

OLD DOMINION UNIVERSITY

BOARD OF VISITORS  
Thursday, December 10, 2009

MINUTES

The Board of Visitors of Old Dominion University met in regular session on Thursday, December 10, 2009, at 1:40 p.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Board were:

Ross Mugler, Rector  
Kenneth E. Ampy  
Frank Batten, Jr.  
David L. Bernd  
Kendra M. Croshaw  
Linda L. Forehand  
Harold W. Gehman, Jr.  
Conrad M. Hall  
Marc Jacobson  
Barry M. Kornblau  
Robert J. O’Neill  
Moody E. Stallings, Jr.  
Katherine A. Treherne

Absent were:

Sarita E. Brown  
David W. Faeder  
James A. Hixon  
Pamela C. Kirk

Also present were:

John R. Broderick, President	Patrick B. Kelly
Judy Bowman	Richard Massey’
Alonzo Brandon	Donna W. Meeks
Robert L. Fenning	Jennifer Mullen
Velvet Grant-Johnson	Cecelia Tucker
Glenda L. Humphreys	Geneva Walker-Johnson
Lauryn Johnson ( <i>Student Rep</i> )	Jay Wright

**CALL TO ORDER AND APPROVAL OF MINUTES**

The Rector called the meeting to order at 1:35 p.m. and thanked President Broderick for planning the nice program for former Vice President David Harnage and the tours of the Student Recreation Center and POD. He asked for approval of the minutes of the special meeting held on July 20, 2009, and regular meeting held on September 17, 2009. Upon a motion duly made

and seconded, the minutes of both meetings were approved unanimously by all members present and voting. (*Ampy, Batten, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

## **RECTOR'S REPORT**

Rector Mugler announced that the following items would be discussed at the Board's annual retreat on January 14, 2010: Strategic Plan (within the context of budget reductions), Athletics Consultant's report, campus safety, and the Board's role in crisis communication. The retreat will be held at the Norfolk Yacht and Country Club.

## **PRESIDENT'S REPORT**

The Rector called on President Broderick for his report to the Committee. President Broderick commented on a successful Homecoming Weekend that featured the Distinguished Alumni Dinner, Founders' Day Luncheon, Black Alumni Council, and ODU's first Homecoming football game attended by 19,787 fans. He complimented Vice President Brandon on the Distinguished Alumni Dinner.

The President briefed the Board on the Academic Enrichment Initiative, a program introduced in the fall as a partnership between Student Affairs and University College to support students who are experiencing difficulty in achieving academic success. The program is supported by 20 peer mentors, 26 faculty members and six professional staff and graduate students from Student Affairs.

The Enrollment Management group continues to be engaged in a number of issues related to enrollment and retention. It is focusing on undergraduate, graduate and doctoral enrollments, more specific direction for Distance Learning, and is exploring the use of enrollment management as a financial model.

President Broderick shared a number of recent faculty successes, noting that Professor Bill Owings was quoted in *Time* magazine on the Troops for Teachers program. General Stéphane Abrial, NATA Supreme Allied Commander Transportation, was the keynote speaker for the 2009 Annual Virginia Political Science Association meeting held on campus. He also shared National Science Foundation research rankings, commenting that Old Dominion's research program is moving in the right direction.

The President commented on the December 9<sup>th</sup> Fall Recognition Program for classified employees during which 147 service awards were given, including eleven to 30-year employees and five to 35-year employees. The Customer Relations Employee of the Year was also announced from among the 27 nominees.

ODU retail sales from July through December totals \$1,993,516, a 222% increase over sales during a similar period in 2008. Much of this has to do with the excitement generated by football. Online merchandise sales have also increased significantly; Old Dominion is now ranked 39<sup>th</sup> nationally this quarter among BCS football schools and 48<sup>th</sup> nationally in video streaming.

President Broderick announced the speakers for the December 19<sup>th</sup> Fall Commencement. Dr. Benjamin Carson, Director of Pediatric Neurosurgery at Johns Hopkins University Hospital, will be the speaker for the morning ceremony, and Marilyn Tam, Former CEO of Aveda Corporation, President of Reebok Apparel and Retail Group and Vice President of Nike, Inc., will be the afternoon speaker.

The President briefed the Board on reputational marketing efforts, which include the following: billboard campaign; Idea Fusion video at Area Leaders Tours and research presentations; distribution of Year-in-Review to over 2,000 peer institutions, legislators and business and community leaders; Idea Fusion 30-second spots on Hampton Roads and Richmond cable stations during January and February; and a brochure aimed at influencers to arrive in January. In addition, TCC and ODU have partnered on a TV commercial, a sign of improved relations. These initiatives address issues about visibility that were raised in the Portch report.

The University's A+ Bond Rating was recently reviewed and affirmed by Standard & Poors. They noted the University's steady enrollment growth in the past five years, its good operating performance, its successful implementation of the Strategic Plan to become a more residential campus, and recent successes in fundraising efforts as the reasons for maintaining the A+ rating. Mr. Bernd asked why the University does not have the same bond rating as the State; Vice President Fenning noted that different metrics are used in determining the ratings.

At the conclusion of his report, President Broderick indicated that he will serve as NCAA Peer Review chair for Portland State University. He then distributed a letter he recently sent to external constituents.

## **REPORTS OF STANDING COMMITTEES**

### **AUDIT COMMITTEE**

The Rector called on Mr. Stallings for the report of the Audit Committee. Mr. Stallings reported that Deane Hennett, University Auditor, updated the Committee on the University's recent and ongoing compliance efforts. He noted, in particular, the recent efforts of the University Policy Review Committee led by Donna Meeks in updating and revising University policies. He also noted projects in process in the College of Health Sciences, Contract Management Follow-up, revenue contracts, Payroll, and third-party hosted IT systems.

The Committee went into closed to hear details of recent departmental audits of Banner Student and Finance and Office of the President and Special Events, and follow-up audit activities related to special projects, in CTQEL.

The Committee requested that the President look into the University's relationship with the Research Foundation.

## **INSTITUTIONAL ADVANCEMENT COMMITTEE**

The Rector called on Mr. Jacobson for the report of the Institutional Advancement Committee. Mr. Jacobson reported that Cecelia Tucker, Assistant to the President for Community Relations, introduced Julie Byers and Christine Hebert, two ODU doctoral students who taught the Computer/Reading Literacy classes for grades 4-9 in the Lambert's Point Summer Program. They explained a new program modeled on StoryCorps, the independent non-profit project that celebrates one another's lives through listening and recording interviews. Accordingly, the children learned about people in the community through this interviewing process. Among those interviewed were members of the Norfolk 17, as well as grandparents and parents.

Bruce Stewart, Associate Athletic Director, reviewed the inaugural football season and the positive impact the program has had on the entire University community. The excitement and energy associated with football in the Hampton Roads community helped to reconnect alumni with the University, and many groups on campus (i.e. Recreational Sports, Housing & Residence Life, Development etc.) had the opportunity to showcase the numerous improvements and drastic changes that have taken place in their respective areas.

Dick Whalen, Director of Military Activities, provided an overview of military support to ODU's inaugural football season with assistance of the University ROTC units. Support included: student Color Guard; saluting batteries (cannons) and firing teams from U.S. Army organizations at both Fort Monroe and Fort Eustis; the U.S. Army 82<sup>nd</sup> Airborne Battalion Free Fall Team; coordination of on-field recognition of principles in the internationally acclaimed rescue from pirates of the master of merchant vessel MAERSK ALABAMA by US Navy Destroyer BAINBRIDGE; and an aerial flyover by Oceana based Navy jet aircraft. In addition, a short ceremonial coin toss was coordinated independently by ODU Athletics, as requested by the NCAA, to recognize "Wounded Warriors" around the Nation.

Trey Derrenbacker, Assistant Director of Licensing, reviewed the record-breaking fall retail sales of licensed ODU merchandise. He reported a 222% increase in retail sales in comparison to last year. Total retail sales from July to December 2009 were just shy of \$2M. ODU was 39<sup>th</sup> in the nation for online merchandise sales and 48<sup>th</sup> in the nation for video streaming. Both rankings are firsts for the University. The University Bookstore sold nearly \$658,000 in ODU merchandise during the inaugural football season.

Anita Friedmann, Assistant Vice President for Development, gave a brief presentation about the initial plans for ODU's next comprehensive development campaign. With the previous campaign ending in 2007, preliminary work is now beginning on the next university-wide fundraising effort. In these early planning stages, the Office of Development will begin to outline its case statement, expand the prospect database and alumni activities, prepare timelines and budgets, and develop a marketing and communications plan.

## **STUDENT ADVANCEMENT COMMITTEE**

The Rector called on Dr. Treherne for the report of the Student Advancement Committee. Dr. Treherne reported that, in her report to the Committee, Dr. Walker-Johnson briefed the Committee on several initiatives.

The Academic Enrichment initiatives have been established in partnership with University College. 271 students in academic difficulty, 26 faculty mentors, 20 peer mentors and six Student Affairs professionals and graduate students are currently participating. Another initiative under consideration is participation in the Semester at Sea program. This program, offered through UVA, offers undergraduate and graduate students the opportunity to “experience a shipboard living/learning community” while broadening their awareness of multicultural and global issues.

The Capstone course offers Masters level students in Higher Education Administration the opportunity to apply lessons learned throughout their academic experiences to current issues in the profession. This year, one of the Capstone offerings will provide students with the opportunity to explore factors contributing to the trend of increases in the severity of violence among students at ODU and on other college and university campuses. Serving as “consultants” to the Student Affairs Division, the students participating in the Capstone will attempt to identify issues that may be contributing factors to this increase, study responses to this trend at other institutions, develop a best practices resource document and ultimately provide recommendations for the Division to consider in developing responses to this concern.

The Committee for the Advancement of Standards (CAS) is committed to advancing quality programs and services for students through professional self-assessment of programs and services offered through Student Affairs/Student Life divisions across the country. The goal is to advance student learning and development outcomes. Old Dominion has begun this multi-phase process in preparation for a site visit by external reviewers in 2011.

The Student Government Association is off to a positive and productive start after having overcome the difficulties and conflicts experienced throughout the fall semester and. President Broderick spoke with the Senate at their last meeting of semester.

Lauryn Johnson, student representative to the Board, presented student feedback on recurring concerns: safety, lack of quiet study and university funding. Students’ safety concerns include lack of adequate lighting, inconsistent shuttle service, call box locations, lack of off-campus patrolling, and inadequate training of patrol aids. Students have requested that the North Café be used as a late-night quiet study area. They have also requested more publicized information on budget cuts and resource centers and resource available to them. Student also expressed concerns over the H1N1 virus. President Broderick stated that safety concerns can be alleviated by consistent dialogue among all involved, and this is currently being addressed.

Chip West, Assistant Head Football Coach, thanked the Board and Committee for their support during the first successful football season. He advised that recruitment efforts are in line with the best fit for the University. When recruiting, they look for “great person,

great student, great athlete". Currently they have 40 student athletes and will recruit 9-11 more players for the team. He introduced Thomas Demarco, the team's quarterback. Mr. Demarco thanked the members for their support and gave a brief overview of his background and journey to ODU from California.

### **ACADEMIC AND RESEARCH ADVANCEMENT COMMITTEE**

The Rector called on Ms. Croshaw for the report of the Academic and Research Advancement Committee. Ms. Croshaw reported that the Committee met in closed session to consider the award of an honorary degree, the award of tenure to two faculty members, and dual employment.

Committee members approved by unanimous vote the award of an honorary degree to Admiral William J. Fallon. The following resolution, which was brought forth as a recommendation of the Academic and Research Advancement Committee, was approved unanimously by all members present and voting. (*Ampy, Batten, Bernd, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

### **HONORARY DEGREE**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the awarding of an honorary degree to the individual noted below. A summary of the nominee's career is included in the Academic and Research Advancement Agenda, on file in the Board of Visitors Office.

Admiral William J. Fallon (Ret.)  
Doctor of Science (*honoris causa*)

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Committee members approved by unanimous vote the award of tenure to two faculty members. The following resolution, which was brought forth as a recommendation of the Academic and Research Advancement Committee, was approved unanimously by all members present and voting. (*Ampy, Batten, Bernd, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

### **MID-YEAR TENURE RECOMMENDATIONS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the award of tenure and promotion to associate professor to the following members of the faculty at Old Dominion University. The tenure and promotion will be effective with the Spring 2010 semester.

College of Arts and Letters  
Ingo Heidbrink\*  
Department of History

College of Engineering and Technology

Rafael Landaeta

Department of Engineering Management and Systems Engineering

\* Already an Associate Professor

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Committee members approved by unanimous vote the dual employment of those named, finding each employment in the best interests of the University, effective retroactively to the date of their respective hire. The following resolution, which was brought forth as a recommendation of the Academic and Research Advancement Committee, was approved unanimously by all members present and voting. (*Ampy, Batten, Bernd, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

**RESOLUTION APPROVING DUAL EMPLOYMENT**

WHEREAS, pursuant to Virginia Code §2.2-3106(C)(2) immediate family members may both work at Old Dominion University if (i) they are engaged in teaching, research, or administrative support positions, (ii) this Board finds it is in the best interests of Old Dominion University to allow the dual employment, and (iii) that the immediate family member does not have sole authority to supervise, evaluate or make personnel decisions regarding the other, and

WHEREAS, John R. Broderick and Kathleen Broderick, husband and wife, where John R. Broderick is the President and Kathleen Broderick is the Acting Director of Disability Services, special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Martha Bountress and Nicholas Bountress, wife and husband, both work in the Department of Communication Disorders and Special Education and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Val Derlega and Barbara Winstead, husband and wife, both work in the Department of Psychology and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Susan Hatcher and Patrick Hatcher, wife and husband, both work in the College of Sciences in the same research area and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Jing He and Desh Ranjan, wife and husband, both work in the Department of Computer Science and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Richard Heller and Loree Heller, husband and wife, both work in Center for Bioelectrics and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Chris Platsoucas and Emilia Oleszak, husband and wife, both work in the College of Sciences and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Carol Simpson and Declan De Paor, wife and husband, where Carol Simpson is the Provost and Vice President of Academic Affairs and Declan De Paor is in the Physics Department, special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Osman Akan and Guzin Akan, husband and wife, both work in the College of Engineering and Technology and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Andrea Allen and Michael Allen, wife and husband, work in separate administrative support departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Tim Anderson and Katherine Anderson, husband and wife, work in separate academic departments in the College of Arts and Letters and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ali Ardalan and Roya Ardalan, husband and wife, both work in the College of Business and Public Administration and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Bob Arnett and Jane Merritt, husband and wife, work in separate departments in the College of Arts and Letters and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ivan Ash and Sarah Daniel-Ash, husband and wife, work in separate departments in an academic and administrative support position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Barbara Aultman and Brian Aultman, wife and husband, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Gary Bernstein and Donna Bernstein, husband and wife, both work in the Human Movement Sciences Department and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Robyn Bluhm and David Godden, wife and husband, both work in the Department of Philosophy and Religious Studies and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Linda Bol and John Nunnery, wife and husband, both work in the Department of Educational Foundations and Leadership and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, John David Branch and Carol Branch, husband and wife, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Leigh Butler and Carroll Butler, Jr., wife and husband, work in separate academic departments in the College of Education and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Roy Colver and Ruth Colver, husband and wife, work in separate administrative support departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Leigh Comsudis and Sava Comsudis, wife and husband, work in separate administrative support departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Vaibhav Dani and Urjita Dani, husband and wife, both work in the Office of Computing and Communications Services, an administrative support department, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Michele Darby and Dennis Darby, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Kevin Depew and Julia Romberger Depew, husband and wife, both work in the Department of English and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Suzanne Doviak and Michael Doviak, wife and husband, both work in the Department of Mathematics and Statistics and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Stuart Frazer and Kerry Kilburn, husband and wife, work in separate departments, in an administrative support position and an academic position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Andrew Gordus and Angelica Huizar, husband and wife, both work in the Department of Foreign Languages and Literatures and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ajay Gupta and Rekha Gupta, husband and wife, both work in the Department of Computer Science and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, David Hager and Jane Hager, husband and wife, work in separate departments in the College of Education and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Adolphus Hailstork and Jin Qiu, husband and wife, work in separate academic departments in the College of Arts and Letters and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Johnnie Mae Hendrickson and David Hendrickson, wife and husband, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Victoria Hill and Kirby Broyles, wife and husband, work in separate departments in an academic and administrative support position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Eileen Hoffman and John Klinck, wife and husband, both work in the Ocean, Earth and Atmospheric Sciences Department and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Mary Holt and Michael Holt, wife and husband, work in separate academic departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Janis Sanchez-Hucles and Michael Hucles, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ruben Igloria and Luisa Igloria, husband and wife, work in separate departments, in an administrative support position and an academic position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Thomas Isenhour and Patricia Isenhour, husband and wife, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Mieko Ishibashi and Isao Ishibashi, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Cathryn Janka and Ronald Janka, wife and husband, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Sharon Judge and William Judge, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Hideaki Kaneko and Deborah Kaneko, husband and wife, work in separate academic departments in the College of Sciences and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Aaron Karp and Regina Karp, husband and wife, both work in the Political Science and Geography Department and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, John Kelly and Carol Withus, husband and wife, work in separate departments in academic positions and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Jennifer Kidd and David M. Kidd, wife and husband, work in academic positions in two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Stephen Knott and Lauren Knott, husband and wife, both work in the Department of Human Movement Sciences and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Richard Landers and Amy Landers, husband and wife, both work in the Psychology Department and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ling Li and Li D. Xu, husband and wife, both work in the Department of Information Technology/Decision Sciences and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Mike Little and Grace Little, husband and wife, both work in the Office of Computing and Communications Services, an administrative support department, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Holley Lucas and Lawrence Lucas, wife and husband, work in separate administrative support departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Nathan Luetke and Sarah Resnick-Luetke, husband and wife, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Kimberly Martin and Bradley Brick, wife and husband, both work in the Department of Sociology and Criminal Justice and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Scott Maggard and Alison Chappell, husband and wife, both work in the Department of Sociology and Criminal Justice and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, John McConaugha and Cathy McConaugha, husband and wife, both work in the Department of Ocean, Earth and Atmospheric Sciences and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Donna Meeks and Francis Meeks, wife and husband, work in separate administrative support departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Gordon Melrose and Becky Melrose, husband and wife, both work in the Department of Mathematics and Statistics, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Jerry Meyers and Christina Meyers, husband and wife, both work in Athletics, an administrative support department, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Susan Mitchell and Gordon Mitchell, wife and husband, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Timothy Motley and Tatyana Lobova, husband and wife, both work in the Department of Biological Sciences and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Manuela Mourao and Ed Jacobs, wife and husband, both work in the Department of English and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Anil Nair and Priya Panikkar, husband and wife, work in separate departments, in an academic position and an administrative support position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Daniel O'Leary and Jennifer Fish, husband and wife, work in different academic departments in the College of Arts and Letters and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Michael Overstreet and Linda Overstreet, husband and wife, work in separate departments, in an academic position and an administrative support position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Andre Pakhomov and Olga Pakhomova, husband and wife, both work in the Center for Bioelectrics and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Kathy Pearson and James Pearson, wife and husband, work in separate departments, in an academic position and an administrative support position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Yvette Pearson and Peter Eudenbach, wife and husband, both work in separate academic departments in the College of Arts and Letters, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Worth Pickering and Natalie Watson, husband and wife, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Cesar Pinto and Luna Magpili, husband and wife, work in separate departments, in an academic position and a research position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Panayiotis Pitsielis and Katrina Ross, husband and wife, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Jeffrey Richards and Stephanie Sugioka, husband and wife, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Brenda Roth and Mark Roth, wife and husband, work in separate departments in an administrative support and academic position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Kim Sibson and Steve Sibson, wife and husband, work in administrative support positions for two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Roger Skophammer and Kate Skophammer, husband and wife, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Aaron Smith and Danielle Smith, husband and wife, work in separate departments, in an administrative support position and an academic position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Janis Smith and William Smith, wife and husband, work in academic positions in two separate departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Lee Smith and Katherine Hammond, husband and wife, both work in the Communication and Theatre Arts Department and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ronald Smith and Judith Smith, husband and wife, work in administrative support positions for two separate departments and that neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Mariana Szklo and Stephen Coxe, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Cynthia Tomovic and Mileta Tomovic, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Charles Turner and Elizabeth Monk-Turner, husband and wife, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Resit Unal and Mujde Erten-Unal, husband and wife, work in separate academic departments in the College of Engineering and Technology and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Jiquin Wang and Lan Cao, husband and wife, work in separate departments, in an administrative support position and an academic position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Richard Waters and Sandra Waters, husband and wife, work in separate departments, in an administrative support position and an academic position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ginger Watson-Papelis and Yiannis Papelis, wife and husband, work in separate academic departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Agnieszka Whelan and Colm Whelan, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Gilbert Yochum and Patricia Doherty, husband and wife, work in separate departments in the College of Business and Public Administration and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Guoqing Zhou and Ming Xie, husband and wife, both work in the Engineering Technology Department and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Ouafaa Zouall and M'hammed Abdous, wife and husband, work in separate academic departments and neither has authority to evaluate, supervise or make personnel decisions regarding the other, and

WHEREAS, Mohammad Zubair and Shailaja Rao, husband and wife, work in separate departments, in an academic position and an administrative support position respectively, and neither has authority to evaluate, supervise or make personnel decisions regarding the other.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University finds that it is in the best interests of the University and the Commonwealth for the dual employment of the above named to exist.

BE IT FURTHER RESOLVED, that the dual employment of those listed above is recognized and approved effective retroactively to the date of their respective hire.

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The Committee approved by unanimous vote the resolutions on one faculty appointment, 13 administrative appointments, and two emeritus appointments. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were approved unanimously by all members present and voting. (*Ampy, Batten, Bernd, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

### FACULTY APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointment.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Kathleen J. Bailey Lecturer of Nursing	\$61,000	8/25/09	10 mos

Ms. Bailey received an M.S. in Nurse-Midwifery in 1999 from the State University of New York at Stony Brook, an M.A. in Health Services Management in 1988 from Webster University, a Primary Care Nurse Practitioner Certificate in 1980 from the University of California and a B.S. in Nursing in 1974 from the Medical College of Virginia of Virginia Commonwealth University. Since 2006, she has been a Certified Nurse-Midwife at Landstuhl Regional Medical Center, Germany. She has also been an Assistant Professor of Nursing at Northwestern State University of Louisiana.

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### APPOINTMENT OF ACADEMIC ADVISOR UNIVERSITY COLLEGE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Tania B. Alvarez as Academic Advisor in University College, effective September 25, 2009.

Ms. Alvarez received an M.A. in Counseling from Regent University in 2003 and a B.A. in Psychology from Denison University in 2000. She has served as an advisor in the Student Success Center and as coordinator of student activities at ECPI College of Technology. She was also a teacher and assistant counselor at the London School in Cuernavaca, Mexico, teaching 7<sup>th</sup>-9<sup>th</sup> graders English and life skills courses.

Salary: \$39,000 for 12 months  
Rank: Academic Advisor and Instructor

## **APPOINTMENT OF DIRECTOR OF RESEARCH DEVELOPMENT**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Karen Eck as Director of Research Development, Office of Research, effective October 25, 2009.

Dr. Eck received a Ph.D. and an M.A. in Experimental Psychology, in 1998 and 1995 respectively, from Kent State University and a B.A. in Psychology/French from Indiana University in 1992. Since 2005, she has been a Grants Officer (Biomedical) at McGill University in Canada. Prior to that, she worked as a postdoctoral researcher at McGill University and Universite de Montreal (1998-1999), project coordinator for CRIUGM (1999-2002), and as Director of Community Resource Development with Federation CJA in Montreal, Canada (2003-2005).

Salary: \$100,000 for 12 months  
Rank: Director of Research Development and Assistant Professor

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## **APPOINTMENT OF ASSISTANT ATHLETIC TRAINER**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Erin L. Field as Assistant Athletic Trainer, Office of Athletics, effective September 25, 2009.

Ms. Field received an M.A. in Physical Education - Exercise Science in 2007 from the University of South Florida and a B.S. in Health Sciences - Athletic Training in 2004 from the University of Central Florida. Since 2007, she has been an Assistant Athletic Trainer at Jacksonville University. Prior to that, Ms. Field was a Graduate Assistant Athletic Trainer at the University of South Florida.

Salary: \$35,000 for 12 months  
Rank: Assistant Athletic Trainer and Instructor

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## **APPOINTMENT OF ASSISTANT BASEBALL COACH**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Mr. Nathan Goulet as Assistant Baseball Coach, effective September 25, 2009.

Mr. Goulet received a B.S. in Kinesiology and Health in 1997 from Lincoln Memorial University. Since 2005, he has been a part-time Assistant Baseball Coach at Old Dominion University. Prior to that, Mr. Goulet was Assistant Baseball Coach/Recruiting Coordinator at East Tennessee State University.

Salary: \$38,000 for 12 months  
Rank: Assistant Baseball Coach and Assistant Instructor

## **APPOINTMENT OF ASSISTANT SWIMMING COACH**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Mr. Tyler Haverty as Assistant Swimming Coach, effective September 25, 2009.

Mr. Haverty received a B.S. in Communications with a minor in Marketing from Old Dominion University. Since 2006, he has been Assistant Head Coach at the Tidewater Aquatic Club. Mr. Haverty has also been a Sales and Compliance Associate for Swimways Corporation since 2008.

Salary: \$28,000 for 12 months  
Rank: Assistant Swimming Coach and Assistant Instructor

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## **APPOINTMENT OF PHYSICIAN STUDENT HEALTH SERVICES**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Anand Kapur as Physician, Student Health Services, effective October 10, 2009.

Dr. Kapur received an M.D. in 2003 from the Robert Wood Johnson Medical School at the University of Medicine and Dentistry of New Jersey and a B.A. in Biology in 1999 from Case Western Reserve University. He is currently employed as a family medicine and sports medicine physician by Bon Secours Health System. He completed his family practice residency program at Fairview Hospital/Cleveland Clinic in 2006, followed by completion of a sports medicine fellowship at Max Sports Medicine Institute/Riverside Methodist Hospital in Columbus, Ohio in 2007. Dr. Kapur is board certified in Family Practice and Sports Medicine by the American Board of Family Practice.

Salary: \$65,000 for 12 months (Half-time position)  
Rank: Physician and Assistant Professor

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## **APPOINTMENT OF INFORMATION DELIVERY SERVICES LIBRARIAN**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Katherine F. Mason as Information Delivery Services Librarian, Perry Library, effective November 25, 2009.

Ms. Mason received a Master of Library Science and a Bachelor of General Studies, in 2007 and 2005 respectively, from Indiana University. Since 2007, she has been Associate Academic Librarian at University Wisconsin – Barron County. Prior to that, Ms. Mason was a Reference/Instructional Librarian at Ivy Tech Community College and a Research Analyst at the National Collegiate Athletic Association Library and Archives in Indiana.

Salary: \$53,000 for 12 months  
Rank: Information Delivery Services Librarian

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**APPOINTMENT OF STUDY ABROAD COORDINATOR**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Erin Miller as Study Abroad Coordinator, effective November 10, 2009.

Ms. Miller received a B.S in Education in 2006 from Ohio University and is expected to receive a Master of Science in Education, International Higher Education Leadership from Old Dominion University in December 2009. Since 2008, she has been a Graduate Assistant in the Office of Study Abroad. Prior to that, Ms. Miller was an Academic Assistant in the Psychology Department at Northern Kentucky University.

Salary: \$35,000 for 12 months  
Rank: Study Abroad Coordinator and Instructor

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**APPOINTMENT OF SENIOR RESEARCH ASSOCIATE/  
ASSESSMENT COORDINATOR FOR EDUCATION**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Terrell Perry as Senior Research Associate/Assessment Coordinator for Education, Office of Institutional Research and Assessment, effective October 10, 2009.

Dr. Perry received an Ed.D. in Adult Education in 1985 from Nova Southeastern University and an M.S.Ed. in Counseling and a B.S. in Psychology, in 1978 and 1975 respectively, from Old Dominion University. Since 2005, he has been an Instructional Designer/Assistant Professor in the Center for Learning Technologies at Old Dominion University. Dr. Perry brings nearly 30 years of experience as an instructional designer, project manager, and adjunct faculty member in business and military organizations as well as higher education to the position.

Salary: \$62,000 for 12 months  
Rank: Senior Research Associate/Assessment Coordinator for Education and Assistant Professor

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**APPOINTMENT OF ASSISTANT DIRECTOR OF MARKETING AND MEMBERSHIP  
RECREATIONAL SPORTS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Shannon Sauerwald as Assistant Director of Marketing and Membership, Office of Recreational Sports, effective October 25, 2009.

Ms. Sauerwald received a B.A. in Communications in 1991 from Old Dominion University. Since 2005, she has been the Membership/Program Services Director at the Simon Family Jewish Community Center. Prior to that, Ms. Sauerwald was the Executive Director of the YMCA of South Hampton Roads.

Salary: \$44,000 for 12 months  
Rank: Assistant Director of Marketing and Membership and Assistant Instructor

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**APPOINTMENT OF DIRECTOR OF EVENT MANAGEMENT  
OFFICE OF ATHLETICS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Robin Siedman as Director of Event Management, Office of Athletics, effective October 10, 2009.

Ms. Siedman received an M.S. in Physical Education/Sport Psychology in 1987 from Ithaca College and a B.S. in Physical Education in 1979 from Central Connecticut State University. Since 2008, she has been Director of Event Management in the Department of Intercollegiate Athletics at Old Dominion University (one-year position). Prior to that, Ms. Siedman was Director of Event Management in the Department of Intercollegiate Athletics at the University of Minnesota- Minneapolis.

Salary: \$40,000 for 12 months  
Rank: Director of Event Management and Instructor

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**APPOINTMENT OF ASSOCIATE DIRECTOR  
FOR HOUSING AND RESIDENCE LIFE**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Mr. Daniel P. Terrell as Associate Director for Housing and Residence Life, effective November 10, 2009.

Mr. Terrell received a Master of Education in Higher Education Administration and College Student Personnel and a Bachelor of Music in Music Education, in 2006 and 2003 respectively, from Kent State University. Since 2007, he has been Area Coordinator for First-Year Living in the Office of Housing and Residence Life at Old Dominion University. Prior to that, Mr. Terrell was a Residence Hall Director in the Department of Residence Services at Kent State University.

Salary: \$65,000 for 12 months  
Rank: Associate Director for Housing and Residence Life, Housing Services, and  
Instructor

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### **APPOINTMENT OF ASSISTANT SAILING COACH**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Ms. Jeanne Walker Sinclair as Assistant Sailing Coach, Office of Athletics, effective September 10, 2009.

Ms. Sinclair received a Master of Science in Education in 2002 from Southern Illinois University and a B.S. in Recreation and Leisure Studies in 1998 from Old Dominion University. She is currently the owner of Rincon Sailing in Puerto Rico. Ms. Sinclair is also an Instructor Trainer for the United States Sailing Association.

Salary: \$30,000 for 12 months  
Rank: Assistant Sailing Coach and Instructor

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### **EMERITUS APPOINTMENTS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the granting of the title of emeritus to the following faculty members. A summary of each faculty member's accomplishments is included.

<u>Name and Rank</u>	<u>Effective Date</u>
Lynn Doyle Associate Professor Emeritus of Educational Leadership	June 16, 2009
James R. Sweeney Associate Professor Emeritus of History	June 1, 2010

#### **LYNN DOYLE**

Lynn Doyle received her B.S. and M.S. degrees in Speech Pathology from Marquette University, in 1968 and 1973 respectively, and a Ph.D. in Educational Administration from the University of Wisconsin, Milwaukee in 1998. Prior to joining the Department of Educational Leadership and Counseling as an Assistant Professor in 1999, she was an educator and administrator in the Milwaukee Public Schools. She achieved the rank of Associate Professor in 2005, was Graduate Program Director for the doctoral program in Educational Leadership Services and served on Faculty Senate committees.

Doyle has received national recognition for her teaching and was awarded the Outstanding Teaching Faculty Award presented by the Darden College of Education in 2004. She is the author of numerous scientific publications in the areas of leadership, pupil personnel and special education administration, and qualitative research methodologies. As part of her emphasis on interdisciplinary research and teaching, she co-published research studies with nursing faculty, was selected as an exchange professor at the University of Kitakyushu in Kyushu, Japan in 2006 and was an invited guest of the Rumi Forum Center's Intercultural Program to Turkey in 2008.

Doyle presents at national and international association meetings including the American Educational Research Association and the University Council for Educational Administration, served as a co-editor of *The Communication Connection*, and was on the Editorial Review Board of the *Journal of School Leadership*. She has held offices in national professional associations including the American Speech-Language-Hearing Association and the American Educational Research Association.

#### JAMES R. SWEENEY

James R. Sweeney received a B.A. in History from Providence College in 1965, an M.A. in History from the University of Notre Dame in 1967, and a Ph.D. in History from the University of Notre Dame in 1973. He joined Old Dominion University as an Instructor of History in 1970 and achieved the rank of Associate Professor of History in 1978. He served as University Archivist from 1974 to 1981.

During his 40 years at Old Dominion University, Sweeney inspired a generation of students. From 1974 to 2008 he served as faculty advisor to the Theta-Xi chapter of the national honor society in history, Phi Alpha Theta, which won numerous national awards and also published the *Old Dominion University Historical Review* from 1994 to 2006. He received the Distinguished Service Award at Phi Alpha Theta's biennial convention in January 2006. Sweeney was also a mentor to many master's students and supervised their research projects. In 1991 he received the Robert L. Stern Award For Excellence In Teaching in the College of Arts and Letters.

Throughout his career, Sweeney was actively engaged in research in Virginia history in the twentieth century. In addition to numerous articles in professional journals, he is the author of the University's fifty-year history, *Old Dominion University: A Half Century of Service* (1980) and the editor of *Race, Reason, and Massive Resistance: The Diary of David J. Mays, 1954-1959*, which received the Richard Slatten Award for Excellence in Virginia Biography from the Virginia Historical Society in 2008.

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Committee members approved by unanimous vote the proposed revisions to the section of the Policy on Evaluation of Faculty pertaining to pre-tenure review. The proposed revision makes the pre-tenure review schedule consistent for all faculty, whether or not they received credit toward tenure. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ampy, Batten, Bernd, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

**APPROVAL OF PROPOSED REVISIONS  
TO THE POLICY ON EVALUATION OF FACULTY**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed revisions to the Policy on Evaluation of Faculty, effective December 10, 2009.

Rationale: The proposed change to the section of the Policy on Evaluation of Faculty pertaining to pre-tenure review is needed in order to correct an oversight from the revisions approved at the September 2009 meeting. The policy statement was not revised for those situations where a faculty member has received one or two years of credit toward tenure. The proposed revision makes the pre-tenure review schedule consistent for all faculty whether or not they received credit toward tenure.

- J. Non-tenured faculty members, without prior teaching service credit toward tenure, who are in their third year of probationary service at Old Dominion University will receive a major faculty review. This review will be conducted by the dean and will begin in the spring of the third year of faculty service. The review will include a meeting with the faculty member and chair. The review process, conducted by the department promotion and tenure committee, department chair, college promotion and tenure committee, and dean, will include an in-depth evaluation of teaching effectiveness, scholarly works, grant and contract efforts, and other professional activities. An evaluation report emphasizing the long-range impact of the faculty member on the university should be submitted to the provost and vice president for academic affairs by May 1 (December 1 for faculty hired mid-year) following the completion of the review at the college level with a copy provided to the faculty member at all evaluation levels.<sup>[1]</sup> It is important that the review extend beyond certifying adequate teaching performance and focus on creative ability, productivity, and potential to excel.

The concept of a major review of faculty performance is intended to serve the purpose of giving the faculty member a clear indication of progress toward tenure and to offer constructive suggestions for self-improvement.

In situations where a faculty member receives one or two years of credit toward tenure, the review process will be conducted ~~after~~ during the second year of service at Old Dominion University, but no sooner than 12 months after initial appointment.

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Committee members approved by unanimous vote the establishment of the Department of Modeling, Simulation and Visualization Engineering. The new department will establish an administrative structure for the modeling, simulation and visualization programs similar to the administrative structure in place for other engineering programs in the College. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ampy, Batten, Bernd, Croshaw, Forehand, Gehman, Hall, Jacobson, Kornblau, O'Neill, Stallings, Treherne.*)

**APPROVAL OF THE ESTABLISHMENT OF THE DEPARTMENT OF MODELING,  
SIMULATION AND VISUALIZATION ENGINEERING  
COLLEGE OF ENGINEERING AND TECHNOLOGY**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the establishment of the Department of Modeling, Simulation and Visualization Engineering in the College of Engineering and Technology, effective January 1, 2010.

A Proposal to the Board of Visitors, Old Dominion University  
Establishing the Department of Modeling, Simulation and Visualization Engineering

Introduction

The Batten College of Engineering and Technology (BCET) is pleased to present this proposal to establish the *Department of Modeling, Simulation and Visualization Engineering (MSVE)*. BCET has offered graduate degree programs in modeling, simulation, and visualization since 1998. In January 2010, the College will initiate a new undergraduate degree program titled Modeling and Simulation Engineering. A departmental administrative structure, similar to the administrative structure used for the other engineering programs, is proposed.

Background

BCET initiated Master of Science (thesis option) and Master of Engineering (non-thesis option) degree programs in modeling and simulation in fall 1998. These master's programs have been highly successful and have grown steadily. Averaged over the past five years, the master's programs have a combined enrollment of over 40 students and award 14 degrees per year. In each of the past two years, over 20 master's degrees were awarded. The Doctor of Philosophy degree program in modeling and simulation was initiated in fall 2000. Averaged over the past five years, the PhD program has an enrollment of 35 students. A total of 8 degrees was awarded during this period. A new practice-oriented Doctor of Engineering degree program in modeling and simulation was introduced in fall 2008. The first graduates from this program are anticipated in spring 2013. Old Dominion University currently is one of only three US universities offering a full spectrum of modeling and simulation graduate degree programs.

In January 2010, BCET will initiate a new undergraduate program leading to the Bachelor of Science in Modeling and Simulation Engineering (BS-M&SE). The BS-M&SE program was approved by Old Dominion University's Board of Visitors in April 2009 and by the State Council of Higher Education for Virginia (SCHEV) in July 2009. The program is designed to be accredited by ABET as an engineering program. Graduates of the program will be prepared to seek certification as Modeling and Simulation Professionals and licensure as Professional Engineers. The program will be initiated one program year each calendar year over the next four years. The first program degrees will be awarded in spring 2013 and the first accreditation visit will occur in fall 2013. When completely implemented, the program will enroll approximately 80 full-time equivalent students and will graduate approximately 28 students per year. This program will be the first ABET-accredited modeling and simulation engineering program in the U.S.

Over the past fifteen years, modeling, simulation and visualization has emerged as one of the key technologies and economic growth areas in Hampton Roads and the Commonwealth of Virginia. Old Dominion University has played a key role in this development through the formation of the

Virginia Modeling, Analysis and Simulation Center (VMASC) and BCET's modeling and simulation graduate programs. As a result, Old Dominion University is recognized internationally as a leader in the modeling and simulation field. If we are to retain and enhance our leadership position, it is imperative that Old Dominion University continues to push the cutting edge in modeling, simulation and visualization research and education.

#### Justification for the Proposed Department

The BCET's modeling, simulation and visualization graduate programs currently are administered through the Dean's Office. A graduate program director, with the assistance of a half-time clerical position, manages the course schedules, advises the students, and coordinates the graduate student assistantships and fellowships. The faculty who teach in the modeling, simulation and visualization programs are borrowed from other departments. A significant disadvantage of this organization is the lack of a unified and dedicated faculty group whose primary responsibility would be the oversight and continued enhancement of these programs.

There now is a need to establish a departmental administrative structure for the modeling, simulation and visualization programs. The three primary reasons for this recommendation are as follows. First, within three years, the modeling and simulation academic programs combined will enroll nearly 200 headcount students and will require the offering of over 40 course sections annually. At this level of activity, direct coordination by the Dean's Office is impractical; a more conventional administrative structure is required for efficient and effective management. Second, ABET accreditation requirements for undergraduate engineering programs state that a program must be able to demonstrate the presence of a faculty, support staff, and funding dedicated to the program. This is much easier to demonstrate with a departmental administrative structure. And third, as a department, MSVE will acquire the capability to generate revenue in the form of faculty purchase release time, indirect cost return, gift revenue, and sharing in academic services income. This capability will enable more efficient planning and execution of MSVE research and development activities that can only be funded by sources outside the state budget.

#### Organization of the Proposed Department

Under the proposed re-structuring, the Department of Modeling, Simulation, and Visualization Engineering will become the seventh academic department of the Batten College of Engineering and Technology. The new department will offer Bachelor of Science, Master of Science, Master of Engineering, Doctor of Philosophy, and Doctor of Engineering degree programs. A department chair will serve as the chief executive officer for the department. A graduate program director (GPD) will be responsible for administering the graduate programs, and a chief departmental advisor (CDA) will provide oversight for the undergraduate program. An academic program coordinator will help provide essential student services and management support in both the graduate and the undergraduate programs.

The department faculty will be established mainly by reallocation of faculty positions within BCET and possibly within the university. Reallocation of any faculty member to the proposed department will be voluntary. Several faculty members, who presently teach in the modeling, simulation and visualization programs and are critical to the success of the proposed department, have already volunteered to join. Eight faculty members are expected to join the proposed department in the first year. This number is expected to grow to ten within a couple of years.

The main department office and the faculty offices for the proposed department will be located on the first floor of the E.V. Williams Engineering and Computational Sciences Building (ECSB). Several faculty members who potentially will join the new department already occupy offices in ECSB. In time, office spaces will be reassigned to those who will move from other buildings. The proposed department will share the existing laboratory and classroom space. There is a near-term need for one new laboratory to support the undergraduate instruction. This facility will be developed in ECSB with assistance from VMASC.

### Resource Requirements

The start-up and long-term resource requirements for the new department will be met by reallocation of funds, already dedicated to modeling and simulation education, from several university units. In addition, some reallocation of funds within the Office of Academic Affairs and the Batten College of Engineering and Technology also will be necessary.

The estimated start-up funding requirement is \$210,800. This includes staffing and furnishing the MSVE department office (\$41,000), program promotion (\$20,500), curriculum and course development (\$98,000), and development of the MSVE Undergraduate Simulation Laboratory (\$51,300).

The estimated annual budget for the new department is \$223,500. This includes personal services (\$192,500), non-personal services (\$16,000), travel (\$5,000), and equipment (\$10,000).

### Target Timeline

#### Fall 2009

- Seek the necessary approvals
- Adopt an implementation plan
- Appoint the department chair
- Identify the initial cadre of faculty
- Appoint the graduate program director
- Initiate the search for the office manager/program advisor/coordinator
- Develop a plan for the departmental office
- Develop some initial materials for the promotion of the programs; Posters at the IITSEC Exhibition
- Develop and deliver the MSVE lecture component for ENGR 110 and ENGR 111

#### Spring 2010

- Open the department office with limited faculty and staffing
- Establish the department web site
- Complete the development of promotional material for the department and its programs
- Prepare summer 2010 and fall 2010 department course schedules
- Develop and deliver MSVE lab module for ENGR 110 and ENGR 111
- Initiate student recruiting in BCET-EFD freshman division
- Initiate student recruiting activities at community colleges and high schools
- Review and finalize undergraduate MSVE curriculum
- Prepare undergraduate program advising materials
- Begin accepting and advising students
- Finalize transfer agreements with community colleges
- Initiate development of sophomore MSVE courses; coordinate with community colleges
- Initiate dialog with ABET concerning program accreditation

### Summer 2010

- Establish an industrial advisory board. Conduct the first board meeting focusing on curriculum
- Initiate dialog with SCS (<http://www.scs.org>) concerning establishing an ODU student chapter
- Relocate faculty offices as necessary or possible
- Configure laboratory space and GTA office space
- Continue to recruit and advise students
- Complete development of sophomore MSVE courses

### Fall 2010

- Open and operate a fully-staffed department
- Deliver freshman and sophomore MSVE courses
- Initiate development of junior MSVE courses
- Initiate ODU student chapter of SCS
- Complete planning for and implement undergraduate MSVE assessment program

### Fall 2011

- Deliver freshman, sophomore and junior MSVE courses
- Initiate development of senior MSVE courses
- Plan and prepare for capstone design course; include multidisciplinary team activity, industry participation, and formal project management procedures

### Fall 2012

- Deliver freshman, sophomore, junior, and senior MSVE courses
- Develop ABET accreditation materials

### Spring 2013

- Graduate first undergraduate MSVE program students
- Complete preparations for ABET accreditation visit

### Fall 2013

- Conduct the first ABET accreditation visit for the undergraduate MSVE program

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In her report to the Committee, Provost Simpson discussed the operational plan and detailed measures of success for the 2009-14 Strategic Plan. She distributed and discussed a document showing the goals and objectives of the Strategic Plan along with the responsible parties and measures of success for each objective. Committee members anticipate there will be continuing discussion of the Board's involvement in the Strategic Plan and its implementation.

Provost Simpson introduced Nancy Bagranoff, Dean of the College of Business and Public Administration, who reported on activities of the College. She provided an overview of the College and described the College's Centers and Institutes as well as outreach activities. Activities for the current year include: revisions to the MBA program, establishment of a Global Executive MBA program, establishment of an undergraduate minor in public service, creation of a general education course in financial literacy, reaccreditation of the MPA program, acquisition of the Batten Books, and approval of the College's strategic plan

## **ADMINISTRATION AND FINANCE COMMITTEE**

The Rector called on Mr. Hall for the report of the Administration and Finance Committee. Mr. Hall reported that Deane Hennett, University Auditor, presented the 2009-2010 Audit Plan. The Plan had been presented and approved by the Audit Committee in September. In accordance with the Board's Bylaws, the Administration & Finance Committee must also approve the proposed Plan; however, due to time constraints at the September meeting, it was tabled to the December meeting for a vote. The proposed Audit Plan was approved by the Committee.

William Fisher, University Controller, presented the July 1, 2008 to June 30, 2009 Unaudited Financial Statements. He also discussed the status of the Auditor of Public Accounts audit of the FY2009 statements, which is on schedule for completion by late February/early March.

Mr. Jacobson noted Old Dominion's base adequacy funding relative to the other public institutions of higher education in the Commonwealth. He voiced concern that Old Dominion is ranked substantially below all of the other institutions, including the Community College System. The Committee discussed the financial implications and the ability of the University to pursue the priorities of the new Strategic Plan assuming the announcement of additional budget cuts by the Governor next week. The Chair suggested that the Committee identify issues they would like to review at the upcoming retreat and in preparation for the April meeting during which future tuition and fees would be set. This information would include adjusting the implementation/action plans for the Strategic Plan, revising the multi-year financial plan, and providing policy-level alternatives on spending and budget reduction actions for Board review and comment.

Dale Feltes, Director of Design & Construction, Paula Jamison, Assistant Director of Classroom Central/Central Support for OCCS, and Morel Fry, Administrative Services Librarian, briefed the Committee on the new Student Success Center. Mr. Feltes described the project's intended construction and renovation, budget and timeline. Ms. Jamison and Ms. Fry discussed how the integration of design, technology and furnishings will create a more effective student learning environment through the Learning Commons, as well as how students and faculty will use the Commons to enhance instruction.

Vice President Fenning reviewed the recommendations of the 2008-2009 Safety Task Force and the progress by the University and the City of Norfolk in implementing these recommendations. The Safety Task Force continues to meet bi-monthly to address new and ongoing safety issues.

The Committee complimented President Broderick and Vice President Fenning on the University's success in maintaining its A+ bond rating.

Mr. Batten asked how the upcoming budget will affect the University. President Broderick stated that Governor Kaine will announce his budget on December 18. He met with Governor-elect McDonnell to discuss the base adequacy issue. The Governor-elect expressed surprise at the disparate support among institutions and asked him for additional information. The President noted that Old Dominion will not implement a

mid-year tuition increase like other institutions, and asked everyone to express their support of base adequacy funding to their representatives in Richmond.

### **OLD/UNFINISHED BUSINESS**

There was no old or unfinished business to come before the Board.

### **NEW BUSINESS**

The Rector asked if there was any new business to come before the Board. Mr. Ampy announced that Old Dominion won the Governor's award on its SWaM spend, and recognized President Broderick, Vice President Fenning and Rick Berry for their efforts. President Broderick thanked Mr. Ampy for his support on this initiative.

Mr. Stallings commented on the successful football game at VMI. The Rector mentioned how well the Board members were welcomed by VMI's superintendent. Ms. Forehand thanked Conrad Hall for his efforts working with the superintendent. President Broderick indicated that VMI had its second-largest crowd of the year with 8,700, and attributed over 3,000 to the Old Dominion fans.

Mr. Jacobson stressed the importance of reviewing the information provided by President Broderick on base adequacy so that all members can speak intelligently with our representatives.

The Rector reminded Board members about Commencement on December 19 and the retreat on January 14. He thanked President Broderick for his gift and wished everyone a joyous holiday season.

With no further business to be discussed, the meeting was adjourned at 2:25 p.m.