

OLD DOMINION UNIVERSITY  
BOARD OF VISITORS  
June 15, 2004

MINUTES

The Board of Visitors of Old Dominion University held its Annual Meeting on Tuesday, June 15, 2004, at 1:30 p.m. at the Peninsula Higher Education Center in Newport News, Virginia. Present from the Board were:

Frank Batten, Jr., Rector  
Nancy P. Cheng  
Kendra M. Croshaw  
David W. Faeder  
Mary C. Haddad  
Conrad M. Hall  
James A. Hixon  
William M. Lechler  
Ross A. Mugler  
Scott D. Pattison  
William E. Russell  
Moody E. Stallings, Jr.  
Patricia M. Woolsey  
Emily M. Richardson (*Student Representative*)

Absent were: Henry P. Bouffard  
Walter D. Kelley, Jr.  
Prabhav Maniyar  
Katherine A. Treherne

Also present were:

Roseann Runte, President	David R. Hager
Robert L. Ash	David R. Loope
Alonzo C. Brandon	Donna W. Meeks
John R. Broderick	Debbie Messina ( <i>The Virginian Pilot</i> )
Dana D. Burnett	Jennifer Mullen
C. Tabor Cronk	Cecelia T. Tucker
Robert L. Fenning	

CALL TO ORDER AND APPROVAL OF MINUTES

Rector Batten called the meeting to order at 2:10 p.m. and indicated that the legal briefing would take place in open session. He thanked Bob Norman and the staff at the Peninsula Higher Education

Center for hosting the Board and suggested that at least one meeting per year be held at an off-campus location.

Mr. Batten then asked for approval of the minutes of the regular meeting held on April 8, 2004. Upon a motion made by Ms. Haddad and seconded by Ms. Croshaw, the minutes were unanimously approved as distributed by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

## **RECTOR'S REPORT**

The Rector recognized the four members whose terms expire on June 30<sup>th</sup>. Nancy Cheng and Bill Lechler have each served two four-year terms, and Henry Bouffard and Walt Kelley have each concluded one four-year term.

## **PRESIDENT'S REPORT**

President Runte referenced the Strategic Plan focus group report that she had sent the Board members in advance of the meeting. She distributed a five-page document which summarizes the progress that has been made on the recommendations included in the last Strategic Plan (2000-2005). She also distributed an article she wrote entitled, "Research and Collaboration: Cornerstones of Old Dominion's Regional Commitment," which outlines the many collaborative research efforts in which Old Dominion faculty and staff are involved. An abridged version of this article was recently published in *The Daily Press*.

The President also distributed her Annual Report, which addresses the goals that had been identified the previous year, and includes a list of goals for the upcoming year. These include: complete and begin implementation of the new Strategic Plan; continue collaborative initiatives with the community colleges and begin the development of asynchronous courses; and continue to increase the quantity and quality of students. Ms. Woolsey suggested that she document in her annual report Old Dominion's collaborative relationships with other agencies and institutions. Ms. Haddad suggested that the initiatives for which one-time funding will be allocated during the upcoming fiscal year, and a status report on those initiatives, be included in next year's annual report.

President Runte distributed copies of an editorial she wrote about Maglev that was recently published in *The Virginian Pilot*, as well as a one-page summary on the current status of the Maglev Demonstration Project. A lengthy discussion followed wherein Mr. Lechler expressed his concerns as to whether a performance bond is currently in place should the Board decide to remove the structure. Mr. Stallings also expressed his concern over the same issue. President Runte and Mr. Cronk explained how the new contract restructures Old Dominion's relationship with AMT and conveys ownership of the system to the University after twelve months from the date the contract was signed, or upon the University's request. President Runte stated that once the University takes ownership of the system, it will then have the option to remove it; pursue additional funding to complete it; not complete it, but continue low level Maglev research; or convert the system to an alternative technology. These options will not be considered until the current FRA grant-funded

project is completed, and in the meantime, work is carrying on. At the conclusion of the grant and after a thorough review of the test results, she will come to the Board to discuss the status of the project at that time, present the options, and obtain the Board's approval for its disposition. She commended Bob Fenning, Tabor Cronk and Bob Ash for their dedication to this project.

The President briefed the Board on her recent visit to Korea with Provost Isenhour and Dr. Schoenbach (and as detailed in the written report sent with the agenda). She explained that Korea has established three free economic zones and has invited Old Dominion University (along with Harvard University and the Wharton School of the University of Pennsylvania) to be one of the first three universities to establish centers in these economic zones. Harvard has been invited to set up its medical school, Wharton has been invited to set up a business program, and Old Dominion University has been invited to set up a science research center and a distance learning center, which would eventually become a small university campus located there. The Ministry of Information and Communication indicated that they were willing to give Old Dominion \$20 million over the next four years to set up the research center. A follow-up meeting was held yesterday and a delegation of 15 Korean officials will be visiting Old Dominion on June 24. The President invited the Board members to a dinner she is hosting in their honor on the 24<sup>th</sup>. She assured the Board that no commitments will be made without the Board's approval. In response to a question by Ms. Woolsey as to whether the State Department is involved, President Runte replied that not only has there been contact with the State Department, but Governor Warner and the Secretary of Technology were instrumental in establishing contact with the Korean government.

President Runte discussed the issue of charter schools as a follow-up to the information she sent with the meeting agenda. She voiced her concerns about how Old Dominion University and the other state-supported institutions would be affected if the University of Virginia, Virginia Tech and the College of William and Mary were successful in their efforts to become charter schools. By becoming charter schools, they are seeking freedom from the state to set tuition and to execute employment, purchasing and other contracts, while at the same time would be guaranteed revenue from the state, including student financial aid. This has the potential for negatively impacting Old Dominion University and its students and employees in areas such as student financial aid, faculty salaries, the Virginia Retirement System. Mr. Pattison expressed his doubts that the General Assembly will approve of this arrangement, adding that the institutions' focus seems to be on the declining percentage of operating funds from the state without acknowledging the support they receive from the state in terms of capital projects and bond financing.

In the interest of time, President Runte indicated that she would send to each of the Board members her prepared powerpoint presentation highlighting activities since the Board last met in April.

## **LEGAL REPORT**

The Rector called on General Counsel Tabor Cronk for a legal report. Mr. Cronk reported that, barring the possibility of litigation that has been filed but not yet served on the University, there is no new litigation to report. All former litigation has been disposed of, with the exception of two cases. The first, MacKenzie Construction vs. ODU relates to the construction of Constant Hall and is currently awaiting the decision of the Attorney General and the Governor on the mediated

settlement recommended by the Attorney General's construction attorneys. The second case is a tort claims case involving an ODU police officer that was defended by the Attorney General's Office. That case, as a matter of law, was brought against the Commonwealth rather than the University. The resulting judgment will be paid from a fund maintained by the Virginia Department of the Treasury, Division of Risk Management.

**RATIFICATION OF ACTION TAKEN BY EXECUTIVE COMMITTEE ON MAY 17, 2004**

A motion was made by Mr. Mugler and seconded by Mr. Pattison, requesting the Board to ratify the following resolution that was approved by the Executive Committee at its meeting on May 17, 2004. The resolution was approved unanimously by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

**RESOLUTION TO NAME THE ALUMNI CENTER  
THE BARRY M. KORNBLAU ALUMNI CENTER**

WHEREAS, Old Dominion University opened its first-ever Alumni Center in March, 2004; and

WHEREAS, this Alumni Center was made possible through a gift of \$420,000 from the Alumni Association, the largest gift ever made by the Association to the University; and

WHEREAS, these funds were used to transform the former Public Safety Building on the Old Dominion University campus to a beautiful facility that will be the host site for various alumni events and serve as a welcome center for alumni visiting their alma mater; and

WHEREAS, Barry M. Kornblau, a 1971 political science graduate of Old Dominion University and a member of the Old Dominion University Educational Foundation board and past member of the Board of Visitors and the boards of the Alumni Association and Intercollegiate Foundation, spearheaded this effort through a significant personal contribution to the Association's building fund; and

WHEREAS, in recognition of Mr. Kornblau's gift, the Alumni Association has recommended to the Board of Visitors that the new center be named in his honor.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve naming the new Alumni Center the Barry M. Kornblau Alumni Center.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Board of Visitors, and an appropriately framed copy be displayed in the new Alumni Center.

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## **REPORTS OF STANDING COMMITTEES**

### **ACADEMIC AND RESEARCH ADVANCEMENT COMMITTEE**

The Rector called on Ms. Woolsey for the report of the Academic and Research Advancement Committee. Ms. Woolsey reported that, following the joint session with the Administration and Finance Committee to hear a report on the Operating Budget and Plan, the Committee met in closed session to consider the appointment of three faculty members with tenure and candidates for honorary degrees. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

### **APPOINTMENT OF FACULTY MEMBER WITH TENURE**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Dr. Mohammad A. Karim as Vice President for Research and the award of tenure in the Department of Electrical and Computer Engineering, effective July 1, 2004. A summary of Dr. Karim's curriculum vitae follows.

Salary:           \$168,000 for 12 months

Rank:             Vice President for Research and Professor of Electrical and Computer Engineering

Mohammad A. Karim

Dr. Karim received a Doctor of Philosophy and Master of Science in Electrical Engineering and a Master of Science in Physics from the University of Alabama. Also, he holds the Bachelor of Science in Honors in Physics from the University of Dacca, Bangladesh. Since 2000, Dr. Karim has been Dean of Engineering and Professor of Electrical Engineering at City College of New York, City University of New York in Manhattan. From 1998 to 2000, he served as Department Chair and Professor of Electrical and Computer Engineering at the University of Tennessee, Knoxville. Also, Dr. Karim held positions at the University of Dayton from 1986 to 1998, including Department Chair and Professor of Electrical and Computer Engineering and Founding Director of the Electro-Optics Program. Dr. Karim's responsibilities at Old Dominion University will include working with faculty and other administrators in the broad-based development and enhancement of the University's research infrastructure, which will include securing federal grants and contracts and other extramural funding.

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**APPOINTMENT OF FACULTY MEMBER WITH TENURE**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Dr. Gary Morrison as Acting Chair of the Department of Educational Curriculum and Instruction and the award of tenure in the Department of Educational Curriculum and Instruction, effective July 15, 2004. A summary of Dr. Morrison's curriculum vitae follows.

Salary:           \$115,200 for 12 months (Designated as Acting Chair of Educational Curriculum and Instruction. Based on an academic year salary of \$96,000)

Rank:            Professor of Educational Curriculum and Instruction

Gary R. Morrison

Dr. Morrison received an Ed.D. and a B.S. in Education, in 1977 and 1971 from Indiana University. He is currently a Professor in the Department of Administrative and Organization Studies: Instructional Technology in the College of Education at Wayne State University. From 1984-1998, Dr. Morrison was in the Department of Instruction and Curriculum Leadership at the University of Memphis and served as the Coordinator for Instructional Design and Technology.

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**APPOINTMENT OF FACULTY MEMBER WITH TENURE**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Dr. James A. Neff as Associate Dean for Research in the College of Health Sciences and the award of tenure in the School of Community and Environmental Health, effective June 25, 2004. A summary of Dr. Neff's curriculum vitae follows.

Salary:           \$88,000 for 12 months

Rank:            Professor of Community and Environmental Health. Designated as Associate Dean for Research, College of Health Sciences

James Alan Neff

Dr. Neff received an M.P.H. in 1995 from the University of Texas Health Science Center School of Public Health at Houston, a Ph.D. and an M.S. in Sociology, in 1977 and 1975 respectively, from Florida State University and a B.S. in Sociology and Psychology in 1974 from Virginia Polytechnic Institute and State University. Since 2003, he has been Professor and Director of Research in the Department of Psychiatry and Behavioral Sciences at Meharry Medical College. From 2000-2003, he was a Professor in the School of Social Work at the University of Texas at Austin. Prior to that,

Dr. Neff was a Professor in the Department of Psychiatry, Neurology, and Behavioral Science at Meharry Medical College.

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### **HONORARY DEGREES**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the awarding of honorary degrees to the individuals noted below. A summary of each nominee's career is contained in the Academic and Research Advancement Agenda.

1. Bono - Paul Hewson, internationally known singer and songwriter  
Doctor of Music (*honoris causa*)
2. Shirin Ebadi, Nobel Peace Prize winner and human rights activist  
Doctor of Humane Letters (*honoris causa*)
3. Melinda French Gates, founder of the Bill and Melinda Gates Foundation  
Doctor of Humane Letters (*honoris causa*)
4. Christopher Reeve, actor, director and activist  
Doctor of Humane Letters (*honoris causa*)
5. Oprah Winfrey, entertainment executive  
Doctor of Humane Letters (*honoris causa*)

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The Committee also approved, by unanimous vote, the resolutions on 19 faculty appointments, four administrative appointments, including Oktay Baysal, Dean of the Batten College of Engineering and Technology, and Virginia O'Herron, University Librarian, and one emeritus appointment. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

## FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Kimberly Adams Tufts Associate Professor of Nursing (Tenure Track)	\$62,000	7/25/04	10 mos

Dr. Tufts received an N.D. in 1996 from Frances Payne Bolton School of Nursing, Case Western Reserve University, a Certificate in Women's Health Nurse Practitioner in 1989 from Planned Parenthood of Wisconsin/University of Wisconsin, an M.S.N. in 1989 from Frances Payne Bolton School of Nursing, Case Western Reserve University and a B.S.N. in 1982 from Ohio State University. Since 1996, she has been Assistant/Associate Professor in the Frances Payne Bolton School of Nursing at Case Western Reserve University. Since 2001, Dr. Tufts has been a member of the Health Care Assessment and Implementation Team for the Cleveland, Ohio and L'viv, Ukraine International Partnership, American International Health Alliance (USAID).

Dr. Amy B. Adcock Assistant Professor of Educational Curriculum and Instruction (Tenure Track)	\$52,000	7/25/04	10 mos
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Dr. Adcock received an Ed.D. and an M.S. in Instructional Design & Technology, in 2004 and 1999 respectively, from the University of Memphis, and a B.S. in Biology in 1992 from Memphis State University. Since 1999, she has been a Research Assistant for the Institute for Intelligent Systems and an Adjunct Faculty Member in the Department of Design and Technology at the University of Memphis.

Dr. Tami Craft Al-Hazza Assistant Professor of Educational Curriculum and Instruction (Tenure Track)	\$51,000	7/25/04	10 mos
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Dr. Al-Hazza received a Ph.D. in Urban Services/Education in 2002 from Old Dominion University, an M.Ed. from Trenton State College and a B.S. from Old Dominion University. Since 2003, she has been a Lecturer in the Department of Educational Curriculum and Instruction at Old Dominion University. Dr. Al-Hazza has also taught at Tidewater Community College and Kuwait University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Moskov Amarian Associate Professor of Physics (Tenure Track)	\$60,000	7/25/04	10 mos

Dr. Amarian received a Ph.D. (Candidate of Sciences) in 1991 from Yerevan Physics Institute, Yerevan, Armenia and graduated in Physics from the Armenian Pedagogical Institute in 1972. He began his career as a staff scientist at the Yerevan Physics Institute and later served as a group leader at HERMES-DESY in Hamburg, Germany. Most recently, he has been involved in a research program at Jefferson Lab with different levels of activity.

Mr. Frederick L. Battenfield Instructor of Exercise Science, Sport, Physical Education and Recreation (Tenure Track)	\$45,000	7/25/04	10 mos
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Mr. Battenfield received a Master of Sports Science Degree in 1991 from the United States Sports Academy, a Bachelor of Journalism in 1978 from the University of Texas at Austin and is a doctoral candidate in the Department of Sport Management, Recreation Management and Physical Education at The Florida State University. Since 2001, he has been teaching at The Florida State University. From 1996-2000, Mr. Battenfield was the Assistant Athletic Director for Public Affairs at Barry University in Miami Shores, FL. (Rank will be Assistant Professor and salary will be \$50,000 upon completion of all requirements for the Ph.D.)

Ms. Angela R. Bell Assistant Professor of Medical Laboratory and Radiation Sciences (Tenure Track)	\$45,500	7/25/04	10 mos
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Ms. Bell received an M.S. in Management in 1997 from Troy State University, a B.S. in Biology in 1992 from Christopher Newport University and an A.A. in 1989 from Hartnell College. Since 2003, she has been working for LabCorp. She comes to Old Dominion with five years of teaching experience at the college level and 14 years of clinical microbiology work experience. (Salary includes a \$500 stipend for serving as Coordinator of the Weekend College program in Medical Technology)

Dr. Shannon R. Bowling Assistant Professor of Engineering Management and Systems Engineering (Tenure Track)	\$63,000	7/25/04	10 mos
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Dr. Bowling received a Ph.D. in Industrial Engineering in 2003, an M.A. in Engineering Technology in 2000 from East Tennessee State University and a B.S. in Electrical Engineering Technology in 1998 from Bluefield State College. Since 2001, she has been an Instructor, Research Assistant, Teaching Assistant, and Project Manager at Clemson University in the Department of Industrial Engineering.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Ateba Crocker Instructor of Marketing	\$40,000	7/25/04	10 mos

Ms. Crocker received an M.A. in International Management in 2001 from Portland State University, a B.S. in Business Administration, International Business in 1998 from Christopher Newport University and an A.S. in Business Administration from Tidewater Community College. From 2002-2003, she was a Teacher in the Department of Business at Open Campus High School in Virginia Beach. Prior to that, Ms. Crocker was an Adjunct Professor at Concordia University in Portland, Oregon and worked on the Nike International Marketing Project.

Dr. Rita DiGioacchino DeBate Associate Professor of Community and Environmental Health (Tenure Track)	\$64,000	7/25/04	10 mos
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Dr. DeBate received a Ph.D. in Public Health and an M.P.H., in 1995 and 1992 respectively, from the University of South Carolina and a B.A. in Psychology in 1985 from the State University of New York at Geneseo. Since 1998, she has been a tenure-track Assistant Professor in the Department of Health Behavior and Administration at the University of North Carolina at Charlotte. Prior to that, Dr. DeBate was an Assistant Professor in the Department of Health Science at Armstrong Atlantic State University, Savannah, GA.

Dr. Gail K. Dickinson Assistant Professor of Educational Curriculum and Instruction (Tenure Track)	\$59,500	7/25/04	10 mos
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Dr. Dickinson received a Ph.D. in Educational Administration from the University of Virginia in 2000, an M.S. in Library Science in 1987 from the University of North Carolina at Chapel Hill and a B.S. in Education in 1977 from Millersville University. Since 2000, she has been an Assistant Professor in Library and Information Studies at UNC-Greensboro. Prior to that, Dr. Dickinson was a Collateral Instructor in the School Library Media Program, School of Education at Virginia Commonwealth University.

Dr. Mary H. Duggan Assistant Professor of Educational Leadership and Counseling (Tenure Track)	\$48,500	7/25/04	10 mos
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Dr. Duggan received a Ph.D. in Urban Services, an M.S. in Education (Counseling) and an M.S. in Education (English), in 2002, 1995 and 1979 respectively, from Old Dominion University and a B.A. in English in 1975 from Virginia Polytechnic Institute and State University. Since 2000, she has been the Human Services Undergraduate Program Coordinator and a Lecturer in the Department of Educational Leadership and Counseling at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Mariola Espinosa Visiting Assistant Professor of History	\$25,000	7/25/04	5 mos

Dr. Espinosa received a Ph.D. and an M.S. in History, in 2003 and 1998 respectively, from the University of North Carolina and an A.B. from Princeton University in 1996. She was an instructor and teaching assistant in the Department of History at the University of North Carolina from 1998-2001. (Restricted one-semester appointment)

Dr. Kaavonia Hinton Johnson Assistant Professor of Educational Curriculum and Instruction (Tenure Track)	\$54,000	7/25/04	10 mos
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Dr. Hinton Johnson received a Ph.D. in English Education from The Ohio State University in 2003 and an M.A. in English and African American Literature and a B.S. in English, Secondary Education, in 1996 and 1995 respectively, from North Carolina Agricultural and Technical State University. She is currently a Visiting Assistant Professor in Teacher Education at Michigan State University. From 2000-2003, Dr. Hinton Johnson was a Graduate Teaching Assistant/University Supervisor for the School of Teaching and Learning at The Ohio State University.

Dr. Li-Shi Luo Associate Professor of Mathematics and Statistics (Tenure Track)	\$75,000	7/25/04	10 mos
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Dr. Luo received a Ph.D. in Physics in 1993 from Georgia Institute of Technology, an M.Sc. in Physics in 1986 from the University of Western Ontario, Canada and a B.Eng. in Electrical Engineering in 1982 from Fuzhou University, Fjian, China. Since 2003, he has been a Senior Staff Scientist and a Research Fellow at the National Institute of Aerospace. Prior to that, Dr. Luo was a Senior Staff Scientist at ICASE, NASA Langley Research Center.

Dr. C. Ariel Pinto Assistant Professor of Engineering Management and Systems Engineering (Tenure Track)	\$63,000	7/25/04	10 mos
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Dr. Pinto received a Ph.D. in Systems Engineering in 2002 from the University of Virginia and a B.S. and an M.S. in Industrial Engineering, in 1994 and 1998 respectively, from the University of the Philippines. Since 2003, she has been a Research Fellow at Carnegie Mellon University, Software Industry Center, Heinz School of Public Policy and Management. Prior to that, Dr. Pinto was a Research Fellow at the University of Virginia.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Shana Lee Pribesh Instructor of Educational Curriculum and Instruction (Tenure Track)	\$54,000	7/25/04	10 mos

Ms. Pribesh received an M.A. in Sociology in 1997 from The Ohio State University, a B.S. in Commerce in 1987 from the University of Virginia, McIntire School of Commerce and expects to receive a Ph.D. in Sociology from The Ohio State University in June 2004. Since 2000, she has been a Research Assistant at RAND Corporation, Inc., Pittsburgh, PA. (Rank will be Assistant Professor upon completion of the Ph.D. degree)

Ms. Rita Reynolds Lecturer, Women's Studies/Institute for the Study of Race and Ethnicity	\$42,000	7/25/04	10 mos
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Ms. Reynolds received an M.A. in Afro-American Studies in 1991 from the University of California at Los Angeles, an M.A. in Photography in 1988 from New York University and a B.F.A. in Photography in 1985 from the California Institute of the Arts. She is working on a Doctorate in Afro-American Studies at the University of Massachusetts - Amherst. Since 2003, she has been a Visiting Assistant Professor at Western Connecticut State University/Danbury. Ms. Reynolds was also an Instructor, Teaching Assistant, and Research Assistant at the University of Massachusetts - Amherst.

Dr. Rita Coombs Richardson Associate Professor of Early Childhood, Speech Language Pathology and Special Education (Tenure Track)	\$50,000	7/25/04	10 mos
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Dr. Richardson received a Ph.D. in Leadership and Foundations in 1981 from the University of New Orleans, an M.Ed. in Special Education, Curriculum and Instruction in 1974 from the University of Houston, and a B.A. in Education, French and Social Studies in 1971 from Dominican College. Since 2002, she has been an Educational Specialist, Grant Director for Region IV Educational Service Center. From 1995-2001, Dr. Richardson was a Professor of Special Education at Southeastern Louisiana University.

Dr. Ruhai Zhou Assistant Professor of Mathematics (Tenure Track)	\$57,500	7/25/04	10 mos
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Dr. Zhou received a Ph.D. in Applied Mathematics in 2001 from the University of New Mexico and an M.S. and a B.S. in Computational Mathematics, in 1988 and 1985 respectively, from Najing University. Since 2001, he has been a Postdoctoral Research Assistant Professor in the Applied Mathematics Group at the University of North Carolina - Chapel Hill.

**APPOINTMENT OF DEAN**  
**FRANK BATTEN COLLEGE OF ENGINEERING AND TECHNOLOGY**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Dr. Oktay Baysal as Dean of the Frank Batten College of Engineering and Technology, effective May 25, 2004.

Dr. Baysal received a Ph.D. from Louisiana State University, an M.Sc. from the University of Birmingham and an Engineering Diploma from Istanbul Technical University. He joined Old Dominion University as an Assistant Professor in 1982 and is currently Professor and Eminent Scholar of Aerospace Engineering. His administrative service in the Batten College includes Associate Dean, Graduate Program Director, Department Chair, and Director of Computational Facilities.

Dr. Baysal has been interim dean of the Batten College for almost two years. He has an outstanding career as a teacher, researcher and leader at Old Dominion. He has been recognized as a Fellow of the American Society of Mechanical Engineers and is a Registered Professional Engineer.

Salary: \$155,000 for 12 months

Rank: Professor and Dean, Frank Batten College of Engineering and Technology

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**APPOINTMENT OF ASSISTANT DIRECTOR, STUDENT EMPLOYMENT**  
**CAREER MANAGEMENT CENTER**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Mr. Robert P. Chiera, Jr. as Assistant Director for Student Employment in the Career Management Center, effective June 25, 2004.

Mr. Chiera received an M.S.Ed. in Educational Administration and a B.S. in Business Administration, in 1983 and 1979 respectively, from Old Dominion University. Since 1992, he has served as the Fleet Readiness Manager for the Naval Submarine Support Command.

Salary: \$38,000 for 12 months

Rank: Assistant Director, Student Employment, Career Management Center and Instructor

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**APPOINTMENT OF UNIVERSITY LIBRARIAN**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Ms. Virginia O’Herron as University Librarian for the Perry Library, effective May 25, 2004.

Ms. O’Herron received an M.B.A. in 1990 from the University of Tampa, an M.S. in Library Science in 1976 from Simmons College and a B.A. in English in 1973 from Farleigh Dickinson University. She has been acting University Librarian for almost two years. From 1993-2002, Ms. O’Herron was an Assistant University Librarian for Information Services and then Associate University Librarian at Old Dominion University. She is a member of the American Association of Higher Education, the American Library Association, the Virginia Tidewater Consortium for Higher Education and the Virtual Library of Virginia Steering Committee.

Salary: \$108,000 for 12 months

Rank: University Librarian

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**APPOINTMENT OF ASSOCIATE ATHLETIC DIRECTOR**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Ms. Deborah Polca as Associate Athletic Director, effective June 25, 2004.

Ms. Polca received a Master of Education, Athletic Administration in 1977 from Ohio University and a B.S. in Health Physical Education - Recreation in 1973 from Slippery Rock State College. Since 1995, she has been Senior Associate Director of Athletics, Eastern Illinois University. Ms. Polca serves on the NCAA Division I Women’s Basketball Issues Committee and is a past member of the NCAA Division I Women’s Basketball Committee. She has coached women’s basketball and women’s tennis at Saint Francis College and the University of Bridgeport.

Salary: \$87,500 for 12 months

Rank: Associate Athletic Director and Instructor

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## EMERITUS APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the granting of the title of emeritus to the following faculty member. A summary of the faculty member's accomplishments is attached to this resolution.

**Name and Rank**

**Effective Date**

Glynn D. Coates  
Professor of Psychology

June 2004

Glynn D. Coates

Glynn D. Coates received a B.A. in Psychology from Wofford College in 1961, an M.A. in Psychology from Emory University in 1964, and a Ph.D. in Experimental Psychology from the University of Louisville in 1966. Coates joined Old Dominion University as an Associate Professor of Psychology and Associate Director of the Performance Assessment Laboratory in 1974 and achieved the rank of Professor of Psychology in 1979.

During his 30 years at Old Dominion University, Coates was a popular teacher with undergraduate and graduate students. He taught difficult courses with skill and with compassion. He was also a strong and effective mentor, having directed 17 master's theses and 23 doctoral dissertations and having served on 130 additional thesis or dissertation committees. Throughout his career, Coates was engaged in research on human factors, in particular human adaptations to workload demands, including noise, vibration, and fatigue. He also served as a statistical and design consultant on projects in a variety of research areas.

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The Committee approved by unanimous vote the request to discontinue the M.S.Ed. in Mathematics Education and the M.S.Ed. in Social Studies Education degree programs in the Darden College of Education. The degree programs are being discontinued as a result of low enrollment and changes in SCHEV's program viability and productivity requirements. The course offerings will be available as concentrations in the M.S.Ed. program in Secondary Education. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

**APPROVAL TO DISCONTINUE THE M.S.ED. IN MATHEMATICS EDUCATION  
AND THE M.S.ED. IN SOCIAL STUDIES EDUCATION  
COLLEGE OF EDUCATION**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the discontinuation of the M.S.Ed. in Mathematics Education and the M.S.Ed. in Social Studies Education degree programs in the Darden College of Education.

Rationale: The graduate programs in mathematics education and social studies education are being discontinued as a result of low enrollment over a period of time and changes in SCHEV's program viability and productivity requirements. The discontinuance of the degree programs does not affect the availability of graduate-level instruction or teacher licensure in mathematics or social studies education. The course offerings will be available as concentrations under the M.S.Ed. program in General Secondary Education. In addition, a request will be made to SCHEV to change the name of that program from General Secondary Education to Secondary Education.

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The Committee approved by unanimous vote the new policies on Guidelines for the Selection of Named Chairs and Named Professorships. The policies are requested in order to establish the criteria for individuals who will be appointed to named chairs or professorships. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

**APPROVAL OF NEW POLICIES ON GUIDELINES  
FOR SELECTION OF NAMED CHAIRS  
AND GUIDELINES FOR SELECTION OF NAMED PROFESSORSHIPS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the new policies on Guidelines for Selection of Named Chairs and Guidelines for Selection of Named Professorships, effective June 15, 2004.

Rationale: The proposed new policies on Guidelines for Selection of Named Chairs and Guidelines for Selection of Named Professorships are requested in order to establish the criteria for individuals who will hold named chairs or professorships.

The selection and appointment procedures for named chairs and professorships are also established.

## **GUIDELINES FOR SELECTION OF NAMED CHAIRS**

### **I. Statement of Purpose and Expectations**

The purpose of the award of a named chair is to recognize and give support to a full professor who has demonstrated sustained excellence in research and teaching and will significantly contribute to the University. The holder of a named chair is a person of national stature.

The recipient must have a distinguished record of accomplishments in his/her field, as indicated variously by research, publication, external funding, creative endeavors, awards and honors, and leadership positions in professional organizations. The holder of a named chair will meet all requirements (or equivalents) for the rank of full professor. Named chairs serve as models of professional accomplishment and commitment to the mission of the University.

The named chair will hold a tenured, full-time faculty appointment or senior research appointment at the level of full professor. Normally, named chairs do not hold administrative posts such as department chair, dean, or provost.

### **II. Selection Procedures**

- A. The selection and appointment procedures followed shall be fully consistent with the institution's promotion and tenure policies and other applicable personnel policies.
- B. If candidates for the named chair are sought by a national search, they may be nominated or apply. If no national search is held, candidates may be nominated by college deans, the Provost or the President.
- C. When an external candidate is an applicant for the named chair, the candidate must be reviewed for appointment according to the usual procedures and criteria of the department/school/college in which the appointment will be made.
- D. The college dean shall forward nominations for named chairs with his/her recommendation to the Provost. The nomination must include the following.
  - 1. A letter stating the rationale for the nomination and addressing the criteria for the named chair.
  - 2. The nominee's curriculum vitae.
  - 3. A narrative description of the nominee's record of accomplishments meriting the appointment.
  - 4. A statement of the perceived relation of the appointment to achieving the University's mission and goals and strategic plan.
  - 5. A brief statement of the nominee's interests, the future direction of his/her pursuits, and perceived benefits to the University, college and department/school.
  - 6. The dean should provide an indication of the expected financial commitment.

- E. The Provost shall call a meeting of the Named Chair Selection Committee whose membership includes:
  - 1. Provost, who will serve as committee chair
  - 2. Vice President for Research
  - 3. Dean of Graduate Studies and Associate Vice President for Research
  - 4. Three top scholars to be named by the President
  - 5. Donor or a representative, if the donor chooses to participate.
- F. The Named Chair Selection Committee reviews the nominations and supporting materials and sends a recommendation to the President.
- G. The President reviews all supporting materials and makes a recommendation to the Board of Visitors for final approval of the appointment.

## **GUIDELINES FOR SELECTION OF NAMED PROFESSORSHIPS**

### **I. Statement of Purpose and Expectations**

The purpose of the award of a named professorship is to recognize and provide support to an Old Dominion University faculty member who has exhibited sustained excellence in teaching and/or research as well as a continuing, exemplary commitment to the University.

The recipient will fill the requirements of the described professorship and serve as a model of professional accomplishment and commitment to the mission of the University.

The recipient must hold a full-time faculty or senior research appointment at Old Dominion University.

### **II. Selection Procedures**

The selection and appointment procedures will be as follows.

- A. The candidate will be recommended by the department Promotion and Tenure Committee
- B. The college dean will forward the nomination and his/her recommendation to the Provost along with:
  - 1. A letter stating the rationale for the nomination and addressing the criteria for the named professorship.
  - 2. The nominee's curriculum vitae.
  - 3. A narrative description of the nominee's record of accomplishments meriting the appointment.

4. A statement of the perceived relation of the appointment to achieving the University's mission and goals and strategic plan.
  5. A brief statement of the nominee's interests, the future direction of his/her pursuits, and perceived benefits to the University, college and department/school.
  6. The dean should provide an indication of the expected financial commitment.
- C. The Provost will consult the Named Chair Committee and recommend to the President who will make a recommendation to the Board of Visitors for final approval of the appointment.

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Committee members received the report on promotions in rank effective 2004-05 and the annual report on committee actions. In the report from the Vice President for Research, Bob Ash discussed the strategic plan for research development at Old Dominion University. One of the University's goals is to become a top 100 research university.

In the report from the Provost, Vice Provost David Hager provided a progress report on the University's strategic plan and informed the Committee about SCHEV's approval of the new B.A. degree in Asian Studies.

#### **ADMINISTRATION AND FINANCE COMMITTEE**

The Rector called on Mr. Hixon for the report of the Administration and Finance Committee. Mr. Hixon reported that the Committee held the first part of its meeting in joint session with the Academic and Research Advancement Committee in order for the Board to hear a briefing from Vice President Fenning on the 2004-2005 Operating Budget and Plan. Mr. Fenning reviewed the results of the Commonwealth biennial budget process, which included substantial increases in general funds in fiscal year 2005 and fiscal year 2006. Revisions to the Commonwealth Tuition Policy capped out-of-state undergraduate enrollment and expressed the intent for the State to fund in-state students at 67% of the cost. The Appropriations Act provides for a 3% merit-based salary increase for faculty and staff; a reduction of \$22,500 for research & public service centers for fiscal year 2005, an increase of \$171,000 for operations & maintenance of the new Engineering & Computational Sciences Building; an increase in maintenance reserve funding from \$318,000 to \$1,100,000 in fiscal year 2005; and a \$1.1 million increase in the Equipment Trust Fund for fiscal year 2005.

In April, the Board of Visitors approved an increase in tuition and fees. Revenues earned from tuition and fees will be used to help address base adequacy needs, faculty salary increases, and fund operating budget priorities and unavoidable costs.

The 2004-2005 Operating Budget invests in faculty and staff by means of the 3% merit based salary increase, plus an additional 1.5% increase in faculty merit increases; provides a \$1 million central pool of funds to address compensation issues across the University. The

proposed Operating Budget also funds unavoidable costs increases such as leases & technology infrastructure replacement; provides financial support to attract and retain well-qualified undergraduate and graduate students; continues to provide funds to address the financial needs of our neediest students; and invests in institutional priorities and strategic initiatives.

The proposed expenditure budget for 2004-2005 for the total University is \$280.7 million, an increase of 6.8 percent over the 2003-2004 operating budget. The recommended budget continues to focus the University's resources on the academic mission with nearly 73 percent of the Educational and General budget used to fund instruction and academic support. Only 12.63 percent of that budget will be used for institutional support expenses.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting. *(Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Pattison, Russell, Stallings, Woolsey)*

**RESOLUTION APPROVING 2004-2005 OPERATING PLAN**

RESOLVED, that upon the recommendation of the President and the Administration and Finance Committee, the Board of Visitors approve the proposed expenditure plan as displayed below and as contained in TABLE 2 of the University's 2004-2005 Operating Budget Plan.

TABLE 2  
UNIVERSITY EXPENDITURE SUMMARY  
(in thousands)

Expenditures	2003-04 Original Budget Plan	2004-05 Proposed Budget Plan
<i>E&amp;G</i>		
Instruction	\$73,981	\$76,035
Research & Sponsored Programs	1,059	1,111
Public Service	488	315
Academic Support	28,628	30,482
Student Services	6,133	6,699
Institutional Support	17,589	18,450
Operations & Maintenance of Plant	12,307	12,931
Subtotal	\$140,185	\$146,023
Auxiliary Services	39,437	39,564
Grants & Contracts	13,425	15,708
Gifts & Discretionary	4,348	4,739
Scholarships & Fellowships	15,893	16,669
Student Loan Funds	49,500	58,005
<b>TOTAL UNIVERSITY EXPENDITURES</b>	<b>\$262,788</b>	<b>\$280,708</b>
<b>Summary of University Revenues &amp; Expenditures</b>		
Revenues	\$264,532	\$281,815
Expenditures	\$262,788	\$280,708
Contribution to/Use of) Fund Balance	\$1,744	\$1,107

Ms. Nancy Glynn, Project Leader of the Office of the Auditor of Public Accounts, briefed the Committee on the University's audit for the Fiscal Year ended June 30, 2003. She reported that the audit determined that the University's financial statements presented fairly, in all material respects, the University's financial position as of June 30, 2003, and has given the University an unqualified opinion on the institution's fiscal year 2003 financial statements. Ms. Glenn reported that results of their tests disclosed no instances of non-compliance with applicable laws and regulations, nor any material weaknesses in the institution's internal controls. The Auditors found no reportable instances of noncompliance and concluded that adequate corrective action has been taken on findings from prior audits.

In his report, Vice President Fenning provided a progress report on activities in the University Village. He noted that Phase II of the student residences is on schedule to open in August, and will providing an additional 578 beds and 30,000 square foot of retail space. Leasing for both phases of retail is also underway. Requests for Qualifications for the hotel were received by the Real Estate Foundation on April 30<sup>th</sup>. Pre-schematic materials are expected for the north parking deck from Carl Walker Associates later this week. Land conveyance from the University to the Foundation is in process for these projects and the design/construction phase should begin in the Fall. A letter of intent from a major anchor tenant for the Shopping Center is under review, and land assembly is underway for the Shopping Center development. Construction should begin in early 2005. The ODU Real Estate Foundation is considering development of the first office building in the Village. Requests for Proposal for the annex parcels are being delayed until the hotel and north parking deck are under construction. The use of a Master Developer is also under consideration.

Mr. Fenning provided an update on student housing sign-ups for the Fall. He then recognized staff members from the Office of Environmental Health & Safety, who received the Commonwealth's Initial Star Award for its Outstanding Safety Awareness Program initiated this past year. As a result of this program, the number of accidents are down and claims-based workers' compensation premiums have decreased by \$96,000. A portion of these savings has been reallocated to establish a Loss Prevention Program on a one-time basis for the upcoming year.

Mr. Fenning reported on the most recent SCHEV report on the University's space utilization, noting that the University was second in classroom and laboratory utilization and first overall among the institutions in the utilization of its space.

Rusty Waterfield, Acting Assistant Vice President for Computing and Communications Services, reviewed ongoing efforts to provide appropriate IT security measures and described the recent relocation of the University's Computing and Communications hub to the new Engineering & Computational Sciences Building. Mr. Waterfield recognized Mr. Rowland Harrison for his efforts and those of the OCCS staff in coordinating this move with virtually no disruption in service to the University.

The Committee heard a report from the Internal Auditor on the establishment of a new compliance auditor position. This position will be responsible for coordinating the

University's compliance efforts and will also work to coordinate the University's Continuity of Operations (COOP) planning.

Mr. Hennett also briefed the Committee on the Audit Plan for the upcoming academic year. The goal of the plan is to provide audit coverage that addresses risk, maximizes exposure of the audit function, provides balanced coverage, and aligns with the University's priorities.

The Committee then reconvened in closed session for the purpose of reviewing certain departments of the University with the internal auditor. Following closed session, the committee reconvened in open session and approved as presented the Audit Plan for 2004-2005.

After lunch, the Committee received an update on the progress of capital outlay projects from Ron Tola, Assistant Vice President of Facilities, which included the current schematic design for the new Physical Sciences II capital project funded through the General Obligation Bond Referendum. Mr. Alonzo Brandon, Vice President for Development, gave a status report on investments and noted that the Investment Committee of the Education Foundation is changing funds manager from Smith Barney to Hammond Associates.

#### **INSTITUTIONAL ADVANCEMENT COMMITTEE**

The Rector called on Mr. Lechler for the report of the Institutional Advancement Committee. Mr. Lechler introduced four resolutions to name areas within the new Kornblau Alumni Center. The following resolutions were brought forth as recommendations of the Institutional Advancement Committee and were unanimously approved by all members present and voting. (*Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey*)

#### **RESOLUTION TO NAME THE BARRY M. KORNBLAU ALUMNI CENTER TERRACE THE BOB HARDISON ALUMNI CENTER TERRACE**

WHEREAS, Old Dominion University opened its first-ever Alumni Center in March, 2004;  
and

WHEREAS, this Alumni Center was made possible through a gift of \$420,000 from the Alumni Association, the largest gift ever made by the Association to the University; and

WHEREAS, these funds were used to transform the former Public Safety Building on the Old Dominion University campus to a beautiful facility that will be the host site for various alumni events and serve as a welcome center for alumni visiting their alma mater; and

WHEREAS, Robert R. Hardison, a 1967 graduate and a 1979 MBA graduate and past president of the Alumni Association, has given a significant gift to the center; and

WHEREAS, in recognition of Mr. Hardison's gift, the Alumni Association has recommended to the Board of Visitors that the Alumni Center Terrace be named in his honor.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve naming the terrace the Bob Hardison Alumni Center Terrace.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors, and an appropriately framed copy be displayed in the new Alumni Center.

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**RESOLUTION TO NAME THE BARRY M. KORNBLAU  
ALUMNI CENTER OFFICE COMPLEX THE  
ALUMNI CENTER GEICO OFFICE COMPLEX**

WHEREAS, Old Dominion University opened its first-ever Alumni Center in March, 2004;  
and

WHEREAS, this Alumni Center was made possible through a gift of \$420,000 from the Alumni Association, the largest gift ever made by the Association to the University; and

WHEREAS, these funds were used to transform the former Public Safety Building on the Old Dominion University campus to a beautiful facility that will be the host site for various alumni events and serve as a welcome center for alumni visiting their alma mater; and

WHEREAS, GEICO Insurance Company has made a significant financial contribution to the center; and

WHEREAS, in recognition of GEICO's gift, the Alumni Association has recommended to the Board of Visitors that the Alumni Center's Office Complex be named in its honor.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve naming the Office Complex the Alumni Center GEICO Office Complex.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors, and an appropriately framed copy be displayed in the new Alumni Center.

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**RESOLUTION TO NAME THE BARRY M. KORNBLAU  
ALUMNI CENTER CONFERENCE ROOM THE  
WELLS AND JANE GRESHAM ALUMNI CENTER CONFERENCE ROOM**

WHEREAS, Old Dominion University opened its first-ever Alumni Center in March, 2004;  
and

WHEREAS, this Alumni Center was made possible through a gift of \$420,000 from the Alumni Association, the largest gift ever made by the Association to the University; and

WHEREAS, these funds were used to transform the former Public Safety Building on the Old Dominion University campus to a beautiful facility that will be the host site for various alumni events and serve as a welcome center for alumni visiting their alma mater; and

WHEREAS, Wells Gresham, a 1942 graduate, and his wife Jane have given a significant gift to the center; and

WHEREAS, in recognition of Wells and Jane Gresham's gift, the Alumni Association has recommended to the Board of Visitors that the Alumni Center Conference Room be named in their honor.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve naming the conference room the Wells and Jane Gresham Alumni Center Conference Room.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors, and an appropriately framed copy be displayed in the new Alumni Center.

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**RESOLUTION TO NAME THE BARRY M. KORNBLAU  
ALUMNI CENTER FIREPLACE, WATER FEATURE  
AND GARDENS THE BLACK ALUMNI COUNCIL  
ALUMNI CENTER FIREPLACE, WATER FEATURE AND GARDENS**

WHEREAS, Old Dominion University opened its first-ever Alumni Center in March, 2004; and

WHEREAS, this Alumni Center was made possible through a gift of \$420,000 from the Alumni Association, the largest gift ever made by the Association to the University; and

WHEREAS, these funds were used to transform the former Public Safety Building on the Old Dominion University campus to a beautiful facility that will be the host site for various alumni events and serve as a welcome center for alumni visiting their alma mater; and

WHEREAS, the Black Alumni Council (consisting of Tyrone S. Goodwin '83, Teya M. Hartwell '95, Henri Parks '99, LaKeisha Phelps '80, Charles Gwynn '92, and Maxine Somerville '85) has given a significant financial contribution to the center; and

WHEREAS, in recognition of the Black Alumni Council's gift, the Alumni Association has recommended to the Board of Visitors that the Alumni Center Fireplace, Water Feature and Gardens be named in its honor.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve naming the fireplace, water feature and gardens the Black Alumni Council Alumni Center Fireplace, Water Feature and Gardens.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors, and an appropriately framed copy be displayed in the new Alumni Center.

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Mr. Lechler reported that Vice President Broderick shared with the Committee a video that featured the Run for Freedom held in April. He also led a discussion with five Old Dominion students enrolled at the Peninsula Center. The students indicated a variety of reasons for taking classes on the Peninsula, ranging from availability of academic programs and convenient class times to proximity to their home or workplace.

Alice McAdory, Director of Admissions, presented three-year application and admission comparison data for Fall 2004 freshman, transfer and graduate students. She also talked about increased standards for freshmen and presented comparison data showing no impact on ethnicity distribution from the increased standards. She presented comparison data for freshmen with distinction, showing the continuing increase over the past three years. She also discussed the increased acceptance rate of freshman scholarships and the higher average GPA and SAT scores of recipients. The move of International Admissions into the Office of Admissions was also discussed.

Elizabeth Wallace, Director of Governmental Relations, discussed the year-long cultivation efforts with members of the Peninsula legislative delegation. Maria Ferguson, Director of Marketing, discussed marketing outreach efforts on the Peninsula, including paid advertising, an airport display and a partnership with the Virginia Air and Space Museum. Jennifer Mullen, Director of Media Relations, discussed efforts to engage media on the Peninsula and to promote Old Dominion University's many Peninsula connections. She cited visits to the *Daily Press* editorial board, meetings with reporters and editors, and targeted press releases about Peninsula people and events. She shared examples of op-eds, editorials, stories and faculty citations in the *Daily Press*.

### **STUDENT ADVANCEMENT COMMITTEE**

The Rector called on Dr. Russell for the Student Advancement Committee report. Dr. Russell reported that the Committee heard a briefing from the Director of Judicial Affairs, Carole Locke, and the chair of the Student Conduct Committee, Professor Donald Swift, about the University's disciplinary procedures utilized when a student is accused of a violation of the Code of Student Conduct.

The Committee approved, with one dissenting vote, the proposed changes to the Student Disciplinary Policies and Procedures, and Dr. Russell presented the resolution, as indicated below, for the Board's approval. However, after considerable discussion, during which Mr.

Stallings and Mr. Faeder expressed their concern over allowing Old Dominion police officers the discretion to determine that an action committed by a student off campus, while not necessarily deemed by the court to have been a criminal act, is grounds for administrative action by the University. President Runte suggested that the issue be tabled until the next meeting in order to allow for a thorough review of the issues. Whereupon, a motion was made by Ms. Haddad to table the resolution. The motion was seconded by Mr. Mugler and unanimously approved by all members present and voting. *(Cheng, Croshaw, Faeder, Haddad, Hixon, Hall, Lechler, Mugler, Pattison, Russell, Stallings, Woolsey)*

## **REVISIONS TO THE STUDENT DISCIPLINARY POLICIES AND PROCEDURES**

RESOLVED, that upon the recommendation of the Student Advancement Committee, the Board of Visitors approve the following revisions to the Student Disciplinary Policies and Procedures, approved by the Board of Visitors on August 27, 1970 and last revised on June 16, 2001. **(Proposed additions are underlined and in bold print, and proposed deletions are stricken.)**

### **Executive Summary Substantive Changes to the Student Disciplinary Policies and Procedures**

PREAMBLE (Page 1) - *Clarify that in some instances students may be disciplined for behavior that occurs at locations other than our campus and that the disciplinary system is intended to be educational.*

Students are expected and required to assume the responsibility for their own behavior and to abide by the laws of the Commonwealth of Virginia and the rules and regulations of Old Dominion University. **The University's disciplinary system is intended to be more educational than punitive.** A student who violates the following general standards of conduct may be subject to administrative actions, or to one or more disciplinary sanctions, **whether the behavior occurs on or off campus and** whether or not **the** civil authorities choose to prosecute.

Rationale: Student behavior occurring off campus that violates the guidelines of the Code of Student Conduct may be so egregious that disciplinary charges are necessary. Only that off-campus behavior that may affect the safety and security of the University community, or that interferes with the operation of the University, would be subject to adjudication.

VII. SANCTIONS (Page 5) - *Move information about sanctions from the end of the section to the beginning and add information about academic dishonesty sanctions.*

A student who violates the Code of Student Conduct may be subject to the following sanctions. **Sanctions of suspension, dismissal and any section resulting from an act of academic dishonesty will be recorded on the student's official University transcript. Other sanctions will**

**be recorded in the student's disciplinary file, which will be retained by the hearing officer for a period of five years. With the exception of cases of academic dishonesty, records of disciplinary probation will be retained for one year after the conclusion of the probationary period.**

Rationale: This is designed to clarify how sanction may impact academic records and that records of academic dishonesty cases may be retained longer than regular probationary cases.

VIII. B.4. - ACADEMIC DISHONESTY PROCEDURES (Page 8) -Change minimum elapsed time for academic dishonesty notation petition removal.

All official disciplinary sanctions, including grade sanctions, which are assigned to a student as a result of an act of academic dishonesty, will be recorded on the student's official University transcript. In the case of disciplinary sanction of probation **assigned** for academic dishonesty, a student will be given the ~~option to petition the Vice President for Student Services~~ **opportunity** to have the "Academic Dishonesty" notation removed from his/her transcript if:

- a. ~~Three~~ **A minimum of one** years ~~have~~ **has** elapsed since the sanction was imposed; and

Rationale: If a student other than a Freshman violates the Honor Code, that student must wait until after graduation to petition to have the notation removed. For those students who meet the stringent criteria necessary to qualify for removal, this will permit many to earn that right prior to graduation.

D.1. FORMAL HEARING PROCEDURES (Page 11) - Add the rights of the accused

The accused is entitled **Rights of the Accused Student:**

Rationale: Format change.

D.2. THE NOTICE OF CHARGES (Page 11) - Add email as an official notification method prehearing notices.

Rationale: To inform students that they will be notified of prehearing conference via email.

D.8. THE RULES OF PROCEDURE (page13) - repeats rules from appeal hearings in order to clarity for student the rules for formal hearings

**8. Rules of Procedure:**

- a. In cases involving more than one student, the hearing officer may consolidate the cases into one hearing, but shall make separate findings for each accused student.**

- b. The accused student may have an adviser of the student's choice present during**

the hearing. Generally, the adviser shall be present for consultation purposes only and shall not be permitted to speak on the student's behalf. However, an adviser may be permitted to address the committee at the discretion of the hearing officer. If an accused student elects to be represented by a third party adviser, the accused must provide a signed letter designating that person as their official representative before the University can communicate otherwise privileged information to the adviser

c. Rules of common courtesy and decency shall be observed.

d. The questioning of any person appearing before the hearing officer by any individual participating in a hearing shall not be in a badgering, unduly repetitious, or irrelevant manner. It shall be at the discretion of the Hearing Officer to curtail a participant's further opportunity for questioning if such behavior occurs.

e. Any person may be dismissed from the hearing who interferes with or obstructs the hearing or who fails to abide by the rulings of the hearing officer.

f. The hearing officer shall have the right to call additional witnesses, require the presentation of additional evidence, and require additional investigation.

g. A taped or stenographic record of a hearing shall be maintained. The notice, exhibits, taped or stenographic record shall become the record of the case and shall be filed in the Office of the Vice President for Student Services. This hearing record shall be retained for a period of no more than five years.

All hearings shall be closed.

Rationale: Repeats rules from appeal hearings in order to clarify for student the rules for formal hearings.

F.4 THE STUDENT CONDUCT COMMITTEE (page17) - Clarify that the Student Conduct Committee can determine if an appeal is substantiated before they hear it.

The format for the hearing shall be as follows: The chair shall call the hearing to order, call the roll of the panel in attendance, note the presence or absence of the student appealing the decision, read the notice of hearing, verify the notice of charges given to the student, report any continuances granted, establish the presence of any adviser for the student, call to the attention of the student any special or unusual procedures to be used during the hearing, and permit the student to state the grounds for the appeal. **The Student Conduct Committee shall then determine whether an appeal is substantiated.** Only evidence or witnesses that the Chair deems relevant to the stated grounds for appeal will be heard. In certain cases the hearing officer may be assisted by an advisor.

Rationale: The clarify that the Student Conduct Committee can determine if an appeal is substantiated before they hear it.

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## **REPORT OF THE NOMINATING COMMITTEE**

The Rector called on Mr. Pattison, Chair of the Nominating Committee, for the Committee's report. Mr. Pattison reported that Mr. Batten and Dr. Russell also served on the Committee, which recommends the following slate of officers of the Board of Visitors for the 2004-2006 term:

<b>RECTOR -</b>	James A. Hixon
<b>VICE RECTOR -</b>	Ross A. Mugler
<b>SECRETARY -</b>	Patricia M. Woolsey

The Rector stated that elections will be held at the meeting in September, at which time nominations will be accepted from the floor. The new officers will take office at the end of the meeting in September.

## **OLD/UNFINISHED BUSINESS**

The Rector asked if there was any old business to come before the Board. There was none.

## **NEW BUSINESS**

The Rector asked if there was any new business to come before the Board. There was none.

With no further business to be discussed, the meeting adjourned at 3:45 p.m.