

OLD DOMINION UNIVERSITY
BOARD OF VISITORS

June 17, 2003

MINUTES

The Board of Visitors of Old Dominion University held its Annual Meeting on Tuesday, June 17, 2003, at 1:15 p.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Board were:

Frank Batten, Jr., Rector
Nancy P. Cheng
Beverly B. Graeber
James A. Hixon
Walter D. Kelley, Jr.
William M. Lechler
Ross A. Mugler
Anthony C. Paige
William E. Russell
Moody E. Stallings, Jr.
Patricia M. Woolsey

Absent were:

Henry P. Bouffard
Kendra M. Croshaw
Mary C. Haddad
Prabhav Maniyar
Scott D. Pattison
Joel R. Wagner

Also present were:

| | |
|--------------------------|--|
| Roseann Runte, President | Jennifer Foss |
| Robert L. Ash | Thomas L. Isenhour |
| Alonzo C. Brandon | Donna W. Meeks |
| Dana D. Burnett | Nabeel Qureshi (<i>Student Representative</i>) |
| Stephen Daniel | Karen Travis |
| Robert L. Fenning | Philip Walzer (<i>The Virginian Pilot</i>) |

CALL TO ORDER AND APPROVAL OF MINUTES

Rector Batten called the meeting to order at 1:20 p.m. and asked if there were any changes to the agenda. There were none. He then asked for approval of the minutes of the regular meeting held on April 11, 2003. Upon a motion made by Mr. Hixon and seconded by Mr. Mugler, the minutes were unanimously approved as distributed by all members present and voting. (*Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Russell, Stallings, Woolsey*)

MOTION FOR CLOSED SESSION

The Rector recognized Mr. Mugler, who made the following motion: “Mr. Rector, I move that this meeting be recessed, and that we reconvene in Closed Session for the purpose of discussing personnel matters, specifically, the possible reorganization and reassignment of duties of some administrative staff, as permitted by Subsection (A), Paragraph (1) of Section 2.2-3711 of the Code of Virginia.” The motion was seconded by Ms. Graeber, and unanimously approved by all members present and voting. *(Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Russell, Stallings, Woolsey)*

RECONVENE IN OPEN SESSION, FOIA CERTIFICATION AND RESOLUTION REGARDING ADMINISTRATIVE REORGANIZATION

At the conclusion of the closed session, the meeting reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered. The certification of compliance vote was ten in favor and none opposed. *(Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Russell, Stallings, Woolsey)*

Upon a motion made by Mr. Mugler and seconded by Mr. Stallings, the following resolution was unanimously approved by all members present and voting. *(Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Russell, Stallings, Woolsey)*

RESOLUTION REGARDING ADMINISTRATIVE REORGANIZATION AND REASSIGNMENT OF DUTIES

In recognition of excellence of service and the necessity to reorganize and reassign administrative functions, it is moved that:

1. John R. Broderick become Vice President for Institutional Advancement and Chief of Staff for the Office of the President and that his salary be adjusted to \$135,000 to reflect the new duties;
2. Alonzo C. Brandon become Vice President for Development and Alumni Relations and that his salary be adjusted to \$135,000 to reflect the new duties;
3. Cecelia T. Tucker become Director of Community Relations;
4. F. Richard Whalen become Director of Military Affairs;
5. The term of all vice presidential contracts be extended to three years;

6. The standard notice of non-reappointment be increased from six months to one year in the case of Robert L. Fenning and John R. Broderick who do not hold academic appointments.

RECTOR'S REPORT

The Rector led a discussion on the format for future Board meetings. He presented the following options:

Option A - Academic & Research Advancement and Administration and Finance meet on Thursday afternoon; Student Advancement and Institutional Advancement meet Friday morning; Board meets Friday at 11 AM and concludes with lunch at 1 PM

Option B - Same as Option A, except Student Advancement and Institutional Advancement meet for one hour only on Friday morning, from 8 to 9 AM, followed by 9AM Board meeting, concluding with lunch at noon or 12:30 (Suggested by Vice Presidents)

Option C - Hold all meetings on one day, as was former custom. Student Advancement and Institutional Advancement meet from 9-10, followed by Academic & Research Advancement and Administration & Finance from 10-12, then lunch at Noon, followed by 1 PM Board meeting (Suggested by Rector)

Most members felt that the Board's business could be accomplished in the span of one day, whether that be the afternoon of the first day and the morning of the second day or on one calendar day, so long as time is spent wisely to allow for adequate time to discuss important issues. Rev. Paige commented on the importance of providing Board members with as much information as early as possible prior to the meeting and for the President to telephone Board members in advance to discuss key issues. President Runte suggested that the one-day format be tried in September. The Rector stated that he would poll the new Board members for their input after they are appointed.

REPORT ON ENROLLMENT GROWTH PLAN

President Runte, Provost Isenhour and Vice President Fenning shared with the Board the University's proposed Enrollment Growth Plan that was recently presented to SCHEV, DPB and others. It was developed in response to the expected influx of an estimated 38,000 students into higher education over the next several years.

President Runte discussed planning the size of a perfect university and provided background on how the discussions evolved which led to Old Dominion University's proposal. She noted that the proposal benefits both the Commonwealth and the University by enabling the University to admit a significant number of new students, while improving the funding it receives from the Commonwealth. This proposal may also result in gaining approval for several new generic graduate programs.

Vice President Fenning reviewed data regarding state support per in-state student, state support vs. enrollment trends, student credit hours generated per FTE faculty, and research and public service expenditures per full-time faculty. He pointed out that Old Dominion and George Mason receive significantly less funding per in-state student than the remaining doctoral institutions. For every one student, ODU receives 60 cents for every dollar received by the University of Virginia. Even as enrollment at Old Dominion has increased, state support continues to decrease. Nonetheless, Old Dominion University is 13% above the mean for the six doctoral institutions in terms of student credit hours generated per FTE faculty and research and public service expenditures for full-time faculty have also been increasing each year. What this means is that Old Dominion's faculty are teaching more than faculty at the other doctoral institutions, but not at the expense of research and public service which are important as well to the institution's mission. Mr. Fenning then reviewed recent budget reductions, noting that reductions were focused on administrative, academic and institutional support areas of the institution in order to protect the academic programs as much as possible .

On the basis of this information, the administration concluded that Old Dominion University will have adequate instructional and academic support space to allow additional enrollments, but insufficient personnel (particularly faculty) and infrastructure capacity to support the increased enrollments. Therefore, any significant enrollment increase must be supported by a full allocation of general funds as determined by the base adequacy model.

The University proposed to meet enrollment demand in four ways. The first was calculated on the base adequacy funding growth model, which shows that Old Dominion's enrollment could increase by as many as 3,000 students by 2007-08 if it received the full amount of base adequacy funding. As presented by Provost Isenhour, Old Dominion University could also admit additional students by reorganizing its summer session and by expanding its TELETECHNET (synchronous) and asynchronous course delivery programs.

The Summer School Expansion plan involves re-examining the current session, which runs from May 15 through August 15, and revising course offerings so that it would be considered a full semester. While a traditional semester lasts 15 weeks, a move from 50- to 60-minute classes would achieve a semester during those 13 weeks. Options could include a 13-week session with three classes per week, or two 6.5 week options with six classes per week. In addition, the 9-week period after high school graduation, from June 15 to August 15, allows ten weeks of a traditional quarter session with 60-minute classes. This session could be used specifically to offer preparatory courses for incoming freshman students. The summer school expansion plan could accommodate approximately 1,500 additional students.

Expansion of the TELETECHNET program, which is the largest and most successful in the State, could accommodate 1,600 additional students or 1,200 FTE. Discussions are currently underway with the Community College System in this regard. In addition, the University has proven in the last few years that it can successfully develop and deliver asynchronous courses. These are the "anytime/anyplace" courses that are currently being offered in programs such as Ships at Sea. Asynchronous course delivery has limited fixed costs and can be scaled to reach larger populations. Incremental expansion between now and 2008 could accommodate an additional 4,000 students.

These four components, taken together, would allow for an increase of slightly more than 10,000 in headcount, or 7,500 FTE, enrollment. Vice President Fenning commented that this strategy would allow the University to reduce costs per student, reallocate resources, build faculty, increase research productivity, and initiate new graduate programs. He summarized the funding strategy associated with this proposal for each fiscal year between FY04 and FY08, based on the assumption that base adequacy funding would be received from the Commonwealth to help meet this objective and that tuition would be inflated by approximately 3% per year. In total, an influx of \$20 million would enable the University to enroll an additional 10,000 students by 2008.

Mr. Mugler asked if only portions of the plan could be implemented. President Runte indicated that it would be possible, but commented that it would be unwise to continue adding students without additional funding. Mr. Stallings commented on the importance of legislative support for this initiative. President Runte stated that bi-partisan support has already been demonstrated for this initiative. She has been visiting legislators to share the proposal, and letters are being written to the Governor to voice their support. An excellent editorial by Delegate Bryant in support of ODU's proposal was recently published in the *Roanoke Times*, and series of meetings are being scheduled in the next several weeks to share the proposal with the Secretary of Education, Secretary of Treasury, and the Senate and House appropriation committees. The goal is to have this included in the Governor's budget later this year. Even if it does not come to fruition, Old Dominion will be recognized as the creative, helpful, innovative university in the state. The public is now aware that a real problem exists, and this is the only offer currently on the table that is economical and takes advantage of current technology.

Mr. Mugler asked what the reaction has been from the other institutions. President Runte indicated that Virginia Tech is ODU's biggest competitor and has questioned our ability to be successful. On the other hand, UVA and William and Mary have no interest in growing.

Student representative Nabeel Qureshi noted that 56% of the proposed growth would be through distance learning, and questioned whether the demand exists for this type of delivery. President Runte commented that there is significant interest in Old Dominion's distance learning program, especially through the community college sites. She added that the faculty are also very enthusiastic about the proposal because they recognize that the approval and funding of such a proposal would bring additional flexibility and resources to the institution. Mr. Qureshi also asked if adequate space would be available to accommodate an additional 1,400 students in the summer given the residence hall renovations, to which President Runte replied that there would.

Mr. Batten congratulated President Runte and her staff for this proposal, and commented that it was a very innovative approach to a very real problem facing the Commonwealth.

PRESIDENT'S REPORT

The Rector called on President Runte for her report. President Runte reported that the University has stopped accepting students for the fall semester. The incoming class is one of the largest and best classes in history. Residence halls are almost full and students are now being placed on waiting lists for on-campus housing.

A new Dean of the College of Sciences has been appointed, pending Board approval, and the search for the Dean of Graduate Studies is in its final stages. The new Sciences dean is a graduate of Old Dominion University and has had demonstrated success in receiving grants. A proposal for e-Dominion University has been submitted to the State Council for Higher Education, and a new TELETECHNET site in Illinois was opened, a site in Georgia was relocated, and the site in North Carolina was closed.

The University received two applications for ACE Fellows and accepted one. An ACE Fellow is someone who is interested in one day becoming a university president. Old Dominion's new ACE Fellow, an African-American woman from Virginia, will work alongside the President and senior administrators during the 2003-2004 academic year.

President Runte thanked those Board members who participated in the May commencement ceremony at the Ted Constant Convocation Center, and asked for suggestions for improvement. Ms. Graeber commented that the decorum was much nicer at the Convocation Center than it has previously been at Scope.

President Runte shared with the Board a copy of a poster that is being placed at the airport that shows the diversity of the student body at Old Dominion University. She also noted that Old Dominion University was named as one of the 25 best places to work in Hampton Roads.

President Runte indicated that the proposed operating budget reflects the principles supported by Old Dominion's mission and strategic plan. Academic values and support for students and employees were paramount in the budget planning.

Alumni events have been held in Durham, Atlanta, Miami, Williamsburg, Virginia Beach, Chesapeake, and Norfolk. A new chapter in Communications was formed, and reunions for special groups such as Physiotherapy, law and the *Mace and Crown* were held.

To date, \$51 million has been raised in the Capital Campaign. Visits were made to prospective donors in Florida and Georgia and efforts were made to establish contacts with possible new donors. President Runte distributed to the Board members a list of Foundations to which the University might apply for funds, asking them to let her know if they are acquainted with any members of their boards. Ms. Graeber pointed out the importance of the Board demonstrating to Foundations such as these its own support of the institution and encouraged 100% participation in the University's fundraising campaigns.

A gift of a scholarship house by the Virginia Business Women's Association to house female students was confirmed last week. The construction of the residences and the new Engineering and Computational Sciences Building continue on schedule, and plans for the Village and the campus are underway.

A preliminary strategic plan for research has been developed and will be presented to the Board in September. Several plans for long-term consideration will also be presented. Earmarks for the strategic initiatives have been developed and initially included in the Federal budget for next year. In addition, several new researchers of note have been recruited to the University, including Dr. Jerry

Creedon from NASA. Old Dominion University was also well represented at the Governor's Summit for Higher Education.

President Runte shared with the Board a research proposal that has been forwarded to the Governor. It involves creating a bank of researchers, projects and expertise across the state, using Old Dominion as the coordinating body with software to mix and match people with potential grants. It proposes the creation of a paperless university and creating a centralized body to provide all libraries in the state with digitized journals, allowing the universities to apply savings to collaborative research. Finally, the proposal suggests floating a bond to pay for a state research fund which would increase economic development for Virginia.

Summer projects include two retreats that will focus on collaborating with the community, including sessions with Rev. Paige in Lamberts Point and visits to Norfolk Southern and Northrop Grumman. The administration is working on the enrollment, research and e-Dominion University plans, as well as the strategic plan for research, and is continuing efforts to improve the position and reputation of Old Dominion University.

Rev. Paige asked about the status of the NIA Proposal. President Runte explained that the institute was awarded to the University of Virginia and Virginia Tech. She lobbied the presidents of UVA and VPI, who agreed that they would make it possible for Old Dominion to become a full member despite the grant award (a promise that Old Dominion made during the bid process). This has not yet happened, but she and others continue to lobby to make this happen. In fact, Dr. Ash and Provost Isenhour have scheduled meetings with the Provosts of UVA and VPI to ask for their support. She has also solicited help from the other institutions involved in the grant. Dr. Ash added that, although Old Dominion is an affiliate member, Old Dominion University received the second largest amount of funding from NIA, second only to UVA, even though it is only an affiliate member of the grant.

At the conclusion of the President's Report, the Rector asked for comments and/or questions related to the presentation the Board received on the Capital Campaign at the meeting in April. President Runte indicated that she received a few comments from Board members following the April meeting.

REPORTS OF STANDING COMMITTEES

ADMINISTRATION AND FINANCE COMMITTEE

The Rector called on Mr. Hixon for the report of the Administration and Finance Committee. Mr. Hixon reported that the Committee held the first part of its meeting in joint session with the Academic and Research Advancement Committee in order for the Board to hear a briefing from Vice President Fenning on the 2003-2004 Operating Budget and Plan. Mr. Fenning shared information provided by the State Council for Higher Education on the condition of state funding for higher education in Virginia, noting that higher education's share of state general fund support has fallen from 18% to 12% since FY89. In addition, increased tuition and fee revenue has been used to offset general fund reductions during economic downturns and Virginia institutions have operated with less overall support per student than their public peers. However, Virginia higher education still remains more

affordable today than it was more than a decade ago when measured as a percentage of disposable income. Mr. Fenning then reviewed the Commonwealth biennial budget process outcomes that have provided the basis for the University's operating budget for fiscal year 2004. These include a total reduction of \$17.6 million in general funds, an increase of over \$248,000 in state financial aid, a revision to the Commonwealth Tuition Policy enabling adjustments to partially offset general fund losses, a 2.25% merit-based salary increase for faculty and staff, a reduction of over \$290,000 for research and public service centers, restoration of the Paul D. Camp Teletechnet site, and approximately \$250,000 increase in operations & maintenance funds for the new Engineering and Computational Sciences Building.

In April, the Board of Visitors approved an increase in tuition and fees. Revenues earned from tuition and fees will be used to offset partially the general fund reductions, address faculty salary increases, increases in the employer's (University's) portion of health care benefits for faculty and staff, funding operating budget priorities, and fund unavoidable costs such as utility and lease increases.

Among the guiding principles in developing the University's budget were sustaining academic quality by allocation of resources for instruction, research and academic support programs; continued implementation of the Strategic Plan; reallocation of resources in order to invest in critical institutional priorities; sustaining direct services for students; minimizing the addition of other user and service fees in recognition of students' financial capabilities.

The proposed expenditure budget for 2003-2004 for the total University is \$262.8 million, an increase of 4 percent over the 2002-2003 operating budget. The recommended budget continues to focus the University's resources on the academic mission with greater than 73 percent of the Educational and General budget used to fund instruction and academic support. Only 12.55 percent of that budget will be used for institutional support expenses.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting. *(Cheng, Graeber, Hixon, Lechler, Mugler, Paige, Stallings, Woolsey)*

RESOLUTION APPROVING 2003-2004 OPERATING PLAN

RESOLVED, that upon the recommendation of the President and the Administration and Finance Committee, the Board of Visitors approve the proposed expenditure plan as displayed below and as contained in TABLE 2 of the University's 2003-2004 Operating Budget Plan.

TABLE 2
UNIVERSITY EXPENDITURE SUMMARY
(in thousands)

| Expenditures | 2002-03 Original Budget Plan | 2003-04 Proposed Budget Plan |
|--|------------------------------------|------------------------------------|
| <i><u>E&G</u></i> | | |
| Instruction | \$77,558 | \$73,981 |
| Research & Sponsored Programs | 288 | 1,059 |
| Public Service | 467 | 488 |
| Academic Support | 28,603 | 28,628 |
| Student Services | 6,159 | 6,133 |
| Institutional Support | 18,188 | 17,589 |
| Operations & Maintenance of Plant | 11,384 | 12,307 |
| Subtotal | \$142,647 | \$140,185 |
| Auxiliary Services | 35,369 | 39,437 |
| Grants & Contracts | 15,039 | 13,425 |
| Gifts & Discretionary | 4,745 | 4,348 |
| Scholarships & Fellowships* | 11,858 | 15,893 |
| Student Loan Funds | 42,082 | 49,500 |
| TOTAL UNIVERSITY EXPENDITURES | \$251,740 | \$262,788 |
| Summary of University Revenues & Expenditures | | |
| Revenues | \$255,611 | \$264,532 |
| Expenditures | \$251,740 | \$262,788 |
| Contribution to/Use of) Fund Balance | \$3,871 | \$1,744 |

*Scholarships and Fellowship expenditures for FY03 were understated by \$1.5M in the original budget. This was due to the adjustment for the mid-year tuition increase and additional funds from the Educational Foundation Endowments.

Mr. Glenn Loehr of the Office of the Auditor of Public Accounts briefed the Committee on the University's audit for the Fiscal Year ended June 30, 2002. He reported that the audit determined that the University's financial statements presented fairly, in all material respects, the University's financial position as of June 30, 2002, and the changes in fund balances and current funds revenues, expenditures, and other changes for the year are in conformity with generally accepted accounting principles. The Auditor of Public Accounts has, thus, given an unqualified opinion on the institution's FY02 financial statements. Mr. Loehr reported that results of their tests disclosed no instances of non-compliance with applicable laws and regulations, nor any material weaknesses in the institution's internal controls.

The FY02 audit identified three reportable conditions but they are not considered to be material. These include the need to revise its procedures related to contract administration, in particular, the assignment and ongoing responsibilities of the contract administrator. The second reportable condition related to the need for specific policies and procedures for the issuance and use of cell phones. Finally, the audit recommended that the University review its current policies and procedures for information technology security, including conducting a risk assessment, and update its current IT Security Plan.

Finally, Mr. Loehr noted that the University had implemented appropriate corrective action for all prior year findings and he acknowledged the efforts of the University to correct these current deficiencies in a timely manner. The Chair requested that a report on IT Security be included on the next committee agenda for discussion.

At the conclusion of this presentation, Mr. Rick Fisher, University Controller, introduced the new Associate Controller, Ms. Melanie O'Dell. Ms. O'Dell joins the University with a number of years of experience with the Auditor of Public Accounts and is quite knowledgeable in financial reporting.

The Committee next considered a resolution authorizing the President or Vice President for Administration and Finance to approve and execute the final terms of an agreement between Old Dominion University and the Old Dominion University Real Estate Foundation in support of the second phase of new student housing facilities to be constructed and owned by the Foundation and located in the University Village. The second phase of the facilities will consist of 582 beds and approximately 30,000 square feet of ancillary ground floor office/retail space. The first and second phases total 960 beds and 50,000 square feet of office/retail space. The terms of the Support Agreement for Phase II will be similar to the terms negotiated for Phase I and previously approved by the Board of Visitors in September. The terms of the Support Agreement are will be consistent with the 2003 Appropriations Act, which specifically authorizes ODU to support the Project through various agreements. The Support Agreement for Phase II is required under the terms of \$47 million letter of credit commitment from Bank of America to the Foundation. Prior to execution, the Support Agreement for Phase II will be reviewed and approved by ODU's General Counsel and counsel for the Foundation and Bank of America.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting. *(Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Stallings, Woolsey)*

**RESOLUTION OF THE BOARD OF VISITORS OF
OLD DOMINION UNIVERSITY
REGARDING SUPPORT AGREEMENT FOR PHASE II
OF THE UNIVERSITY VILLAGE STUDENT HOUSING PROJECT**

WHEREAS, the Board of Visitors of Old Dominion University (the "Board") is supportive and committed to the development of the University Village in accordance with the Master Plan of the University Village ("Master Plan") and the Redevelopment Plan for the Hampton Boulevard Redevelopment Project ("Redevelopment Plan"); and

WHEREAS, the Board is supportive and committed to the development of needed student housing for the students of Old Dominion University ("University") by the Old Dominion University Real Estate Foundation ("Foundation") in the University Village; and

WHEREAS, the Foundation has obtained a credit facility commitment from Bank of America for up to \$47 million to support the sale of tax-exempt variable rate demand bonds ("Bonds") to finance the construction, equipping and furnishing of student housing facilities in the University Village, consisting of approximately 960 beds (407,000 square feet), as well as approximately 50,000 square feet of ancillary office/retail space ("Project"), and to be owned by the Foundation; and

WHEREAS, the Foundation has requested the approval of issuance of the Bonds from Norfolk Redevelopment and Housing Authority in an amount not to exceed \$47 million; and

WHEREAS, the University entered into the attached support agreement with the Foundation for Phase I of the Project, pursuant to prior resolution dated September 13, 2002 ("Phase I Support Agreement"); and

WHEREAS, the General Assembly has authorized the University to enter into a Support Agreement for the entire Project; and

WHEREAS, the plans for the Second Phase of the Project and the expected contents of the Phase II Support Agreement have been presented to this meeting of the Board of Visitors; and

WHEREAS, the Board desires to authorize and approve the general terms of the Phase II Support Agreement and to delegate to certain officers of the University the authority to approve the final terms and conditions of the Phase II Support Agreement;

THEREFORE, BE IT RESOLVED as follows:

1. The Board reaffirms its approval of the Project and authorizes the President and the Vice President for Administration and Finance, either of whom may act, to approve or authorize the terms and conditions of the Phase II Support Agreement and any other agreement with the Foundation in relation to the Bonds and the Project. The officers of the University are authorized and directed to execute and deliver the Phase II Support Agreement and such other agreements to the Foundation.
2. The appropriate officers and employees of the University, any of whom may act, are hereby authorized to take all such actions as may be necessary or convenient in connection with the planning, construction and financing of Phase II of the Project. The appropriate officers of the University are hereby authorized and directed to approve, execute and deliver all certificates, documents, agreements and other instruments, as they may consider necessary or desirable in connection with Phase II of the Project.
3. All other acts of the officers of the University that are in conformity with the purposes and intent of this resolution and in furtherance of the Project are hereby approved, ratified and confirmed.
4. The President or the Vice President for Administration and Finance shall report to the Board at its next meeting any material changes to the Phase II Support Agreement or the Project.

In his report, Vice President Fenning reviewed the University's Six-year Capital Budget request that was submitted to Richmond earlier this month. He briefed the Committee on Old Dominion's current and projected space needs as determined by the application of space guidelines developed by the State Council for Higher Education. The Six-Year Capital Budget request addresses these space needs, complements the General Obligation Bond projects (including requesting the equipment needs of these projects which were removed from the projects for the Referendum), continues the renewal of campus academic facilities, and would provide authority to continue incremental land acquisition. The Committee reviewed the proposed projects. Vice President Fenning noted that the University is undertaking recreation and athletics master planning and other planning efforts. He anticipates bringing these updated plans to the Committee in December.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting. *(Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Stallings, Woolsey)*

**RESOLUTION APPROVING THE SIX-YEAR
CAPITAL BUDGET REQUEST, 2004-2010**

WHEREAS, state agencies, including institutions of higher education, are normally requested to submit six-year capital budget requests as a part of the Governor’s development of the biennial budget; and

WHEREAS, such request was received by ODU on April 21, 2003, for submission on May 23, 2003; and

WHEREAS, the University has been assessing its current and projected space needs relative to the State Council of Higher Education’s space guidelines and has identified specific space needs in the areas of instruction, research and support facilities; and

WHEREAS, in addition, the University continues to identify other space needs in auxiliary and other ancillary areas supported through non-general fund resources.

THEREFORE, BE IT RESOLVED, that the Board of Visitors approve the following Six-Year Capital Budget Request for 2004-2010.

2004-2006 Biennium

| | | |
|----|--|---------------------|
| 1 | Technology Building - Equipment (GF) | \$1,740,848 |
| 2 | Physical Science Building - Equipment (GF) | \$3,867,150 |
| 3 | Regulatory Compliance Needs (GF) | \$1,475,000 |
| 4 | H&PE Building Renovation (GF/NGF) | \$12,651,000 |
| 5 | Systems Research Center (GF) | \$11,400,000 |
| 6 | TELETECHNET Classroom Expansion (GF) | \$8,612,800 |
| 7 | Physical Plant Building (GF) | \$10,279,769 |
| 8 | Indoor Tennis Center (NGF) | \$4,000,000 |
| 9 | Elizabeth River Waterfront Development (NGF) | \$2,940,220 |
| 10 | Athletic Facilities Relocation & Expansion (NGF) | \$5,375,460 |
| 11 | Stormwater Management Improvements (GF) | \$546,799 |
| 12 | Village Parking Garage (NGF) | \$8,168,320 |
| 13 | 49th Street Parking Garage (NGF) | \$6,440,680 |
| 14 | 43rd Street Improvements (GF/NGF) | \$1,020,869 |
| 15 | Land Acquisition (NGF) | \$2,000,000 |
| 16 | Kaufman Hall Energy Management System (GF) | \$268,495 |
| 17 | Mills Godwin Energy Management System (GF) | \$336,218 |
| | | \$81,123,628 |

2006-2008 Biennium

| | | |
|----|--|---------------------|
| 18 | Batten Arts and Letter Equipment (GF) | \$1,863,170 |
| 19 | Hughes Hall Equipment (GF) | \$1,050,000 |
| 20 | Regulatory Compliance Needs (GF) | \$1,929,000 |
| 21 | Fine Arts Building - Phase II (GF) | \$26,235,587 |
| 22 | Spong Hall Renovation (GF) | \$3,711,705 |
| 23 | TELETECHNET Center Expansion (GF) | \$15,658,000 |
| 24 | Rollins Hall Renovation (GF) | \$5,223,847 |
| 25 | Stormwater Management Improvements (GF) | \$546,799 |
| 26 | Kaufman Hall Renovation (GF) | \$13,120,069 |
| 27 | Webb Center Renovation & Expansion (NGF) | \$3,719,040 |
| 28 | New Residence Hall (NGF) | \$20,675,114 |
| 29 | Land Acquisition (NGF) | \$2,000,000 |
| | | \$95,732,331 |

2008-2010 Biennium

| | | |
|----|--|---------------------|
| 30 | Tri-Cities Center Equipment (GF) | \$1,481,340 |
| 31 | Education Building Renovation (GF) | \$5,480,429 |
| 32 | Life Science Pretlow Renovations (GF) | \$9,673,925 |
| 33 | Housing Renovation Phase II (NGF) | \$3,168,481 |
| 34 | University Village Phase II | |
| 35 | Stormwater Management Improvements (GF) | \$546,799 |
| 36 | Land Acquisition (NGF) | \$1,000,000 |
| 37 | Regulatory Compliance (GF) | \$1,129,000 |
| 38 | 48th/49th Street Building Demolitions (GF) | \$511,811 |
| | | \$22,991,785 |

Mr. Fenning provided an update on the University Village, and then briefed the Committee on the Commonwealth's new "Public-Private Educational Facilities and Infrastructure Act of 2002" (PPEA) procedures and implications for state agencies, including higher education institutions. The PPEA legislation provides opportunities for utilizing public-private partnerships for designing, constructing, financing and operating a variety of facilities and infrastructure. The Commonwealth has developed and approved guidelines/procedures for the implementation of PPEA for agencies. The Office of the Attorney General has suggested that the governing boards of agencies adopt these guidelines/ procedures in order to permit the opportunity to accomplish PPEA projects.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee. Upon further discussion, the Chair modified the resolution as was contained in the agenda to change the last sentence to include approval by the Board for any PPEA projects. The resolution, as revised, was unanimously approved by all members

present and voting. (*Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Stallings, Woolsey*)

**RESOLUTION ADOPTING PROCEDURES FOR
OLD DOMINION UNIVERSITY'S
IMPLEMENTATION OF THE PUBLIC-PRIVATE EDUCATION FACILITIES
AND INFRASTRUCTURE ACT OF 2002**

WHEREAS, the General Assembly passed and Governor Warner signed legislation entitled the Public-Private Education Facilities and Infrastructure Act (PPEA) of 2002, which will make possible public-private partnerships for designing, constructing, financing and operating a wide array of educational and public facilities and infrastructure possible to all Virginia governmental entities, including institutions of higher education; and

WHEREAS, Old Dominion University has identified a number of capital projects in its Six-Year Capital Budget Request which could be accomplished through the implementation of this legislation; and

WHEREAS, the Commonwealth has promulgated and formally adopted procedures for the application of the PPEA legislation consistent with the statutory requirements and policies of the Commonwealth; and

WHEREAS, the Office of the Attorney General has advised the University of the requirement to adopt formally these procedures by the institution's governing board prior to their implementation.

THEREFORE, BE IT RESOLVED, that the Board of Visitors approve the Commonwealth's PPEA procedures as modified to reflect the University's organizational structure. Further, the Board authorizes the President or designee to implement these PEA procedures in such instances where the PPEA process will assist with accomplishing capital projects which appear on the University's approved biennial, six-year capital budget request or other capital projects approved by the Board. The President or designee shall report any PPEA projects to be undertaken by the University and their status to the Board of Visitors and seek Board approval.

Deane Hennett, University Auditor, briefed the Committee in open session on recent changes in auditing standards and legislation, in particular Sarbanes-Oxley, that may affect internal and external audit efforts and internal controls. The Committee then reconvened in closed session to discuss the proposed Audit Plan for 2003-2004 and to discuss internal audits that have either been completed or are in progress. The Committee approved the Audit Plan as presented.

At the conclusion of closed session, the Committee reconvened in open session and received an update on the progress of capital outlay projects from Ron Tola, Assistant Vice President of Facilities, and a status report on investments from Mr. Rick Massey, Foundations

Manager. Mr. Massey noted that the Investment Committee has reviewed changing its asset allocation strategy, and this will be reviewed with the Administration & Finance Committee at the September meeting.

ACADEMIC AND RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Ms. Woolsey for the report of the Academic and Research Advancement Committee. Ms. Woolsey reported that the Committee received information on three requests for leaves of absence without compensation, the report on promotions in rank effective 2003-04, and the Committee's Annual Report.

Provost Isenhour informed the Committee that budget cuts have resulted in the loss of 21% of state funding. Innovative planning is needed as well as the need to stimulate research efforts. The greatest problem is faculty retention. Three senior administrators beginning their appointments soon are Nancy Bagranoff, Dean of the College of Business and Public Administration; Chandra de Silva, Dean of the College of Arts and Letters; and Richard Gregory, Dean of the College of Sciences. Interviews are being held for the Dean of Graduate Studies and Associate Vice President for Research.

The Provost's new initiatives include a task force on advising, a deans' retreat, revision of the *Faculty Handbook*, a global freshmen course, research partnerships with EVMS, and centralized course scheduling. An effort is also underway to integrate research with the Honors Program. This should produce better prepared students, support research programs, and create a more intellectual environment. The University's distance learning efforts include the higher education centers and will be a major part of the enrollment expansion.

In the graduate studies area, the goals are to expand graduate programs, particularly doctoral programs, attract graduate funding, and support research programs. This will require reforming graduate administration and policies.

Enrollment for fall 2003 is up by 200 students for first-time freshmen. As a result, additional course sections are needed in English, philosophy, and possibly mathematics. Enrollment for summer 2003 is currently at 10,740, which is a 5.71% increase over summer 2002.

In the report from the Vice President for Research, Bob Ash announced that the University hopes to receive the memorandum of understanding today which will approve the funding for Maglev. He presented information on the University's research strategic plan. Research growth measured by expenditures incurred for sponsored research administered through the ODU Research Foundation has increased to almost \$35 million. Current research hotbeds are in oceanography, Maglev transportation, wind tunnel testing, modeling and simulation, maritime commerce—defense and homeland security, and particle physics/nano-materials. Other assets that are located nearby and are ripe for exploitation are the Virginia Commercial Space Flight Authority, the Applied Research Center/Jefferson Lab, the Langley Full Scale Tunnel, the Chesapeake Bay, the Department of Defense, and the Center for Bioelectrics.

Old Dominion University is a Carnegie doctorate-granting research-extensive university aspiring to be recognized nationally and internationally, specifically for complex systems research with special emphasis on the development of theory and the application of modeling and simulation methodologies in science and engineering. To that end, the University has established a special research initiative fund to begin in fiscal year 04. As part of this fund, an offer has been made to a rising bioelectrics superstar. Dr. Jerry Creedon, former NASA Associate Administrator for Aerospace Technology, will join the University as the Director of Transportation Research.

Committee members received two documents from Dr. Ash, both of which are in the draft stage, on the strategic plan for research development at ODU. He asked for committee members' participation in anticipating and focusing on future research directions at the September meeting.

The Committee convened in closed session to discuss two faculty appointments with tenure. Committee members approved by unanimous vote the appointment of two faculty members with tenure. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting. (*Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Stallings, Woolsey*)

APPOINTMENT OF FACULTY MEMBER WITH TENURE:
COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment and award of tenure to Dr. Li D. Xu, Professor of Information Technology and Decision Sciences, College of Business and Public Administration, effective July 25, 2003. A summary of Dr. Xu's curriculum vitae follows.

Salary: \$114,000 for 10 months
Rank: Professor of Information Technology and Decision Sciences

LI D. XU

Dr. Xu joined Old Dominion University in 2001 as a Visiting Professor of Information Technology and Decision Sciences. His teaching and research experience includes positions at Wright State University, where he has been a tenured full professor since 1996, the University of Alaska Southeast and the University of Wisconsin-La Crosse. Dr. Xu is a prolific researcher and an excellent teacher. He is currently the regional editor for the journal *Expert Systems* and an editorial board member for the journal *Systems Research and Behavioral Science*. Dr. Xu received a Ph.D. in Systems Science from Portland State University in 1986, and an M.S. and B.S. in Information Science, in 1981 and 1978 respectively, from the University of Science and Technology of China.

APPOINTMENT OF FACULTY MEMBER WITH TENURE:
DEAN OF THE COLLEGE OF SCIENCES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment as Dean of the College of Sciences and the award of tenure in the Department Chemistry and Biochemistry to Dr. Richard V. Gregory, effective July 25, 2003. A summary of Dr. Gregory's curriculum vitae follows.

Salary: \$150,000 for 12 months

Rank: Dean of the College of Sciences and Professor of Chemistry and Biochemistry

RICHARD V. GREGORY

Richard V. Gregory, an ODU alumnus, joined Clemson University as an assistant professor in the School of Textiles, Fiber and Polymer Science in 1990, became an associate professor in 1994 and was named professor of polymer science in 1998. He served as director of the School of Textiles, Fiber and Polymer Science from 1998-2001. He has served as the Thrust II leader of the National Science Foundation Center for Advanced Engineering Fibers and Films since 1998 and director of the School of Materials Science and Engineering at Clemson since 2001.

With 14 years of academic experience, Gregory is a prolific researcher and dedicated teacher. He has written four books, more than 40 articles published in various journals and more than 80 papers reviewed at professional conference proceedings. He has conducted 10 sponsored research projects and 19 presentations. Gregory has had six U.S. patents and two foreign patents issued with five patents pending. He has advised 25 post doctoral, doctoral and masters students throughout his tenure.

Gregory was awarded the Clemson University Outstanding Faculty Award for Excellence in the Sciences in 2002; the Scientific Excellence Award, Department of Commerce, National Textile Center in 2002; and the SEAM Award, Brooklyn Polytechnic University, Hermann Mark Polymer Institute in 2001.

Gregory received his bachelor's degree in chemistry from Old Dominion in 1980 and doctorate in physical chemistry from Clemson in 1984. He is a member of the American Chemical Society, New York Academy of Sciences, Material Research Society, and American Physical Society. He was elected to the board of the Society of Plastics Engineers and served as technical program chair from 1998-2000.

The Committee also approved, by unanimous vote, the resolutions on faculty appointments, administrative appointments, a site director appointment, and an emeritus appointment. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were unanimously approved by all members present and voting. (*Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Stallings, Woolsey*)

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the following faculty appointments.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Dr. Ji Hyon Mun Assistant Professor of Engineering Management and Systems Engineering (Tenure Track) | \$63,000 | 7/25/03 | 10 mos |

Dr. Mun received a Ph.D. in Systems Science with a specialization in Manufacturing Systems, an M.S. in Industrial Engineering and a B.A. in Mathematics, in 2003, 2001, and 1998 respectively, from the State University of New York at Binghamton. Since 2002, she has been a Graduate Research Associate at the State University of New York at Binghamton.

| | | | |
|---|----------|---------|--------|
| Mr. Matthew Oliver Lecturer of English | \$35,000 | 7/25/03 | 10 mos |
|---|----------|---------|--------|

Mr. Oliver received an M.F.A. and a B.A. in English, in 2003 and 1999 respectively, from Old Dominion University. He has been a Graduate Teaching Assistant in the Department of English and a Graduate Research Assistant in the Social Science Research Center at Old Dominion University since 2000.

| | | | |
|---|----------|---------|--------|
| Dr. James A. Oñate Assistant Professor of Exercise Science, Sport, Physical Education and Recreation (Tenure Track) | \$50,000 | 7/25/03 | 10 mos |
|---|----------|---------|--------|

Dr. Oñate received a Ph.D. from the School of Medicine in Human Movement Science and an M.A. in Exercise and Sport Science/Athletic Training, in 2002 and 1997 respectively, from the University of North Carolina at Chapel Hill and a B.S. in Exercise and Sport Science/Athletic Training from the University of Florida in 1994. Since 2002, he has been an Assistant Professor and Director of the Sports Medicine Research Laboratory at Boston University. Prior to that, Dr. Oñate was an Instructor and Teaching Assistant in the Department of Exercise and Sport Science at the University of North Carolina at Chapel Hill.

**APPOINTMENT OF DIRECTOR OF INTERNATIONAL STUDENT
AND SCHOLAR SERVICES**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Ms. Robbin Fulmore as Director of International Student and Scholar Services, Office of International Programs, effective July 10, 2003.

Ms. Fulmore received a Master's of Education in Adult Education and a B.A. in International Studies, in 1998 and 1993 respectively, from the University of Arkansas. Since 2000, she has been a Senior International Advisor at the University of Georgia. Prior to that she served as an international student advisor at the University of Arkansas for 20 years.

Salary: \$55,000 for 12 months

Rank: Director of International Student and Scholar Services and Instructor

APPOINTMENT OF ASSOCIATE CONTROLLER

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Ms. Melanie T. O'Dell as Associate Controller, effective June 10, 2003.

Ms. O'Dell received a Bachelor of Science in Business Administration with a major in Accounting in 1983 from Old Dominion University. She has more than 18 years of accounting and auditing experience and is currently a Senior Reporting and Standards Specialist for the Commonwealth of Virginia, Auditor of Public Accounts. Ms. O'Dell is a Certified Public Accountant.

Salary: \$70,000 for 12 months

Rank: Associate Controller and Assistant Instructor

**APPOINTMENT OF DIRECTOR OF THE
TECHNOLOGY APPLICATIONS CENTER**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Mr. Jerry B. Robertson as Director of the Technology Applications Center, College of Engineering and Technology, effective April 10, 2003.

Mr. Robertson received an M.S. in Engineering Mechanics and a B.S. in Mechanical Engineering, in 1999 and 1989 respectively, from Old Dominion University. Since 2000, he has been serving as Director of Technology Applications and prior to that was a Resident Engineer for the College of Engineering and Technology at Old Dominion University. He is licensed as a Professional Engineer and is a Certified Manufacturing Engineer.

Salary: \$75,000 for 12 months
Rank: Director of the Technology Applications Center and Instructor

APPOINTMENT OF COMPLIANCE COORDINATOR

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the appointment of Mr. Jeffrey W. Wilson as Compliance Coordinator for Athletics, effective April 25, 2003.

Mr. Wilson received an M.B.A. from Campbell University in 2002 and a B.A. in Economics from the University of North Carolina at Chapel Hill in 1997. Since 2001, he has been the Compliance Assistant in the Athletic Department at Campbell University. Prior to that, Mr. Wilson worked for IBM Corporation in the Client Support-Personal Computing Division.

Salary: \$45,000 for 12 months
Rank: Compliance Coordinator and Instructor

APPOINTMENT OF TELETECHNET SITE DIRECTOR

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the following appointment as TELETECHNET Director at the site indicated:

Ms. Christy P. Spencer (Patrick Henry Community College)

Ms. Spencer received a Master's degree in Education with a major in Career and Technical Education in 2002 from Virginia Tech and a Bachelor of Science in Business Administration in 1999 from Old Dominion University. Since 2001, she has been an Instructor at Patrick Henry Community College. She has also been the Director of Career and Technical Education for Martinsville City Schools.

Salary: \$42,200 for 12 months effective May 25, 2003
Rank: TELETECHNET Site Director, Patrick Henry Community College, and Instructor

EMERITUS APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approve the granting of the title of emeritus to the following faculty member. A summary of the faculty member's accomplishments is attached to this resolution.

Name and Rank

Effective Date

Denny T. Wolfe, Jr.
Professor of Educational Curriculum and Instruction

June 2003

DENNY T. WOLFE, JR.

Denny T. Wolfe, Jr. received bachelor's and master's degrees in English from Appalachian State University in 1965 and 1970, respectively. He earned a Ph.D. degree in English education from Duke University in 1974.

Wolfe joined Old Dominion University as an associate professor in 1979 and achieved the rank of Professor of Educational Curriculum and Instruction in 1984. He served the Darden College of Education as Associate Dean from 1986 until 1992. Most recently, he completed a three-year term as Chair of the Department of Educational Curriculum and Instruction.

During his 24 years at Old Dominion University, Wolfe was instrumental in preparing hundreds of English teachers for the public schools of Virginia and other states. He is the author of nearly 100 journal articles and four books on the teaching of English. In addition, he is the Senior Editor of two major textbook series on the teaching of literature and the teaching of writing, currently in use in the nation's middle schools and high schools.

The chair led a discussion of the resolution on faculty representation to the four standing committees of the Board of Visitors. The resolution provides for the administration to develop a process, set criteria, and recommend, in consultation with the Faculty Senate, persons to serve as non-voting representatives to standing committees. The term of the faculty representative will be for two years, and such representatives will participate in all public sessions of the Committees. The resolution, as presented to the Committee, was changed slightly to note the Board's support of the President's desire for faculty representation.

The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee. Ms. Woolsey indicated that the Committee's vote was unanimous and she voiced her support, commenting that this action will add value to the Board's deliberations. The resolution was unanimously approved by all members present and voting. (*Cheng, Graeber, Hixon, Kelley, Lechler, Mugler, Paige, Stallings, Woolsey*)

**RESOLUTION REGARDING FACULTY REPRESENTATION
TO BOARD STANDING COMMITTEES**

WHEREAS, the Board of Visitors of Old Dominion University is appointed by the Governor and confirmed by the General Assembly to govern the affairs of the institution; and

WHEREAS, the Board of Visitors sets policies which are in support of Old Dominion University's mission and goals and good management practices to support the continuous achievement and viability of the institution; and

WHEREAS, the Board of Visitors, in concert with the will of the General Assembly, selects a student representative as a non-voting member of the Board; and

WHEREAS, the Board of Visitors' deliberations are fact based and thorough in support of its governance mandate so that it may weigh and balance the interests of all segments of the University community, including the faculty, and the citizens of Virginia.

THEREFORE, BE IT RESOLVED, that the Board of Visitors supports the President's desire to include a faculty representative as a member of each of its four standing committees in order to further its goals.

BE IT FURTHER RESOLVED, that the Board of Visitors requests the Administration to develop a process, set criteria, and recommend, in consultation with the Faculty Senate, persons to serve as non-voting representatives to standing committees. The term of the faculty representative shall be for two years. Such representatives shall participate in all public sessions of the Committee(s).

The Board of Visitors shall act upon faculty representation on standing committees at the first meeting of the fiscal year.

STUDENT ADVANCEMENT COMMITTEE

The Rector called on Rev. Paige to present the report on behalf of the Student Advancement Committee. Rev. Paige reported that the Committee received briefings on several items of importance to student life and student retention.

The Committee heard about support services available to first year students. The Freshman Survey is a questionnaire that enables the University to identify those students who are most likely to experience academic difficulty. Since this instrument is administered during Orientation, this information is known prior to enrollment for the first semester, and is utilized in student advising. Then, depending upon student need, a variety of other opportunities are offered to a first-year student. These include the Monarch Advantage Program (learning communities); University 101, a semester-long, for-credit course that

teaches study skills and time management, and provides other information of importance to first year students; and the Freshman Year Experience Program, a residential academic support program.

The Committee also learned about the Women's Institute for Leadership Development, an eight-week leadership training program offered by the Women's Center. The Program's participants are diverse in age, culture, and class. This year, a grant has enabled the program to increase its offerings and tailor one session especially for international students.

The Committee learned as well about special programs for commuter students. Of interest is the fact that 80% of Old Dominion University's student leaders are commuters. To respond to the special needs of commuters, the University provides programs and services that range from free coffee and doughnuts with ample servings of information about programs and services, to a service that will start a student's car when his or her battery is dead.

Lesla Clark, Director of Multicultural Student Services, presented a very interesting briefing highlighting the diversity of Old Dominion's student body. Students from the Latino, African-American, Asian and White communities each made presentations, and described programming that students and staff have created to provide opportunities for those participating to learn about cultures differing from their own.

Ms. Woolsey commented that she was impressed by the strength and breadth of the cultural opportunities available to students on campus. She suggested that this be marketed as a major asset of the University.

INSTITUTIONAL ADVANCEMENT COMMITTEE

The Rector called on Mr. Mugler for the report of the Institutional Advancement Committee. Mr. Mugler reported that Boyd Allison, incoming President of the Alumni Association, provided an update on the Alumni Association programs. He also informed the Committee that the alumni board members have fully funded a Board of Directors Endowed Scholarship, which will be awarded in Fall, 2004.

Karen Travis, Assistant Vice President for Institutional Advancement and Director of University Events and Licensing, presented Vice President John Broderick's top Institutional Advancement highlights for the 2002-03 academic year.

Claire Ackiss, Interim Director of Alumni Relations, discussed the plans for the alumni program in 2003-04, such as increased chapter activity, a more focused reunion program, an online community, and presidential events for alumni.

Victoria Burke, Director of University Publications, presented the publications produced by her office that received top honors from the National Communicators Association of Arlington, Texas, in an international awards competition. Ms. Burke stated that more than 3,700 entries from across the United States and abroad were submitted from advertising and

public relations agencies, corporate communications, and educational institutions. *Quest* received a Crystal Award of Excellence (the highest); the Old Dominion University Alumni Magazine and the Admissions View Book both received an Award of Distinction (second highest); and the Foundation Annual Report received an Honorable Mention.

Alice McAdory, Director of Admissions, predicted there will be 3,600 new students attending Old Dominion University this fall. At least 1,800 of those will be freshmen, making it the third largest freshman class in the history of the University. She compared admitted student statistics for the last three years, which showed increased numbers in both undergraduate and graduate students. Very positive trends in applicants' grade point averages and SAT scores over the past three years were presented. Indications are that more higher-ability students are applying to the University, supporting the perception that ODU is a first-choice institution for its incoming students. In addition, Ms. McAdory shared *The Virginian-Pilot* listing of Scholastic Achievers, Norfolk's Distinguished Graduates, and comparisons over the past three years of Freshmen with Distinction as further examples of this perception.

Jennifer Mullen, Director of Media Relations, highlighted activities and successes for the 2002-03 year. In addition to several articles in *The Chronicle of Higher Education*, which is an important reputational publication for universities, Old Dominion stories and experts appeared in *The New York Times*, *USA Today*, *The Washington Post*, *Philadelphia Inquirer*, *Sports Illustrated* and *Christian Science Monitor*, among many other print publications. Ms. Mullen also noted that numerous broadcast outlets such as the BBC, National Public Radio, ABC, CNBC, The History Channel and Discovery Channel featured Old Dominion in various programs.

Steve Daniel, Associate Director of University Relations, discussed some of the Office of Institutional Advancement's "reputational enhancement" efforts.

OLD/UNFINISHED BUSINESS

The Rector asked if there was any old business to come before the Board. Ms. Graeber indicated that this would likely be her last Board meeting, and expressed her pleasure with having worked with this Board, the administration, staff, faculty and students over the last four years. Rev. Paige characterized his two terms on the Board as having been truly "a portal to new worlds" and stated that he has gained far more than he has given over the past eight years. He will always be available to lend his support to the Board and the University. Ms. Woolsey added that, whether or not she is reappointed, Old Dominion University has an advocate in Northern Virginia. Her time on the Board has made her a true believer in Old Dominion University.

Mr. Lechler expressed his concern over the absence of legal counsel at the University. President Runte provided an update on negotiations with the Office of Attorney General to appoint a replacement for former counsel Rita Woltz. The Rector suggested that the President continue negotiations with the Attorney General's Office, involve the Board if she deems necessary, and provide periodic updates on the situation.

NEW BUSINESS

The Rector asked if there was any new business to come before the Board. There was none.

With no further business to be discussed, the meeting adjourned at 4:05 p.m.