William and Mary and a Master of Science in Library Science in 1989 from the University of North Carolina-Chapel Hill. She has served as Bibliographic Systems Librarian at Old Dominion University since 1991. Prior to that, Ms. McClenney was an LC Unit Head in the Georgia State University Library and a cataloging intern at the National Institute of Environmental Health Sciences.

Salary: \$42,000 for 12 months
Rank: Head, Access Services and Librarian II

APPOINTMENT OF DIRECTOR OF ENROLLMENT SERVICES FOR ADMISSION

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Michael O'Connor as the Director of Enrollment Services for Admission, effective August 10, 1997.

Mr. O'Connor received a B.A. in Organizational Communication in 1984 from the State University of New York at Buffalo and an M.S. in Recreation Administration in 1990 from California State University-Long Beach. Mr. O'Connor has held the position of Associate Director of Admissions at Eastern Michigan University since 1993. He also held the position of Associate Director of the Student Recreation Center at Eastern Michigan and prior to that was Supervisor of Athletics and Sports Facilities, City of Irvine, California.

Salary: \$52,500 for the period August 10, 1997 - June 24, 1998 based on an annual salary of \$60,000 for 12 months
Rank: Director of Enrollment Services for Admission

APPOINTMENT OF RESIDENT DIRECTOR

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. William C. Price as the Resident Director in Gresham Hall, effective June 25, 1997.

Mr. Price received an M.Ed. in Education and Psychology from Frostburg State University in Maryland in 1993 and B.S. degrees in English and Mass Communications from Frostburg State in 1994 and 1991. Prior to coming to Old Dominion University, he was a Resident Director at Frostburg State for two years and a Resident Assistant for one year.

Salary: \$21,000 for 12 months
Rank: Resident Director and Instructor and Instructor

APPOINTMENT OF UNIVERSITY SCHOLARSHIP COORDINATOR

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Karen A. Rostov as the University Scholarship Coordinator in Student Financial Aid, effective August 25, 1997.

Ms. Rostov received a B.S. in Criminal Justice and an M.P.A., in 1989 and 1996 respectively, from Old Dominion University. Ms. Rostov has held increasingly responsible positions in the Financial Aid office at Old Dominion University since 1989, most recently serving in the capacity of Scholarship Coordinator. Ms. Rostov has served as an active participant on numerous university committees, both as a student and as an employee. She is also active in the community, currently serving as state director of the Virginia Beach Chapter of the Virginia Jaycees and chairing the Model General Assembly committee. In addition, Ms. Rostov is teaching University Orientation ELS 101 this fall.

Salary: \$27,500 for 11 months
Rank: University Scholarship Coordinator, Student Financial Aid, and Instructor

APPOINTMENT OF COMPLEX DIRECTOR

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. LaWanda Ward as Complex Director, effective August 10, 1997.

Ms. Ward received an M.A. in Political Science from Illinois State University in 1997 and a B.A. in Political Science from Murray State University in 1994. She has held several positions at Illinois State University including Residence Hall Coordinator, Assistant Residence Hall Coordinator, and Conference Coordinator.

Salary: \$21,000 for 12 months
Rank: Complex Director and Instructor

EMERITUS APPOINTMENT

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the granting of the title of emeritus to the following faculty member upon his retirement from the University. A summary of the faculty member's accomplishments follows.

Name and Rank

Effective Date

Dr. Malvern L. Miller
Associate Professor Emeritus of
Occupational and Technical Studies

June 1, 1997

MALVERN L. MILLER

Dr. Miller received a Ph.D. in Vocational Education in 1969 from Ohio State University, an M.S. in Distributive Education Counseling in 1967 from Oklahoma State University and a B.S. in Business Administration in 1958 from Oklahoma State University. Dr. Miller joined the faculty in 1971 as an Associate Professor of Distributive Education and moved to Occupational and Technical Studies when the department was formed in 1979. He was awarded tenure in 1975.

Dr. Miller taught a variety of classes in marketing and special needs vocational education. He served as chair of the Department of Distributive Education from 1971-73 and Graduate Program Director of Secondary Education from 1973-76. He has published in Business Education Forum and the National Business Education Association Yearbook. In addition, Dr. Miller authored numerous curriculum guides for the Virginia Department of Education focusing on special needs vocational education. Through his research in this area, he has been awarded grants totaling over \$600,000 since 1978. For his research and professional service in vocational special needs student education, Dr. Miller received the Virginia Association of Special Needs Vocational Education Teachers Distinguished Service Award in 1994.

RESOLUTION AUTHORIZING SPECIAL SALARY SUPPLEMENTS
FOR EMINENT SCHOLARS

WHEREAS, Old Dominion University has received endowment fund gifts, the income of which is to be used to attract and retain outstanding faculty members; and

WHEREAS, the General Assembly of the Commonwealth of Virginia at its 1997 session appropriated funds to match endowment fund income at state universities for salary supplements for eminent scholars for the fiscal year 1997-98; and

WHEREAS, the President of Old Dominion University has recommended the following eligible faculty members to receive salary supplements as Eminent Scholars, as indicated below.

College of Arts and Letters

Professor Nancy Bazin (English)	\$ 10,000
Professor Carl Boyd (History) (Louis I. Jaffe Professorship)	<u>19,428</u>
Total	\$ 29,428

College of Business and Public Administration

Professor Ted Englebrecht (Accounting) (Spong Professorship)	\$ 21,158
Professor Leonard I. Ruchelman (Urban Studies and Public Administration)	10,000
Professor Wayne K. Talley (Economics) (Beazley Professorship)	<u>25,582</u>
Total	\$ 56,740

College of Education

Professor Robert A. Gable (Child Study and Special Education) (Constance and Colgate Darden Professor of Education)	\$ 12,000
Professor Maurice Berube (Educational Leadership and Services) (Constance and Colgate Darden Professor of Education)	15,876
Total	<u>\$ 27,876</u>

College of Engineering and Technology

Professor R. L. Ash (Mitsubishi Professorship) (Aerospace Engineering)	\$ 55,496
Professor Oktay Baysal (Aerospace Engineering)	10,000
Professor Osama Kandil (Aerospace Engineering)	10,000
Professor Chuh Mei (Aerospace Engineering)	10,000
Professor Karl H. Schoenbach (Electrical and Computer Engineering)	10,000
Professor Surendra N. Tiwari (Mechanical Engineering)	<u>10,000</u>
Total	\$105,496

College of Health Sciences

Professor Michele L. Darby (Dental Hygiene and Dental Assisting)	\$ 10,000
Professor John Echternach (Community Health Professions and Physical Therapy)	<u>10,000</u>
Total	\$ 20,000

College of Sciences

Professor Larry P. Atkinson (Oceanography) (Slover Chair)	\$136,982
Professor R. C. Dahiya (Mathematics and Statistics)	10,000
Professor William M. Dunstan (Oceanography)	71,880
Professor John Holsinger (Biological Sciences)	10,000
Professor Gilbert Hoy (Physics)	10,000
Professor A. Dennis Kirwan (Oceanography) (Slover Chair)	106,332
Professor Kurt Maly (Computer Science)	10,588
Professor Lytton Musselman (Biological Sciences)	10,000
Professor Thomas Royer (Oceanography) (Slover Chair)	100,826
Professor Daniel E. Sonenshine (Biological Sciences) (A.D. and Annys Lewis Morgan Professor of Biological Sciences)	42,000
Professor Donald J. P. Swift (Oceanography) (Oscar F. Smith Professorship)	<u>18,644</u>
Total	\$527,252

GRAND TOTAL \$766,792

THEREFORE, BE IT RESOLVED, that (\$383,396) be appropriated from endowment funds and (\$383,396) from State appropriations authorized by the General Assembly for this purpose.

Mr. Hamm commented that the Committee approved revisions to the policy and procedures on maternity leave, subject to minor nonsubstantative revisions suggested by the Committee.

The following resolution, which was a recommendation from the Academic Affairs Committee, was unanimously approved:

REVISIONS TO THE BOARD OF VISITORS POLICY AND PROCEDURES
ON MATERNITY LEAVE

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the revisions to the Policy and Procedures on Maternity Leave, approved by the Board of Visitors on June 12, 1975; and revised September 23, 1993. The recommended changes are shaded and listed below.

Rationale: The changes were proposed in an effort to clarify that maternity leave is a subset of sick leave and that sick leave may be used for periods of absence certified by the attending physician as medically necessary. The changes are a rewording and clarification of the existing policy.

NUMBER: 1431

TITLE: Maternity Leave Policy

APPROVED: June 12, 1975; Revised September 23, 1993; Revised September 18, 1997

Faculty or administrators with faculty rank may use sick leave with pay in accordance with the sick leave policy for the period of absence that is certified by a physician as medically necessary because of illness, health conditions, or recuperation due to pregnancy or childbirth. The period of absence before and after delivery that is certified by the attending physician as medically necessary may also be charged to sick leave. Any additional period of absence that the faculty member elects to take must be taken as leave without pay. The provisions of the Family and Medical Leave Act (FMLA) apply to absences due to the birth of a child or the mother's health condition related to childbirth. The FMLA requires the University to give eligible faculty and administrators with faculty rank up to 12 weeks of job-protected leave (paid or unpaid) during a 12-month period for several reasons. Please see the Family and Medical Leave section for more specific information.

Mr. Hamm reported that Dr. William Swart, Dean of the College of Engineering and Technology, provided an overview of the College's vision. He provided information on the integration of practice and theory in the curriculum and presented his view of globalization of the curriculum and a group project oriented freshman course that exposes students to the scope of engineering from idea conceptualization through design/manufacture and eventual commercialization. He also presented a theory of integrating learning communities that will cluster courses in engineering with English, computer science and physical sciences, and the targeting of graduate certificate programs to meet the needs of the current professional workforce.

ADMINISTRATION AND FINANCE COMMITTEE

The Rector called on Ms. Gifford for the report of the Administration and Finance Committee. Ms. Gifford explained that the Board, at its December 1996 meeting, approved a resolution allowing the University to participate in the Commonwealth of Virginia's pooled bond program. The December 1996 resolution, as provided by bond counsel, did not specify capital projects for which financing would be provided through the bond. The following resolution, which supersedes the previously approved resolution and specifically names the Virginia Beach Higher Education Center, the Convocation Center, and the Convocation Center parking decks as the projects associated with the pooled bond program, was brought for as a recommendation of the committee and was unanimously approved:

RESOLUTION REGARDING POOLED BOND PROGRAM

WHEREAS, pursuant to Chapter 3.2, Title 23 of the Code of Virginia of 1950, as amended (the "Act"), the General Assembly of Virginia has authorized the Virginia College Building Authority (the "Authority") to develop a pooled bond program (the "Program") to purchase bonds and other debt instruments issued by public institutions of higher education in the Commonwealth of Virginia (the "Institutions") to finance or refinance the construction of projects of capital improvement specifically included in a bill passed by a majority of those elected to each house of the General Assembly of Virginia (the "Projects");

WHEREAS, the Authority intends to issue from time to time under the Program its Educational Facilities Revenue Bonds (Public Higher Education Financing Program) (the "Bonds") to finance the purchase of bonds and other debt instruments issued by the Institutions to finance or refinance the Projects, all in the furtherance of the purposes of the Act and the Program;

WHEREAS, if Old Dominion University (the "Institution") wishes to finance or refinance a Project through the Program, it will be necessary for the Institution to enter into a Loan Agreement (a "Loan Agreement") between the Authority and the Institution and to evidence the loan to be made by the Authority to the Institution pursuant to the Loan Agreement by issuing the Institution's promissory note (the "Note"). Pursuant to the Loan Agreement, the Authority will agree to issue its Bonds and to use certain proceeds of the Bonds to purchase the Note issued by the Institution and Institution will agree to use the proceeds received from the Authority to finance or refinance the construction of the Project and to make payments under the Loan Agreement and the Note in sums sufficient to pay, among other administrative and arbitrage rebate payments, the principal of, premium, if any, and interest due on that portion of the Bonds issued to purchase the Note;

WHEREAS, in order to finance or refinance all or a portion of the Virginia Beach Higher Education Center, the Convocation Center and the Convocation Center Parking Decks (together, the "1997A Project"), the Institution proposes to sell to the Authority its Note (the "1997A Note") to be issued under a Loan Agreement (the "1997A Loan Agreement");

WHEREAS, there has been presented to the Board of Visitors of the Institution (the "Board") a proposed form of the 1997A Note and the 1997A Loan Agreement;

WHEREAS, it is the desire of the Board to approve the participation by the Institution in the Program, the execution and delivery of the 1997A Loan Agreement and the execution and issuance of the 1997A Note on terms and conditions substantially in accordance with the forms presented to the Board and, similarly, to authorize officers of the Institution to execute, deliver and issue in the name of and on behalf of the Institution, the 1997A Loan Agreement, the 1997A Note and any and all documents necessary to effectuate the Program with the Authority and to facilitate the purchase of the 1997A Note by the Authority; and

WHEREAS, it is the desire of the Board to approve the further participation by the Institution in the Program and to authorize the execution, delivery and issuance of such other Loan Agreements and Notes on terms and conditions substantially similar to the 1997A Loan Agreement and 1997A Note and to similarly authorize certain officers of the Institution to execute, deliver and issue in the name of and on behalf of the Institution, all Loan Agreements, all Notes and any and all future documents necessary to effectuate the Program with the Authority and to facilitate the purchase of the Notes by the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF VISITORS OF THE INSTITUTION:

Section 1. The participation of the Institution in the Program is hereby approved and the 1997A Loan Agreement and 1997A Note in substantially the forms presented to the Board are approved.

Section 2. The President of the Institution and the Vice President of Administration and Finance of the Institution, or either of them, are hereby delegated and invested with full power and authority to execute, deliver and issue, on behalf of the Board, (a) the 1997A Loan Agreement in substantially the form submitted to the Board with such changes, insertions or omissions as may be approved by the President or the Vice President of Administration and Finance whose approval shall be evidenced conclusively by the execution and delivery of the 1997A Loan Agreement, (b) the 1997A Note in substantially the form submitted to the Board with such changes, insertions or omissions as may be approved by the President or the Vice President of Administration and Finance whose approval shall be evidenced conclusively by the execution and issuance of the 1997A Note, and (c) any and all other documents, instruments of certificates as may be deemed necessary to consummate the Program, the construction of the 1997A Project and the Institution's participation in the Program and to further carry out the purposes and intent of this Resolution.

Section 3. The President of the Institution and the Vice President of Administration and Finance of the Institution, or either of them, are hereby delegated and invested with full power and authority to execute and deliver, on behalf of the Board, (a) such future Loan Agreements in substantially the form of the 1997A Loan Agreement with such changes, insertions or omissions as may be approved by the President or the Vice President of Administration and Finance whose approval shall be evidenced exclusively by the execution and delivery of the future Loan Agreement, (b) such future Notes in substantially the form of the 1997A Note with such changes, insertions or omissions as may be approved by the President or the Vice President of Administration and Finance whose approval shall be evidenced exclusively by the execution and delivery of the future Note, and (c) any and all other documents, instruments or certificates as may be deemed necessary in the future

to consummate the Program, the construction of the Projects and the Institution's participation in the Program and to further carry out the purposes and intent of this Resolution in the future, it being the intent of the Board that no further action on behalf of the Board shall be necessary to empower the President and the Vice President of Administration and Finance of the Institution, or either of them, to execute, deliver and issue such future Loan Agreements, future Notes and other documents as may be deemed necessary in order for the Institution to participate in the Program in the future.

Section 4. The authorizations given above as to the execution, delivery and issuance of the 1997A Loan Agreement and the 1997A Note are subject to the following parameters: (a) that the principal amount to be paid under the 1997A Note shall not be greater than the amount authorized for the 1997A Project by the General Assembly of Virginia, including any financing costs and adjustments permitted by law, (b) that the interest rate payable under the 1997A Note shall not exceed a "true" or "Canadian" interest cost more than fifty basis points higher than the interest rate for "AA" rated securities with comparable maturities, as reported by Delphis-Hanover, or another comparable service or index, taking into account original issue discount or premium, if any, (c) that the weighted average maturity of the principal payments due under the 1997A Note shall not be in excess of twenty (20) years, (d) that the last principal payment date under the 1997A Note shall not extend beyond the period of the reasonably expected economic life of the 1997A Project, and (e) that the financing of the 1997A Project and the terms and provisions of the 1997A Loan Agreement and the 1997A Note will comply with the Alternative Construction and Financing Guidelines issued by the Commonwealth's Secretary of Finance.

Section 5. The authorizations given above as to the execution, delivery and issuance of any future Loan Agreements and future Notes are subject to the following parameters: (a) that the principal amount to be paid under such Notes shall not be greater than the amount authorized for the Projects by the General Assembly of Virginia, including any financing costs and adjustments permitted by law, (b) that the interest rate payable under such Notes shall not exceed a "true" or "Canadian" interest cost more than fifty basis points higher than the interest rate for "AA" rated securities with comparable maturities, as reported by Delphis-Hanover, or another comparable service or index, taking into account original issue discount or premium, if any, (c) that the weighted average maturity of the principal payments due under such Notes shall not be in excess of twenty (20) years, (d) that the last principal payment date under such Notes shall not extend beyond the period of the reasonably expected economic life of the Projects being financed, and (e) that the financing of the Projects and the terms and provisions of such Loan Agreements and Notes will comply with the Alternative Construction and Financing Guidelines issued by the Commonwealth's Secretary of Finance.

Section 6. The Board acknowledges, on behalf of the Institution, that if the Institution fails to make any payments of debt service due under any Loan Agreement or Note, including the 1997A Loan Agreement and the 1997A Note, the Program authorizes the State Comptroller to charge against the appropriations available to the Institution all future payments of debt service on that Loan Agreement and Note when due and payable and to make such payments to the Authority or its designee, so as to ensure that no future default will occur on such Loan Agreement or Note.

Section 7. The Board agrees that if the Authority determines that the Institution is an “obligated person” under Rule 15c2-12 of the Securities and Exchange Commission with respect to any issue of Bonds, the Institution will enter into a continuing disclosure undertaking in form and substance satisfactory to the Authority and the Institution and will comply with the provisions and disclosure obligations contained therein.

Section 8. This Resolution supersedes another similar resolution adopted by the Board with respect to the participation of the Institution in the Program for the financing of the Virginia Beach Higher Education Center.

Section 9. This resolution shall take effect immediately upon its adoption.

Ms. Gifford reported that Vice President Harnage briefed the Committee on the coordinated efforts of the City of Norfolk, Norfolk Redevelopment and Housing Authority, and the University regarding the University Village. Discussions are in progress relative to the redevelopment plan, as well as the engineering and storm water infrastructure improvements.

Ms. Lynn Kubeck, Assistant Vice President for Computing and Communication Services, presented an overview on the progress made in computing. Fiber optic cables connect the campus buildings and provide high speed communication services for the campus. Currently, all faculty offices and classrooms are being upgraded to include connections to the advanced network. Additional projects currently underway include implementing Windows NT, establishing a data warehouse to improve access to operational data, providing sophisticated e-mail and calendaring systems through Lotus Notes, and making information readily accessible to students through kiosks and the web. Other exciting projects include a new administrative system to prepare for the year 2000, upgrading the web, providing the tools to allow courses through the web, videoconferencing, audio and video screening.

Mr. Donald Runyon, Assistant Vice President for Auxiliary Services, updated the committee on the implementation of the new transportation service and associated fee. This fee helped to finance the completion of 514 additional parking spaces this summer. It also supports the initiation of park and ride service, which operates on and off campus. Ridership on the campus route has totaled over 3,000 riders in the first month of operation and the off-campus route is gradually growing in usage.

The committee reconvened in executive session for the purpose of receiving a report on personnel issues in the internal audit office. No action was taken.

The Rector asked Vice President Harnage to comment briefly on the electronic outfitting of the University Village. Vice President Harnage stated that the University is looking at a unique opportunity to construct a town or community from the ground up which allows for the planning of technology to support the university of the 21st century. The technology vendors will have an opportunity to experiment with their developing technology in an

environment built specifically for that. This has generated a lot of interest which may lead to several partnership opportunities.

INSTITUTIONAL ADVANCEMENT COMMITTEE

The Rector asked Mr. Hill for a report on the Institutional Advancement Committee. Mr. Hill reported that Steven Winter, president of the Alumni Association, discussed previous and upcoming alumni activities. The Association continues to forge partnerships within the university community and, to this end, an aggressive committee structure has been put into place.

Vice President Broderick presented the 1997-98 goals and objectives for Institutional Advancement. Its mission is to promote the academic purpose and strategic initiatives of Old Dominion University among its many constituents by communicating the University's accomplishments, sharing its vision for the future and engaging these publics and partnerships to achieve these goals.

Nancy Coberly, Capital Campaign Director, reviewed the activities of the Campaign and announced that the Campaign has raised over \$27 million. She also discussed the purchase of a new software system, office restructuring, and introduced the new Director of Corporate and Foundation Relations, Anita Friedmann.

Charles Roddy, Assistant Vice President of Institutional Advancement and Director of Alumni Relations, provided an update on the expansion of the Student Ambassadors Program. The group will now broaden its focus to include activities to promote student/alumni interaction. He also discussed plans to institute a formal program for recruiting and training alumni volunteers to participate in the University's recruitment and retention efforts.

Michael O'Connor, Director of Admissions, discussed modern admission techniques. Victoria Burke, Director of Publications, provided visual presentations comparing current publications to previous ones. She stressed the importance of using research to improve the quality of publications. Ms. Burke and Mr. Broderick demonstrated how the University has made its *Courier* and *Alumnews* more accessible by way of the World Wide Web.

STUDENT AFFAIRS COMMITTEE

Rector Babcock called on Mr. Rotert for the report of the Student Affairs Committee. Mr. Rotert reported that the Student Affairs Committee was briefed on the University's exit exam for writing proficiency. Each candidate for a baccalaureate degree from the University is required to pass an exit exam which determines whether the candidate is a competent writer. This requirement has been in place for 20 years and is the only one of its kind among the state-supported institutions in the Commonwealth. Each year approximately 25 to 30

students who are otherwise qualified to graduate must delay their graduation in order to improve their writing skills. However, 85% of the students pass the exam the first time.

The Committee viewed the new high tech marketing program for the Athletic Department utilizing the World Wide Web. Now visitors to Old Dominion University's home web page on Athletics can view team schedules, purchase tickets, and read biographical sketches on the coaches and the players.

The Committee met with currently enrolled university students who were enrolled in the University's upward bound program while they were still in high school. Upward Bound is an academic support program for educationally disadvantaged high school students. The program is supported entirely by a federal grant and has been in place at the university for eleven years. The students spoke highly of the program's benefits.

REPORT OF THE BYLAWS REVISIONS COMMITTEE

The Rector asked Ms. Blair-Davis to report on the recommendations of the Bylaws Revisions Committee. Ms. Blair-Davis distributed copies of the Bylaws with the proposed revisions indicated. She explained that the Committee spent a considerable amount of time reviewing the current Bylaws and comparing them with the Bylaws from other state institutions.

The Committee specifically addressed the issues of eligibility for office and procedures for filling a vacant position of office between regular elections. After considerable review and discussion the Committee decided to delete Section 4.01.C. which disqualifies for consideration for office members whose terms of service expire during the term of office for which nominations are being held. Coupled with that is the additional language suggested in Section 3:04 that the nominating committee should consult with the rector and the president, as well as the membership of the board, about the needs of the university in order to determine which individuals would best serve in the respective offices, regardless of whether their first terms of service end during the term of office. It was the sense of the committee that it would be preferable to risk the possibility that an individual elected officer not be reappointed, and deal with it accordingly, than to limit the pool of candidates. A clause was also added such that an individual completing an officer's unexpired term of one year or less would still be eligible to succeed him or herself in this instance.

Procedures for filling an vacant office were also addressed in the revised Bylaws. Section 4.06. proscribes that elections will be held at the next regular meeting, and the same procedures of electing a nominating committee would be followed. Alternatively, Section 8.01 has been revised to allow for the suspension of the Bylaws by a three-fourths affirmative vote of all board members in order to hold elections immediately if so desired.

Ms. Blair-Davis also noted that a new clause has been added allowing for the removal of an officer, with or without cause, and reviewed the other minor proposed revisions. She noted that the Committee found in reviewing the other institutions' bylaws that the University of Virginia is the only institution which designates emeritus board members, and that designation was bestowed upon all former board members, who receive the proceedings of all board meetings and are invited to an

annual function. President Koch's annual Board Reunion Dinner accomplishes the same goal, however, this issue can be discussed in the future if that is the desire of the Board.

Ms. Blair-Davis reminded the board members that changing the bylaws requires a 30 day notice, so unless she hears comments or concerns to the contrary, notice of the proposed changes will be sent at least 30 days prior to the December board meeting. She thanked the members of the committee and Pat Kelly for their good work.

EXECUTIVE SESSION

The Rector recognized Reverend Paige, who made the following motion: "Mr. Rector, I move that this meeting be recessed and that we reconvene in executive session for the purpose of discussing personnel matters in the College of Engineering, matters related to gifts and recognition of gifts, and consideration of an honorary degree as permitted by Subsection (A), Paragraphs (1), (8) and (10) of Section 2.1-344 of the Code of Virginia."

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of executive session, the meeting reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the executive session was convened were heard, discussed or considered. The certification of compliance vote was sixteen in favor and none opposed.

NEW BUSINESS

The Rector asked if there was any new business to come before the Board. Dr. Williams made a motion that an honorary degree be presented to Bill Cosby at the University's Spring Commencement. The motion was seconded and unanimously approved.

Ms. Gifford made a motion that the Kaufman Engineering Building atrium be named for Lolly Cohen in honor of Myron Cohen. The motion was seconded and unanimously approved. Ms. Gifford encouraged the board members to attend the dedication brunch for Lolly Cohen on Friday, 10 October.

Dr. Russell made a motion that the Rector prepare a letter on behalf of the Board to Mr. Charles Keating's attorney declining the Board's involvement in this matter. The motion was seconded and unanimously approved.

ADJOURNMENT

The Rector asked if there was any further business to come before the Board. Hearing none, the meeting was adjourned.