

BOARD OF VISITORS
OLD DOMINION UNIVERSITY
Thursday, 9 April 1998

MINUTES

A meeting of the Board of Visitors of Old Dominion University was held on Thursday, 9 April 1998 at 3:00 p.m. in the Board Room of Webb University Center on campus. Present from the Board of Visitors were:

James F. Babcock, Rector
Jo Ann Blair-Davis
Nancy P. Cheng
Joan D. Gifford
Edward L. Hamm, Jr.
Irvine B. Hill
Barry M. Kornblau
William M. Lechler
Anthony C. Paige
Gerald L. Parks
Patricia W. Perry
Charles H. Rotert, Jr.
William E. Russell
Lois S. Williams

Absent were:

Mary C. Haddad
Lawrie Falck Rollison
Kenneth A. Samet

Also present were:

James V. Koch, President
Catherine S. Austin
John R. Broderick
Dana D. Burnett
Nancy Coberly
Stephen P. Daniel
Lorraine Easton
William A. Drewry
Jo Ann M. Gora
David F. Harnage
Patrick B. Kelly
Donna W. Meeks
Cecelia T. Tucker

CALL TO ORDER AND APPROVAL OF MINUTES OF REGULAR MEETING OF 4 DECEMBER 1997

The Rector called the meeting to order and asked for approval of the minutes of the regular meeting of 4 December 1997. Upon a motion duly made and seconded, the minutes were approved as distributed.

RECTOR'S REPORT

The Rector congratulated the University administration for having met the 1997-98 management standards required by the State. He then called the board members' attention to the two documents mailed to the Board entitled "Board of Visitors Principles, Duties and Responsibilities" and "Board of Visitors Information System," which the Board will have the opportunity to discuss near the end of the meeting.

PRESIDENT'S REPORT

The Rector called on President Koch for his report. President Koch reported on the recent reaccreditations of the College of Engineering and Technology by ABET and the College of Business and Public Administration by the American Assembly of Collegiate Schools of Business (renamed the International Association for Management Education). He commented that the University's many programs have been successful in meeting the rigorous standards required of all of its accrediting bodies.

The President distributed copies of an article which recently appeared in the *Richmond Times Dispatch* highlighting the University's military programs. The article focuses on the work of Dick Whalen, the University's military liaison, and the University's dramatically improved relationship with its almost 5,000 students who are either in the military or are spouses or dependents of military personnel.

President Koch passed around the June issue of *Racing Magazine* which features an article about the University-operated wind tunnel entitled "Going With the Flow." The wind tunnel, located at NASA Langley, is the largest University-operated wind tunnel in the world, and one of only three similar kinds of facilities in the United States.

The President concluded by commenting on the University's success in the 1998 General Assembly and thanked those Board members who were instrumental in that success.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE

Rector Babcock called on Mr. Hamm for the report of the Academic Affairs Committee. Mr. Hamm reported that after meeting jointly with the Administration and Finance Committee, the Committee reconvened in a separate location, approved the minutes of the 4 December 1997 meeting, and reconvened in executive session to discuss faculty candidates for tenure and the appointment of two individuals with tenure.

The following resolutions were brought forth as recommendations from the Academic Affairs Committee and were unanimously approved:

TENURE RECOMMENDATIONS

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the award of tenure to the following members of the faculty at Old Dominion University. The tenure would be effective with the Fall 1998 semester.

College of Arts and Letters

Professor Elliott Jones, Department of Art
Dr. Regina Karp, Department of Political Science & Geography
Dr. David Metzger, Department of English
Dr. Joyce (Magnotto) Neff, Department of English

College of Business and Public Administration

Dr. Steven Maurer, Department of Business Administration

College of Education

Dr. Brian Leutholtz, Department of Exercise Science, Physical Education and Recreation
Dr. Radha Parker, Department of Educational Leadership and Counseling

College of Engineering and Technology

Dr. Sebastian Bawab, Department of Mechanical Engineering
Dr. James Leathrum, Jr., Department of Electrical and Computer Engineering

College of Sciences

Dr. Cynthia Jones, Department of Biological Sciences
Dr. Debra Major, Department of Psychology
Dr. Alex Pothen, Department of Computer Science
Dr. Leposava Vuskovic, Department of Physics
Dr. Lawrence B. Weinstein, Department of Physics

APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment and award of tenure to Dr. Ralph V. Rogers, Jr. in the Department of Engineering Management, College of Engineering and Technology, effective December 25, 1997. A summary of Dr. Roger's curriculum vitae follows.

Salary: \$103,000 for 12 months
Rank: Professor of Engineering Management

DR. RALPH V. ROGERS, JR.

Dr. Rogers received a Ph.D. in Systems Engineering from the University of Virginia in 1987 and an M.S. in Industrial and Systems Engineering and a B.S. in Electrical Engineering, in 1983 and 1971 respectively, from Ohio University. Prior to Old Dominion, he was a faculty member at the University of Central Florida for eight years and served as Interim Chair of the Department of Industrial Engineering and Management Systems. His most recent position at Central Florida was the Program Coordinator for the University's Modeling and Simulation Academic Initiative and Associate Professor of Industrial Engineering and Management Systems. He has also taught at Ohio University and Piedmont Virginia Community College and was a senior engineer at Booz-Allen Applied Research in Bethesda, MD.

While at the University of Central Florida, Dr. Rogers was actively involved in several projects. He was a key participant forming Team Orlando. In a formal memorandum of understanding between the University of Central Florida, the U.S. Army Simulation Training and Instrumentation Command (STRICOM), U.S. Navy Naval Air Warfare Center-Training System Division (NAWC-TSC), U.S. Air Force Agency for Modeling and Simulation (AFAMS), NASA Kennedy Space Center (NASA-KSC), and the Training Systems Technology Consortium (TSTC), the parties agreed to jointly promote modeling and simulation in Central Florida. Dr. Rogers conducted workshops together with academia, industry, government and the military to identify characteristics of a modeling and simulation professional.

Dr. Rogers has an outstanding record of research and funded activities in modeling and simulation. He has published in top journals in his field and made presentations before the major professional organizations in his discipline. He was named the Outstanding Undergraduate Teacher for the Industrial and Management Systems Department at the University of Central Florida in 1992.

APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment and award of tenure to Dr. Chandra Richard de Silva in the Department of History, College of Arts and Letters, effective August 1, 1998. A summary of Dr. de Silva's curriculum vitae follows.

Salary: \$77,000 for 10 months
Rank: Professor of History

DR. CHANDRA RICHARD de SILVA

Dr. de Silva received a Diplome de Langue Francaise from the Alliance Francaise de Paris in 1987, a Ph.D. in History from the University of London in 1968 and a B.A. in History from the University of Ceylon in 1962. He has been Professor of History and Chair of the Department of History at Indiana State University in Terre Haute since 1991.

Dr. de Silva's record of teaching, research, and administrative service is impressive. A specialist in Southeast Asian history, he is the author or coauthor of six books, including his 1998 publication, *Buddhist Fundamentalism and Minority Identities in Sri Lanka*, with SUNY Press, and the editor or co-editor of four additional books. Furthermore, Dr. de Silva has published nearly sixty journal articles, book chapters, and reports. His teaching responsibilities have been varied, including undergraduate and graduate courses on topics such as: Ancient and Medieval South Asia; Colonialism and Nationalism in South Asia; Cultural History of Modern Africa; Studies in World Civilizations since 1500; and seminars on Ethnicity and Nationalism and Contemporary South Asia.

Professionally, Dr. de Silva has been very active, serving as President of the American Institute for Sri Lanka Studies since 1995, participating on a number of advisory boards, and co-directing the Fulbright Hays Study Abroad Project in Sri Lanka. At Indiana State University, he has been active in virtually all aspects of faculty service and governance. Finally, from all accounts, he has provided stellar leadership as the Chair of the History Department. In addition to his remarkable personal record of accomplishments, Dr. de Silva's teaching and research areas will greatly enhance the breadth and depth of offerings in the History Department since the department has not had a specialist with South Asian or African expertise.

Mr. Hamm reported that Provost Gora introduced Dr. Lou Henry, Dean of the Honors College, and Kendra Langlois, an Honors College student and junior economics major who recently became the first Old Dominion University student to win the prestigious Truman Scholarship. Dr. Henry described the criteria for the award and noted that Ms. Langlois was chosen from a national pool of 600 candidates. She will receive a \$30,000 award to attend graduate school. Ms. Langlois informed the committee that she planned to pursue degrees in law and public policy, with a long-term goal of directing her efforts to public advocacy for the poor and disadvantaged.

Dr. Gora described the strategic planning process, and noted that a progress report on the current strategic plan was distributed to Board members as well as all members of the University community for review. Three town meetings have been held to receive comment on the current plan and its accomplishments and directions for the future. A committee will be convened in the next month to develop the 2000-2005 strategic plan for the University.

Provost Gora reported on the progress that has been made regarding the implementation of the new general education requirements for the 1998-99 academic year. The Committee received information on the successful AASCB accreditation, the web site for the Career Management Center, and the Old Dominion University Film and Video Festival to be held April 13-17.

The following resolutions were brought forth as recommendations from the Academic Affairs Committee and were unanimously approved:

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Paula Justice Visiting Assistant Professor of Educational Leadership and Counseling	\$17,500	12/25/97	5 mos

Dr. Justice received a C.A.S. in Counseling from Old Dominion University in 1994, a Ph.D. in Interpersonal, Group and Organizational Communication from the University of Colorado in 1980, an M.S. in Special Education from Old Dominion University in 1971, and a B.A. in English from the College of William and Mary in 1966. She was a visiting assistant professor in the Department of Educational Leadership and Counseling in 1995-96. She has also been an adjunct faculty member in the Department of Educational Leadership and Counseling and the Department of Communication and Theatre Arts at Old Dominion, and previously taught at Norfolk State University and DePauw University. (Appointment for Spring 1998 Semester only)

Mr. Matthew Kaeiser Lecturer, English Language Center	\$27,300	12/25/97	10 mos
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Mr. Kaeiser received an M.A. in Teaching English as a Second Language from the Monterey Institute of International Studies in 1986 and a B.S. in Speech Pathology and Audiology from the University of Wisconsin at Milwaukee in 1984. He has been an adjunct faculty member in the English Language Center at Old Dominion University since June 1997. Prior to that he was an instructor of English as a Second Language at the University of South Alabama for eight years.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Mool C. Gupta Associate Director of the Applied Research Center and Research Professor of Electrical and Computer Engineering	\$97,000	1/25/98	12 mos

Dr. Gupta received a Ph.D. in Physics in 1973 from Washington State University and an M.Sc. and B.Sc. in Physics, in 1968 and 1966 respectively, from Gujarat University, India. Since 1982, he has been a Research Associate for Kodak Research Laboratories in Rochester, New York.

Dr. Natalie Schilling-Estes Assistant Professor of English (Tenure Track)	\$38,000	8/1/98	10 mos
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Dr. Schilling-Estes received a Ph.D. in Linguistics in 1996 from the University of North Carolina at Chapel Hill, an M.A. in English in 1993 from North Carolina State University and a B.A. in English in 1986 from the University of North Carolina at Chapel Hill. She is currently a Mellon Fellow at Stanford University for the 1997-98 academic year.

APPOINTMENT OF TELETECHNET SITE DIRECTORS

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the following appointments as TELETECHNET Directors at the sites indicated:

Mr. Jack W. Bonniwell (Eastern Shore Community College)

Mr. Bonniwell received an M.S. in Business Management from the University of La Verne in 1986 and a B.S. in Business Management and Economics from the University of Tampa in 1978. Since 1994, he has been employed as a Local Office Manager for the Virginia Employment Commission in Exmore, Virginia.

Salary: \$38,000 for 12 months effective February 10, 1998
Rank: Site Director and Instructor

Ms. Regenia L. Hill (J. Sargeant Reynolds Community College)

Ms. Hill received an M.S. in Counseling and Higher Education in 1991 and a B.S. in Business Marketing in 1986 from Radford University. Since 1995, she has been employed as an Assistant Director of Student Activities for Operations at the University of Richmond.

Salary: \$37,000 for 12 months effective February 25, 1998
Rank: Site Director and Instructor

Ms. Susan D. Patrick (Library of Virginia)

Ms. Patrick received an M.A. in Communication Management from the University of Southern California in 1997 and a B.A. in English from The Colorado College. Since January 1996, she has been employed as a Public Communications Specialist at the University of Southern California.

Salary: \$40,000 for 12 months effective January 25, 1998
Rank: Site Director and Instructor

Mr. Barry D. Smith (Tri-Cities Center and Tidewater Community College, Portsmouth)

Mr. Smith received an M.S.Ed. in Guidance and Counseling and a B.A. in English, in 1977 and 1975 respectively, from Old Dominion University. Since August 1991, he has been employed as an Academic Advisor in the Counseling and Advising Services Office at Old Dominion University. He is also an adjunct faculty member in the Darden College of Education.

Salary: \$37,000 for 12 months effective February 10, 1998
Rank: Director, Tri-Cities Center and Tidewater Community College, Portsmouth,
and Instructor

APPOINTMENT OF SYSTEMS LIBRARIAN FOR INTERNET TECHNOLOGIES
AT THE UNIVERSITY LIBRARY

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Glenn A. Bunton as the Systems Librarian for Internet Technologies, effective February 10, 1998.

Mr. Bunton received an M.S. in Computer Education and Cognitive Systems from the University of North Texas in 1997, a Master of Science in Library Science from the University of North Texas in 1985, a B.A. in Sociology from Miami University in 1980, and is currently working on a Doctor of Philosophy in Applied Technology, Training and Development from the University of North Texas. Mr. Bunton was previously employed at the University of Texas Southwestern Medical Center Library in Dallas, Texas where he held positions as Reference Librarian, Microcomputer Librarian, Systems Librarian, Head of the Educational Technology Laboratory, and Microcomputer Specialist.

Salary: \$35,000 for 12 months
Rank: Systems Librarian for Internet Technologies, University Library

APPOINTMENT OF ASSISTANT DIRECTOR FOR INFORMATION TECHNOLOGY
CAREER MANAGEMENT CENTER

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Clint Foster as Assistant Director for Information Technology, Career Management Center, effective February 10, 1998.

Mr. Foster received an M.Ed. in Educational Technology in 1996 and a B.A. in Communication in 1986 from the University of Arkansas. Mr. Foster comes to Old Dominion University from the University of Arkansas where he held the position of Engineering Co-op Coordinator.

Salary: \$40,000 for 12 months
Rank: Assistant Director for Information Technology, Career Management Center,
and Instructor

APPOINTMENT OF INSTRUCTIONAL DESIGNER
CENTER FOR LEARNING TECHNOLOGIES

RESOLVED, that, upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. William R. Gideon, Instructional Designer in the Center for Learning Technologies, effective January 10, 1998.

Mr. Gideon received an M.S. in Education, Instructional Design/Educational Technology, in 1992 and a B.S. in Education in 1984 from Southern Illinois University. He is a doctoral candidate anticipating his dissertation defense in the spring semester of 1998 at Southern Illinois University. He has a wide breadth of experience in educational technology with extensive training in traditional audiovisual/media, project management for instructional design, and experience with distance education.

Salary: \$38,000 for 12 months
Rank: Instructional Designer, Center for Learning Technologies, and Instructor

APPOINTMENT OF FOUNDATIONS MANAGER
CAPITAL CAMPAIGN

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Richard A. Massey as Foundations Manager, Capital Campaign, effective February 25, 1998.

Mr. Massey received an M.B.A. and a B.S. in Accounting, in 1979 and 1971 respectively, from the University of Dayton. Since 1995, he has been the Associate Budget Officer at Old Dominion

University. Mr. Massey has fifteen years of documented success in government financial management involving budget development, defense, and execution.

Salary: \$65,000 for 12 months
Rank: Foundations Manager and Instructor, Capital Campaign

APPOINTMENT OF VIRGINIA BEACH CAMPUS LIBRARIAN

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Cherie D. Navarre as Virginia Beach Campus Librarian effective January 25, 1998.

Ms. Navarre received a Master's Degree in Library Science from Catholic University in 1996 and a B.A. in History and Government in 1979 from Lynchburg College. Since 1996, she has been employed at Williamsburg Regional Library.

Salary: \$29,000 for 12 months
Rank: Virginia Beach Campus Librarian

APPOINTMENT OF ELECTRONIC RESOURCES CATALOGER
UNIVERSITY LIBRARY

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Edward Summers as an Electronic Resources Cataloger in the University Library, effective April 25, 1998.

Mr. Summers received a Master's Degree in Library Science in 1996 and a B.A. in English in 1991 from Rutgers University. Prior to coming to Old Dominion University, he held the position of Visiting Assistant Professor of Library Administration at the Education and Social Sciences Library at the University of Illinois at Urbana-Champaign.

Salary: \$29,000 for 12 months (salary will be \$4,833 for the period 4/25/98 - 6/24/98)
Rank: Electronic Resources Cataloger and Librarian I

APPOINTMENT OF ACADEMIC ADVISOR

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Mr. Kevin G. Swann as Academic Advisor, Counseling and Advising Services, effective February 20, 1998.

Mr. Swann received an M.S. in Education with an emphasis in Counseling and a B.S. in Human Services Counseling, in 1995 and 1993 respectively, from Old Dominion University. For the last two years he has served as a Family Services Coordinator at the Institute for Family Centered Services and a School Guidance Counselor in Newport News.

Salary: \$26,427 for 12 months (three-month interim appointment, February 20, 1998-
May 24, 1998)
Rank: Academic Advisor and Instructor, Counseling and Advising Services

APPOINTMENT OF PROGRAM MANAGER
GRADUATE CENTER FOR URBAN STUDIES AND
PUBLIC ADMINISTRATION

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the appointment of Ms. Sharon T. Walls as the Program Manager of the Graduate Center for Urban Studies and Public Administration, effective November 10, 1997.

Ms. Walls received an M.P.A. with a concentration in Management Information Systems in 1994 from Troy State University, a B.A. in Human Resources Management in 1992 from St. Leo College and will receive an M.S.Ed. from Old Dominion University in August of 1998. She has served in a progressively responsible position in the Graduate Center for Urban Studies and Public Administration in charge of enrollment, recruitment and advising services for the Master of Public Administration, Master of Urban Studies, and Ph.D in Urban Services (Management Track) Programs.

Salary: \$26,600 for 12 months
Rank: Program Manager, Graduate Center for Urban Studies and Public Administration,
and Instructor

EMERITUS APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the granting of the title of emeritus to the following faculty members upon their retirement from the University. A summary of each faculty member's accomplishments follows.

<u>Name and Rank</u>	<u>Effective Date</u>
Allen K. Clark Professor Emeritus of Chemistry and Biochemistry	June 1, 1998
D. Alan Harris Associate Professor Emeritus of History	June 1, 1998

<u>Name and Rank</u>	<u>Effective Date</u>
Jesse W. Hughes Professor Emeritus of Accounting	July 1, 1998
Robert F. Michel Associate Professor Emeritus of Engineering Technology	June 1, 1998
Norman H. Pollock Associate Professor Emeritus of History	June 1, 1998
Kehar S. Sangha Professor Emeritus of Economics	July 1, 1998

ALLEN K. CLARK

Dr. Allen Clark received his A.B. from Catawba College in 1955 and his Ph.D. in Organic Chemistry in 1960 from the University of North Carolina, Chapel Hill. He immediately joined the faculty of Old Dominion University as an assistant professor, and was promoted to associate professor in 1962 and full professor in 1966. He has served Old Dominion University as acting chair and the chair of the Department of Chemistry from 1968-1972. He then moved to the Provost's Office where he served as Assistant Provost from 1972-1974, Associate Provost for Instruction from 1974-1979 and Vice Provost from 1979-80. From 1980-1983 he was the Deputy Vice President for Academic Affairs.

Dr. Clark has played a pivotal role in the Organic Chemistry sequence as well as the freshman College Chemistry course in the department. He annually receives some of the highest ratings from undergraduate students and has been active with undergraduate organizations on campus. As a co-author with Dr. Charles Bell (Professor Emeritus, 1997), he has published a modern laboratory manual for the sophomore Organic Chemistry Laboratory.

D. ALAN HARRIS

D. Alan Harris joined Old Dominion University in 1963 as an Assistant Professor of History and was promoted to Associate Professor in 1973. He received a Ph.D. from the University of North Carolina in 1967, an M.A. from Auburn University in 1957, and a B.A. from Auburn University in 1951.

During his 35 years at the University, Dr. Harris has rendered service to the Department of History, the College of Arts and Letters, and the University Senate. Recently, he has served twice as chair of the Department's Advisory Council, as chair of the Dean's Advisory Council, and as a parliamentarian of the Faculty Senate. Dr. Harris has taught in the area of American history and contributed to the teaching mission of the Department and the general education mission of the College and the University. He has also played a large role in teaching classes necessary for the

licensing of secondary school teachers. As a colleague, he has been a source of sage advice and wisdom for others in the Department.

JESSE W. HUGHES

Jesse Hughes joined the Accounting faculty in 1983 as an Assistant Professor after a distinguished military career in the U.S. Army. During this initial period, he completed his Ph.D. at Virginia Tech. In 1986, he was promoted to Associate Professor and in 1992 he was promoted to Full Professor. He also served as Department Chair and Associate Dean and was very instrumental in developing and administering fiscal reforms needed in the College.

Dr. Hughes has always been an effective teacher at all levels of instruction. Students respond well to his instruction and are well prepared to make immediate business contributions after graduation. His research contributions have been concentrated in the area of governmental accounting where he has earned a national reputation.

Dr. Hughes' service record has been a major strength. He has testified before Congress and served on several important governmental committees, such as the CPA Board of Examiners to establish CPA Exam Policies. He has also received the AGA Gold Award Designation and Accounting Professor of the Year for the State of Virginia.

ROBERT F. MICHEL

Robert F. Michel received an M.S. degree in Mechanical Engineering from the University of Connecticut in 1965 and a B.S. degree in Mechanical Engineering from Cornell University in 1957. He is also a registered Professional Engineer in Virginia and Maryland. He joined Old Dominion University as an assistant professor of Engineering Technology in 1982 and was promoted to associate professor in 1987.

Professor Michel had a long and varied industrial career prior to entering the teaching profession. He has been an engineer with Dunham Bush, Inc., T.E. Byerly Co., Grumman Aircraft Co., Fairchild-Hiller Corp., and Pratt and Whitney Aircraft. He also ran his own air conditioning and heating business for a period of seven years. Other academic experience includes teaching at J. Sargeant Reynolds Community College, Blue Ridge Community College, and the U.S. Naval Academy.

Professor Michel has been Principal Investigator on a number of design and development projects through the Technology Applications Center. For the past several years, he has been Assistant Director of the Industrial Assessment Center, which has been funded by the Department of Energy.

NORMAN H. POLLOCK

Norman H. Pollock joined Old Dominion University as an Instructor of History in 1964. He was promoted to Assistant Professor in 1966 and Associate Professor in 1972. He received a Ph.D. from The Johns Hopkins University in 1968, an A.M. from Clark University in 1957, and an A.B. from Ursinus College in 1955.

Dr. Pollock has served the Department for over 30 years, teaching in the area of British history and participating actively in departmental, College and University service. He contributed greatly to the teaching mission of the Department of History and the general education mission of the College and the University. Dr. Pollock was chair of the Department of History for six years, served many terms in the Faculty Senate (helping draft the constitution of the former University Senate), and in recent years was chair of the College committee that implemented the practicum program. In all his varied activities he exhibited forthrightness and integrity and was ever a model to the students of character and intrepidity. Dr. Pollock is an acknowledged master of the classroom, knowledgeable, witty, and intellectually provocative.

KEHAR S. SANGHA

Kehar Sangha joined the faculty in Economics as an Assistant Professor in 1959 during the time that Old Dominion University was known as the College of William and Mary at Norfolk. He was promoted to Associate Professor in 1961 and to Full Professor in 1968.

Dr. Sangha has gained the respect of students and peers alike with his steady patient approach to teaching the difficult subject of economics. Students have always reported that he emphasizes and clarifies the most important economic concepts. He has maintained a scholarly research record that blends well with the subjects he teaches.

Dr. Sangha has distinguished himself in service at all levels in the University and professionally with learned societies. He has served on the Faculty Senate and departmental and college committees. He has continued to be active in professional societies through the years with presentations, journal article reviews, and committee work.

REVISIONS TO THE BOARD OF VISITORS SICK LEAVE POLICY

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the revisions to the Sick Leave Policy, originally approved by the Board of Visitors on June 12, 1975, revised September 23, 1993, and December 4, 1997. The recommended changes are shaded.

Rationale: When faculty take sick leave they are often expected to assume responsibility for finding other faculty to cover their courses and responsibilities. This change makes the department chair

and/or dean, in conjunction with the faculty member, responsible for finding replacements or assigning work or teaching to others in these cases.

NUMBER: **1430**

TITLE: **Sick Leave Policy**

APPROVED: **June 12, 1975; Revised September 23, 1993; Revised December 4, 1997**

It is the policy of the university to grant sick leave with pay to faculty members or an administrator with faculty rank when this becomes necessary during the period covered by the person's contract. If sick leave extends 10 days, the disability must be certified by the attending physician. Such sick leave will continue until the person is able to resume his or her responsibilities, but for no longer than six months of sick leave during those months normally covered by contract.

A faculty member or an administrator with faculty rank may use their sick leave, up to three days at a time, for an illness or death in their immediately families. Leave for this purpose may not exceed six days in a fiscal year. Immediate family includes parents, stepparents, spouse, children, stepchildren, siblings, stepbrothers and sisters, and any relative living in the faculty member's or administrator's home.

Faculty or administrators with faculty rank may use sick leave with pay for the period of absence that is certified by a physician as medically necessary because of illness, health conditions, or recuperation due to pregnancy or childbirth. Therefore, the period of absence before, during and after delivery that is certified by the attending physician as medically necessary may be charged to sick leave. Any additional period of absence that the faculty member elects to take must be taken as leave without pay. The provisions of the Family and Medical Leave Act (FMLA) apply to absences due to the birth of a child or the mother's health condition related to childbirth. The FMLA specifies the conditions under which the university is required to allow eligible faculty and administrators with faculty rank up to 12 weeks of job-protected leave (paid or unpaid) during a 12-month period for several listed reasons. Please see the Family and Medical Leave section for more specific information. All such leave should be requested in advance, or as soon as possible after an eligible need is known.

Faculty members are encouraged to carry a disability insurance policy that begins coverage after six months when sick leave is exhausted and the faculty member is removed from the payroll. Such a policy is offered through the university's Department of Human Resources. If a leave of absence without pay is granted after sick leave is exhausted, the position will be filled with a temporary appointment for the period of the leave.

The chair and/or dean, in conjunction with the faculty member, will be responsible for developing a work-management plan for hiring replacements or assigning work or teaching to others when a faculty member takes sick leave.

REVISIONS TO THE BOARD OF VISITORS POLICY ON TENURE

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the revisions to the Tenure Policy, originally approved by the Board of Visitors on June 12, 1980; revised February 24, 1984; revised November 19, 1987; revised December 13, 1988; and revised September 27, 1990. The pertinent sections of the policy, with recommended changes noted, follow.

Rationale: The policy on external review is intended to ensure that: 1) the external review process is academically rigorous and useful; and b) external reviewers are able to provide a thoroughly candid and professional assessment of the scholarly work under consideration. A process that enables the university to meet these goals is in the best interest of the candidate as well as the institution.

Revisions have also been made to section II. B. 2. d. of the Board of Visitors Policy on Academic Rank and Promotion in Rank to indicate that external reviews are required when faculty are promoted to full professor.

IV. Criteria for the Award of Tenure

- A. The following criteria are used in the evaluation of every candidate for tenure. Each faculty committee and administrator considering a tenure case must specifically address each of these criteria as they apply to that case in the written recommendations that are submitted up the line to the provost and vice president for academic affairs.
- B. Criteria to be used are as follows:
 - 1. Merit - Merit of the faculty member in teaching, research and service over the entire probationary period and the contributions made by the faculty member in these areas to the university. (For definition of teaching, research, and service and a discussion of methods of evaluation, see policies and procedures concerning evaluation of faculty members.) In addition to information supplied by faculty information sheets, the chair's evaluation and other material presented by the department, an opportunity shall be made available for the faculty member to provide in writing any other material in support of the tenure candidacy. ~~Particularly in the area of research, external evaluation of the quality of the faculty member's performance may be required from nationally recognized experts in the faculty member's field.~~

External evaluation of the quality of the faculty member's research performance will be required from nationally recognized experts in the faculty member's field.

- a. The responsibility for initiating the external review and securing the reviewers belongs to the department chair. In promotion of department chairs, the responsibility belongs to the dean.
- b. The department tenure and promotion committee and the candidate will prepare separate lists of potential reviewers. The candidate will review both lists and will document personal and professional relationships with all potential reviewers. The chair will select three reviewers from the candidate's list and three reviewers from the department tenure and promotion committee's list. (If one list is not submitted, all reviewers will be selected from the list that is submitted.) As a general rule, external reviewers should not be co-authors or former mentors of the candidate.
- c. External reviews will be confidential; reviewers will be so advised. Requests for exception to the confidentiality of external reviews should be made directly to the provost before the reviewers are asked to submit evaluations. If an exception is approved, candidates for tenure and/or promotion will be allowed access to the substance of external reviews, but the authorship of specific external reviews and other identifying information contained therein will remain confidential. All external reviewers will receive a copy of the policy on external reviews so their responsibilities will be clear.
- d. A vita (or brief vita) will be required of each external reviewer.
- e. External reviewers will be asked to evaluate all published or accepted material mailed to them. In the case of the arts, reviewers may be asked to consider works of art or performances attended. External reviewers will be asked to evaluate: a) the quality of the scholarship or creative work under review; and b) the scholarly reputation (regional, national, international) of the candidate.
- f. All candidates for tenure and promotion will be required to have their scholarship evaluated by no fewer than four external reviewers. If fewer than four are received, additional reviewers should be alternately chosen from the department tenure and promotion committee's list and the candidate's list.
- g. The university and college administration will assist departments where reasonable expenses are necessary to obtain appropriate external reviews.

REVISIONS TO THE BOARD OF VISITORS POLICY ON
ACADEMIC RANK AND PROMOTION IN RANK

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the revisions to the Academic Rank and Promotion in Rank Policy, originally approved by the Board of Visitors on June 12, 1980, revised February 24, 1984; revised June 20, 1985; revised December 13, 1988; revised September 27, 1990; revised March 11, 1991; revised

April 9, 1992; revised April 8, 1993; revised April 10, 1997. The pertinent sections of the policy, with recommended changes noted, follow.

Rationale: The University Professor designation has been established to recognize faculty members who are outstanding teachers. An ad hoc committee of tenured faculty appointed by the Faculty Senate developed the guidelines and procedures for the University Professor designation.

I. Board of Visitors Definition of Academic Rank

- E. Special Honors - The following designations have been established in order to recognize faculty members of unusual merit and service to the university. Only faculty members holding the rank of full professor may be considered for Eminent Scholar designation, and only tenured faculty members will be considered for University Professor designation.

Eminent Scholars - A select number of full professors may be designated as eminent scholars. Nomination will be by any tenured departmental colleague in the nominee's discipline. The chair shall conduct a secret ballot of all tenured members of the department. Upon affirmation by a majority of those voting, the chair shall forward the nomination to the University Eminent Scholars Committee. The chair and the dean of the college shall evaluate the credentials and submit independent evaluations to the committee. The committee may, by an affirmative vote of at least five members, recommend designation to the provost and vice president for academic affairs who will make the final designation no later than April 15.

The Eminent Scholars Committee shall be comprised of one eminent scholar from each college, selected by the college promotion and tenure committee, plus one eminent scholar chosen by the Faculty Senate in order to reflect the affirmative action goals of the university. The committee will establish its own procedures and select its own chair.

Nominees shall have met the following criteria:

1. The standards established by the State Council of Higher Education for designation as eminent scholar;
2. Service in the rank of full professor at Old Dominion University for three academic years;
3. A scholarly publication record which will have clearly established a national reputation as a scholar in the nominee's discipline. The reputation must rest on the publication of scholarly work which will have been reviewed positively in national journals or a substantial number of favorably evaluated articles in national referred journals; substantial success in obtaining external funding for research -- in those disciplines in which such success is expected;

and positive evaluation by scholars external to the university who will have been solicited by the committee.

Designation may also be made of persons who will have achieved national stature in the creative arts as reflected in a record of productivity and attested to by persons who are nationally recognized as distinguished in the nominee's field.

Departments nominating candidates are responsible for demonstrating that nominees meet the criteria above.

Designation of persons as eminent scholars upon their initial appointment to the university shall be made by the provost and vice president for academic affairs after recommendation by the Eminent Scholars Committee, based upon the procedures outlined in paragraph one and using the criteria specified above.

University Professors - The designation of university professor has been established in order to recognize faculty members at the university who are outstanding teachers. Only tenured faculty members will be considered for this honor. Designated faculty members will hold the title for three years, be so identified in university publications, and receive \$2,500 per year of discretionary funds to support their professional development.

A select number of tenured faculty may be designated as university professors with a maximum of eight persons to be designated in any one year to a three-year term. Faculty holding the designation of university professor may be reappointed.

Nomination will be by a tenured departmental colleague in the nominee's discipline. The chair shall conduct a secret ballot of all tenured members of the department. Upon affirmation of a majority of those voting, the chair shall forward the nomination(s) to the dean. The dean of the college shall evaluate the credentials and submit the names of no more than 10% of the tenured faculty for nomination to the University Professors Committee. The University Professors Committee shall be comprised of one tenured faculty member from each college selected by the college promotion and tenure committee and one student selected by the Student Senate. The University Professors Committee may, by an affirmative vote of at least five members, recommend designation to the provost and vice president for academic affairs who will make the final designation not later than April 15. This date may differ for the initial year of implementation.

Each nominee shall ordinarily teach a minimum of three courses per year with a total of at least 300 student credit hours per year averaged over the past three years. Nominees shall have student ratings at or above the departmental mean for the average overall effectiveness of the instructor, question #1 on the present student evaluation form, averaged for all courses per semester. Priority should be given to those nominees who have won a college or university teaching award or have been nominated by the university to SCHEV for their award.

Faculty nominated for consideration as university professors shall have a record of superior accomplishment in teaching. The nomination shall document this record with evidence such as results of student evaluations, peer evaluation, statements from former students, and other relevant information. The nomination packet shall include:

- a. Personal statement by person nominated describing key contributions/innovations in teaching and general teaching philosophy [maximum two pages double spaced].
- b. Curriculum vitae with priority given to activities and awards that focus on teaching [maximum two pages].
- c. Professor's teaching log listing courses taught in the last five years with number of students, numerical student evaluations for the last five years, grade distributions from the last three years, and all student comments for the last three years.
- d. In addition to the nomination letter, no more than six letters of support with at least two written by former students who have graduated from the university and at least two written by campus colleagues. The other two may come from persons in the community of his or her profession including former students [maximum 12 pages]. All letters should be solicited by and sent to the nominator not the nominee.

At the conclusion of the meeting, Dr. Jean Major, the University Librarian, led a brief tour of the Diehn Composers Room. Her scheduled presentation on the library was postponed until the next meeting.

ADMINISTRATION AND FINANCE COMMITTEE

The Rector called on Mr. Lechler for the report of the Administration and Finance Committee. Mr. Lechler reported that, after meeting jointly with the Academic Affairs Committee, the Committee reconvened and consider two action items.

The following resolutions were brought forth as recommendations from the Administration and Finance Committee and were unanimously approved:

COMPREHENSIVE FEE RESOLUTION

RESOLVED, that upon the recommendation of the Administration and Finance Committee, the Board of Visitors approves the following comprehensive tuition cost per credit hour for the 1998-99 academic year beginning with the Summer 1998 semester and thereafter until otherwise adjusted by the Board of Visitors. Under unusual circumstances, the President may establish tuition rates

different from these approved rates. The President must notify the Board of such changes at its next meeting.

COMPREHENSIVE FEE PER CREDIT HOUR FOR THE 1998-99 ACADEMIC YEAR

	IN-STATE TUITION AND FEES		OUT-OF-STATE TUITION AND FEES	
	<u>FROM</u>	<u>TO</u>	<u>FROM</u>	<u>TO</u>
<u>REGULAR SESSION (1)</u>				
Undergraduate (Per Cr Hr)	\$137.00	\$139.00	\$355.00	\$365.00
Graduate (Per Cr Hr)	\$176.00	\$180.00	\$464.00	\$477.00
Teaching Assistant	\$176.00	\$180.00	\$176.00	\$180.00
Research Assistant	\$176.00	\$180.00	\$176.00	\$180.00
<u>SUMMER SESSION (1)</u>				
Undergraduate (Per Cr Hr)	\$137.00	\$139.00	\$355.00	\$365.00
Graduate (Per Cr Hr)	\$176.00	\$180.00	\$464.00	\$477.00
Teaching Assistant	\$176.00	\$180.00	\$176.00	\$180.00
Research Assistant	\$176.00	\$180.00	\$176.00	\$180.00
<u>HIGHER EDUCATION CENTERS: (Within Hampton Roads)</u>				
Undergraduate (Per Cr Hr)	\$137.00	\$139.00	\$245.00	\$296.00
Graduate (Per Cr Hr)	\$162.00	\$180.00	\$288.00	\$359.00
<u>TELETECHNET & OFF-CAMPUS COURSES: (Outside Hampton Roads)</u>				
Undergraduate (Per Cr Hr)	\$121.00	\$122.00	\$230.00	\$237.00
Graduate (Per Cr Hr)	\$162.00	\$180.00	\$288.00	\$359.00

(1) A graduate teaching or research assistant who has completed a master's degree or its equivalent and is admitted as a matriculated student into a doctoral program and enrolls for and completes a minimum of 9 hours of graduate credit per semester or 3 hours in the summer may be granted a waiver of full tuition and fees.

NOTE: The comprehensive fee includes a student activity fee of \$48.01 per credit hour for Norfolk campus courses and \$24.00 per credit hour for Higher Education Centers and TELETECHNET and off-campus courses.

Per the direction of the General Assembly, the University is requesting Board of Visitor approval for the President, at his discretion, to approve a technology fee of up to \$1.50 per credit hour.

RESOLUTION AUTHORIZING OLD DOMINION UNIVERSITY TO
PARTICIPATE IN THE COMMONWEALTH'S DECENTRALIZATION PROGRAM

WHEREAS, the General Assembly has authorized all qualified institutions of higher education in the Commonwealth to undertake increased responsibility for their own finance and accounting functions, purchase of goods and services, and human resources management, independent of state centralized authority; and

WHEREAS, Old Dominion University has met all qualifications for participation in this decentralization program; and

WHEREAS, participation in this program of decentralization will provide the University with efficiencies of service and will increase its ability to utilize emerging technology to satisfy its particular needs.

NOW, THEREFORE, BE IT RESOLVED, that the University administration is authorized to engage in decentralization activities with regard to its finance and accounting functions, the purchase of goods and services, and human resources management, to the extent provided by law.

BE IT FURTHER RESOLVED, that the University enter into Memoranda of Understanding with the Department of Accounts, the Department of the Treasury, and such other state agencies, to the extent necessary and helpful in defining the responsibilities of the parties with regard to this decentralization initiative.

Mr. Lechler reported that Vice President Harnage shared with the Committee a letter from the Secretary of Finance, Ronald L. Tillett, and Secretary of Education Wilbur Bryant, announcing that Old Dominion University had met the Commonwealth's management standards. This represents six consecutive years that the University has complied with the Commonwealth's assessment of the University's management practices.

Vice President Harnage discussed with the Committee the development of the design guidelines for the University Village. The designer has completed the draft of the design guidelines and the University is currently working with the appropriate city departments to examine the proposal and to gain concurrence on the guidelines with regard to the non-University projects within the Village. These design guidelines will be presented to the Administration and Finance Committee in the near future for review and comment.

Vice President Harnage briefed the Committee on the City of Norfolk's plan to develop a par-three golf course on the old Lambert's Point Landfill, which borders the University along the Elizabeth River. The City plan calls for the golf course to be completed in April 1999. The University is pleased that the city is taking this action and believes this will enhance the area and provide recreational opportunities for students. Currently the Recreational Sports Department is working with the City to establish playing rights on the course for the University community.

Mr. Harnage briefly discussed the development of the new Board of Visitors Information System.

Ms. Catherine Austin, University Auditor, reported on the Banner 2000 Project. This project was begun with the objective of replacing the University's current information system. Ms. Austin detailed the project plan and the various components necessary to accomplish the system replacement.

The Committee reconvened in executive session. At the conclusion of the executive session, the Committee reconvened in open session and, with no action items, adjourned.

INSTITUTIONAL ADVANCEMENT COMMITTEE

Rector Babcock called on Mr. Hill for the report of the Institutional Advancement Committee. Mr. Hill reported that Vice President Broderick discussed the Governor's Technology Scholarship Program established as a means of dealing with the increasing shortage of technology professionals throughout Virginia and the nation. Students with SAT scores of at least 1,100 and a high school grade point average of at least 3.25 may compete for the \$4,000 awards, provided they major in computer science, computer engineering, electrical engineering, information systems, computer engineering technology, or electrical engineering technology.

Vice President Broderick updated the committee on additional outreach projects initiated by the Marketing Council that include an ad campaign featuring distinguished alumni, an ad campaign highlighting the University's Truman Scholar, and a "Thank You Hampton Roads" ad from the Lady Monarchs basketball team. He also noted that the University Relations Office captured a first place award from the Hampton Roads Black Media Professionals Association for its public relations campaign in the *Journal and Guide*.

Nancy Coberly, Capital Campaign Director, reported that the campaign has raised \$32,486,310.00 to date. She also discussed the activities of the Athletic Division which has raised \$917,232.45 toward a goal of \$5 million. Ms. Coberly introduced Richard Massey, who will serve as the financial director of the Foundations and administrator for the Development Office.

Victoria Burke, Director of University Publications, introduced Sharon Lomax, the graphic designer for *Quest*, the new research magazine, and discussed the seven articles to be included in the spring issue.

Michael O'Connor, Director of Admissions, shared his plan for the reorganization of the Admissions Office. He reported that there are 821 additional freshmen, 73 additional transfer students, and 69 additional graduate students compared to last year at this time. Currently there are 3,438 admitted freshmen, 710 admitted transfer students, and 370 graduate admits. The office has processed 7,998 applications from all sources combined, which is an increase of 17.95% or 1,218 over last year's figures.

Karen Travis, Associate Director of University Events, gave a report highlighting the benefits derived from the University's March bus tour. Over 3,000 contacts were made with prospective students and parents.

Charles Roddy, Director of Alumni Relations, described how alumni supported the University's budget request by engaging in a letter-writing and phone-calling campaigns to their local elected officials. He also reported that alumni voiced their support for the University Village and the Hampton Boulevard light rail project.

STUDENT AFFAIRS COMMITTEE

The Rector called on Mr. Rotert for the report of the Student Affairs Committee. Mr. Rotert reported that the Committee was briefed on the University's alcohol education efforts, the Women's Institute for Leadership Development, strategic planning for fraternities and sororities, and the university's recreational sports program.

Alcohol abuse occurs on every university campus. The University's efforts to intervene so as to curb this destructive behavior are grounded in the principles of policy enforcement and an educational paradigm called social marketing. By providing a variety of campus activities that do not involve alcohol and by widely advertising the fact that the majority of the student body does not abuse alcohol, students who might be otherwise swayed by peer pressure are receiving other viable choices.

The Women's Institute for Leadership Development provides leadership training experiences for a variety of women who are representative of the university's diverse student body. Through a variety of training activities, including a rope course experience, participants learn about leadership and communication styles and careers that they might consider while meeting other women. Graduates of the Institute have given their experience high marks.

Recently the chapters of the national Greek letter social organizations represented on our campus, along with alumni and student services staff, forged a set of standards to which all chapters will be expected to adhere. The Committee reviewed these academic service and performance standards that each fraternity or sorority must obtain if they wish to continue as a recognized student organization.

Each year thousands of students participate in campus intramurals, club sports and individual recreational opportunities. The Committee learned about the breadth of these opportunities and talked to some of the program participants.

ELECTION OF NOMINATING COMMITTEE

Mr. Babcock reviewed the provisions in the Bylaws for the election of the nominating committee and indicated that he had spoken with Pat Perry, Jerry Parks and Bill Russell, all of whom would be willing to serve in that capacity. He then asked if there were any other nominations or if anyone else

wanted to volunteer to serve. Hearing none, a motion was made, seconded and unanimously approved to elect Pat Perry, Jerry Parks and Bill Russell to the nominating committee. The Rector indicated that the committee should get together at the conclusion of the meeting to elect its chair and to consult with the General Counsel on procedural issues.

Mr. Babcock announced that his upcoming retirement as CEO of First Virginia Bank and his intention to request that the Governor not reappoint him to a second term on the Board of Visitors.

EXECUTIVE SESSION

The Rector called on Rev. Paige, who made the following motion: “Mr. Rector, I move that this meeting be recessed, and that we reconvene in executive session for the purpose of discussing a potential candidate for an honorary degree as permitted by Subsection (A), Paragraph (10) of Section 2.1-344 of the Code of Virginia.”

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of executive session, the meeting reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the executive session was convened were heard, discussed or considered. The certification of compliance vote was fourteen in favor and none opposed.

APPROVAL OF HONORARY DEGREE FOR MARK E. STROME

A motion was made, seconded and unanimously approved to award an honorary degree to Mark E. Strome at the May 1998 Commencement.

NEW BUSINESS

Council of Visitors - The Rector announced that a Council of Visitors has been established by the State Council of Higher Education as a mechanism for facilitating communication among the various members of the Boards of Visitors. Although the Rector has been designated the official representative to the Council, all board members are invited and encouraged to attend Council meetings when they are called.

Conflict of Interests - Mr. Babcock advised that if anyone on the Board feels that he or she has either a direct or indirect economic interest in the business affairs of the University, especially with the development of the University Village, and feels that a conflict of interests may exist, the General Counsel should be consulted immediately. If a conflict is determined to exist, the board member is required to disclose that interest and to abstain from voting on any issue that might affect that

interest. The Rector indicated that he himself is in that position since First Virginia Bank has a branch on Hampton Boulevard and will be affected by the development of the University Village.

Board of Visitors: Principles, Duties and Responsibilities - The Rector brought to the board members' attention the document entitled "Board of Visitors: Principles, Duties and Responsibilities," which was distributed with the agenda materials. He stated that this document is an attempt to bring together in a concise way the practical information each member needs to know in order carry out his or her responsibility as a board member. A motion was made and seconded that this document be adopted and incorporated as policy to be included in the Board of Visitors Manual. Following discussion, during which time Rev. Paige voiced his concern with procedural issues related to committee appointments, the motion was unanimously approved.

Board of Visitors Information System - The Rector also called to the attention of the Board the "Board of Visitors Information System" which was drafted by a committee chaired by Mr. Rotert in an attempt to bring together data and statistics which will be updated on a periodic basis to track the University's performance on various measures. Mr. Rotert added that he, Ed Hamm and Ken Samet worked with President Koch and Vice President Harnage to draft a management summary report designed to distill all of the information received during the year and present it in an understandable format so that board members can track the University's performance. He stressed that this is an ongoing report which can and should be revised on a periodic basis, either adding more data deemed pertinent or eliminating unnecessary data. He commended President Koch and Vice President Harnage for their work on this report.

The Rector suggested that this report should also be adopted and incorporated in the Board of Visitors Manual in the form of a policy statement. Upon a motion duly made and seconded, the Board of Visitors unanimously approved to adopt and incorporate as a policy statement the Board of Visitors Information System.

Auditor of Public Accounts - Mr. Babcock commented that the General Counsel had been asked by a member of the Board to provide guidance on the issue of the reliance board members may place on the Auditor of Public Accounts. He asked Mr. Kelly to comment. Mr. Kelly stated that the Auditor of Public Accounts is charged by law to audit every state agency, and not only can the Board rely on the findings of APA, but it must rely on the findings of APA. The standard of care that board members should have in dealing with the University's activities and officers is simply that they should behave as prudent businessmen. Board members have a duty to be satisfied that the operations of the University are appropriate and if the members are satisfied that the officers of the University are operating within the sphere of their competence, members can rely on their statements and act accordingly without exposing themselves to personal liability.

At the conclusion of the meeting, Mr. Babcock commented that he is of the opinion that the two policies contained in the Board of Visitors Manual dealing with investment of funds in companies doing business with South Africa are no longer relevant and should be rescinded. The Board concurred and President Koch stated that a proposal to rescind the policies will be brought to the Board for approval at the June meeting.

With no further business to be discussed, the meeting was adjourned.