

FINAL - APPROVED BY COMMITTEE 8/14/03

OLD DOMINION UNIVERSITY

Board of Visitors Executive Committee Meeting

Monday, March 17, 2003

MINUTES

The Executive Committee of the Board of Visitors met on Monday, March 17, 2003, at 3:00 p.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Executive Committee were:

Frank Batten, Jr., Rector
Mary C. Haddad
James A. Hixon
Ross A. Mugler
Joel R. Wagner

Also present from the Board of Visitors were:

Kendra M. Croshaw
Beverly B. Graeber
William M. Lechler
Anthony C. Paige
William E. Russell

Also present were:

Roseann Runte, President
John R. Broderick
Stephen Daniel
Robert L. Fenning
Donna Meeks

CALL TO ORDER AND MOTION FOR CLOSED SESSION

The Rector called the meeting to order at 3:00 p.m. and asked if anyone had any proposed changes to the agenda. Hearing none, he recognized Mr. Mugler, who made the following motion: "Mr. Rector, I move that this meeting be recessed, and that we reconvene in Closed Session for the purpose of discussing personnel matters, specifically, to discuss performance and salary issues concerning specific faculty members in the College of Engineering and Technology, as permitted by Subsection (A), Paragraph (1) of Section 2.2-3711 of the Code of Virginia." The motion was seconded by Ms. Croshaw and unanimously approved by all members present and voting. *(Croshaw, Graeber, Hixon, Mugler, Wagner)*

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of the closed session, the meeting reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered. The certification of compliance vote was nine in favor and none opposed. *(Croshaw, Graeber, Haddad, Hixon, Lechler, Mugler, Paige, Russell, Wagner)*

APPROVAL OF MINUTES OF FEBRUARY 17, 2003 EXECUTIVE COMMITTEE MEETING

Mr. Mugler moved that the minutes of the Executive Committee meeting held on February 17, 2003, be approved. The motion was seconded by Mr. Hixon and the minutes were approved unanimously as distributed by all members present and voting. *(Croshaw, Graeber, Haddad, Hixon, Lechler, Mugler, Paige, Russell, Wagner)*

RECTOR'S REPORT

The Rector indicated that he had no report at this time.

PRESIDENT'S REPORT

President Runte provided an overview of activities in which she and the administration have been involved since the Committee last met. She indicated that the individual she named at the last meeting as the new Chair of Creative Writing had to withdraw due to health reasons and the résumé of the individual who will now assume that position was distributed.

President Runte distributed an announcement that was recently sent to the university community announcing prestigious honors bestowed upon Cynthia Jones, Sheri Reynolds, and Linda Wolfe. She also reported on the national search for a new position of Assistant Vice President Academic and Dean of Graduate Studies, which will report to both the Provost and the Vice President for Research. This dual reporting relationship will help enhance communication between the two organizations. In response to a question, she indicated that Janis Sanchez-Hucles currently holds the position and is eligible to apply for the new position.

Discussions are currently underway for planning priorities for Federal research initiatives. Earmarks should fit the University's strategic plan, the University's capacity and match federal initiatives for which support can be garnered. Items selected include Maglev and Transportation, System of Systems (Homeland Security), Modeling and Simulation, and Troops to Nurses. Ms. Croshaw commented that she understands that Homeland Security will be given to the states. President Runte indicated that she is aware of this and Virginia has invited the universities to join in on this initiative.

Old Dominion will participate at the state level but will also seek federal funds that may also become available. Ms. Graeber asked about the status of the Maglev project. Vice President Fenning stated that funds are expected to be released within the next three weeks and work will then resume. It is expected that the train will be running within 90 to 120 days of resuming the project.

President Runte expressed her appreciation on behalf of the University for the \$32 million gift from Frank and Jane Batten. This gift will inspire others to give and will help to achieve the University's \$100 million Capital Campaign goal. Although the Battens' generosity has been shared with many other institutions, Mr. Batten specifically requested that their gift to Old Dominion University be announced to the public first.

The President provided an update on legislative activities that affect Old Dominion University. She indicated that funds have been restored to support the Paul D. Camp TELETECHNET site. Old Dominion also received funds to operate the new Engineering and Computational Sciences Building. The proposed cuts for the eminent scholars program were largely restored as well. Funding for research centers was restored, but funds to support Old Dominion's Lambert's Point and CHANCE community action programs were not. The Lambert's Point program provides summer enrichment opportunities for children in the Lambert's Point area. Norfolk Southern offers a scholarship for participants in this program and one of the participants graduated last spring. The program will continue, but at a reduced level, through funding provided by the Foundation. An application for additional funds has been submitted to Willie Gary at his request. Mr. Mugler suggested applying for funds through the school system and Ms. Graeber suggested approaching the Mayor to see what funds the City might provide. Dr. Russell also suggested the Norfolk Foundation as a possible source of funds.

The second program that was cut was the CHANCE program, which is actually two programs - CHANCE and TOPPS. The CHANCE program teaches severely handicapped children how to function, and the TOPPS program teaches job skills to handicapped children and adults. The TOPPS program has had measurable success and was initially funded by a \$200,000 grant from the State that has now decreased to \$66,000. The remaining funds to cover the annual costs of approximately \$100,000 are provided by Old Dominion and a fee has been implemented. To sustain the program, an application for Federal funds will be submitted and a fee increase is being considered. Unless something happens to restore funds to the CHANCE program, the program will have to be discontinued. Ms. Haddad thanked President Runte for her efforts to keep these programs going.

As anticipated, a tuition cap was imposed, but it now includes annualized increases or the annualization of a specified amount that could be larger than an institution's surcharge, which is the case for Old Dominion University. The cap on tuition also excludes the cost of salary adjustments.

The administration is in the process of planning next year's budget and its enrollment projections. SCHEV, in collaboration with the Governor's and Secretary of Education's Office, has asked each university to submit an enrollment projection plan for the next decade. A formal presentation will be made in Richmond on April 16th. Planning is also underway for funding initiatives through Federal and State grants, and several grant proposals have been submitted to the Governor.

Several events are being planned in order to raise the international profile of Old Dominion University. The first is part of the President's Lecture Series, which is a program that is already funded and will focus each year on a different country. This year's focus is on Japan and is scheduled for November 6 and 7. Activities will include a lecture on the role of women in Japan; seminars for Arts, Education, Engineering and Science faculty; an Economics Club event; and a performance by a 100-person Japanese orchestra sponsored by the Arts Festival. Mr. Lechler suggested that one of his Japanese contacts be invited. Old Dominion will also sponsor a seminar each year to invite university presidents from around the country to visit the campus. This will ultimately be advantageous to Old Dominion when college presidents are asked to rank the institutions. The first seminar will involve 20 women university presidents and will focus on the growing trend of female students outnumbering men at institutions of higher education, professional schools and law schools. Visits by the President of the Philippines (April 4) and the Prince of Jordan (April 25) are also planned; however, events in the Middle East and the possibility of war may alter these plans.

President Runte announced that the Lady Monarchs basketball team won its 12th CAA Tournament and, as a result, will play Saturday at 11:00 a.m. at the Ted Constant Convocation Center in the first round of the NCAA tournament. If they win the first game, they will play again on Monday at 7:00 p.m. The games will be televised, but President Runte encouraged Board members to attend the games. Ms. Graeber suggested that potential donors be invited to attend and be hosted in the President's Box.

The Greater Computer Challenge was held on campus this past weekend. Representatives attended from almost every school in the state, and the event received good press.

President Runte indicated that she has attempted to plan events for the Thursday evenings of the two-day Board meetings, but in the past there has not been much participation by the Board members and in fact some events have been cancelled. These events are not only to entertain the Board members who come from out-of-town, but also to provide an opportunity for socializing among the entire Board. For the April Board meeting, a dinner is being planned in conjunction with the Spring Dance Concert. Potential arts donors are also being invited. Invitations have been sent and she asked everyone to let Donna Meeks know if they plan to attend.

The President distributed an article by Vice President Broderick that recently appeared in the *Virginian Pilot* as well as an article she wrote about Old Dominion that she has shared with university presidents across the country. She pointed out that Old Dominion University is mentioned in an article in the *Chronicle of Higher Education* about the computing light rail issue. She concluded her formal presentation with a listing of the speeches and alumni visits that have occurred in the last several weeks.

Ms. Haddad asked if the Board's letter-writing campaign made a difference in the tuition cap issue. President Runte commented that she felt that it did, and added that she wrote thank-you letters to the members of the Hampton Roads delegation.

In response to a question from Ms. Graeber, the President indicated that she had sent the Board members information about the CHANCE program and a suggested response should they wish to

respond to letters they have themselves received. However, since she has already responded to these individuals on behalf of the University, it is not necessary for individual board members to respond.

UPDATE ON UNIVERSITY VILLAGE AND CONSTRUCTION PROJECTS

Vice President Fenning provided an update on the University Village and other ongoing construction projects. He reported that construction of the new student residence halls will be done in two phases. Phase I is currently under development with projected completion in August, 2003. Ambling Development Corporation, chosen by the Real Estate Foundation as the fee developer, has hired S.B. Ballard as the general contractor. Ambling has begun leasing the 378 available beds and there appears to be considerable student interest.

Land assembly for Phase I of the student housing is 100% complete and is 86% complete for Phase II. Mr. Fenning expressed his appreciation for Mr. Hixon's assistance during this process. Infrastructure projects are being designed and constructed under the management of Norfolk Redevelopment and Housing Authority. This involves three bid packages associated with the two housing phases for the necessary stormwater management, utilities, and sidewalks, curbs, lights, pavement and irrigation.

The shopping/retail phase will be located south of 41st Street to 38th Street. 20% of the land has been acquired or is under contract and this process will soon accelerate. Ray Gindroz, the City of Norfolk's urban designer, has been directly involved in the design development process.

The Board of Visitors approved several resolutions during the past few years that allowed the University to convey land adjacent to the Ted Constant Convocation Center and the South Parking Structure to develop the research/office portion of the University Village. The annex parcels adjacent to the Ted Constant Convocation Center will be developed for restaurants and other commercial uses. The north parking lot, which under the Master Plan will be a structured parking facility for about 600 cars, opened this fall as a surface lot. The University will soon be ready to convey new and expanded rights-of-way to the City. This authority was included in the Governor's budget bill and the final Appropriations language. The University is currently doing survey work on the parcels and will be in a position to begin the conveyance in April after the veto session.

Ms. Graeber asked about the status of the McDonald's renovation. Mr. Fenning indicated that they continue to face challenges with the City on their site plan and design issues, but those are being worked out and demolition is imminent.

Edge management is a very important initiative on the part of the City. With all of the investment the institution and City are making in the University Village, the City is interested in the design and appearance of the land adjoining the University Village in the Highland Park neighborhood, as well as the Hampton Boulevard frontage from 38th Street south to the 21st Street underpass. The City will host a series of public hearings and planning meetings to discuss how to complement the University Village. This is expected to result in private, market rate development and code enforcement within those areas. As a result, the Foundation is pressing the City to come up with a long-term development plan for the potential land uses in that area and to develop a design overlay district to

complement the University Village. Mr. Fenning complimented Reverend Paige, who is the Board's representative on the Real Estate Foundation, for his support of this initiative.

The Rector asked what impact the new residence halls will have on the surrounding neighborhoods. Mr. Fenning indicated that the largest impact will be on the current occupants of the Bolling Square Apartments, which currently house a large number of ODU students. In anticipation of converting half of their units to upscale condominiums and housing for senior citizens, they are currently issuing leases for only six months. Therefore, a substantial amount of adjacent housing for ODU students is likely to go away as a result. President Runte added that there are more students currently housed at Bolling Square Apartments than can be absorbed by the new housing coming online next fall.

Ms. Graeber expressed concern with the appearance of Melrose Parkway. Mr. Fenning indicated that the University works with the City on code enforcement as much as possible. Rev. Paige added that while this is the City's responsibility, ODU has a vested interest and could provide some leadership in this regard.

Vice President Fenning provided an update on the status of the Engineering and Computational Sciences Building. Slabs are being poured on the upper floors and if the contractor holds to the current schedule, the building should be dried in within 60 to 75 days, allowing for substantial completion by late November or early December. Computing and Communication Services will be relocated to the 4th floor between fall and spring semesters. The building will also house the Modeling and Simulation graduate program, research, the Departments of Computer Science and Math & Statistics, and other specialized programs and equipment.

Plans for the new Alumni Facility were shared with the Committee. Currently the Alumni Affairs Office is housed in Webb Center, but will relocate to the Public Safety Building once the department moves to the University Village and the facility can be renovated. The renovated facility will include outdoor seating, office and conference facilities, and is scheduled for completion by Fall, 2003. The renovation project is being fully funded by the Alumni Association.

Vice President Fenning described the planned renovations to the Norfolk Public Health Building to house space for the Bioelectrics program run jointly by ODU and EVMS. Phase I of the project will renovate space assigned to Professor Karl Schoenbach and is funded by a grant from the U.S. Department of Health and Human Resources and matching funds from the ODU Research Foundation. Phase II will involve the renovation of space for Professor Schoenbach's EVMS colleague. Phase I is underway and should be completed during the summer and Phase II will be completed during Spring, 2004.

The University has received approval for up to \$7 million to renovate existing student residence halls. Substantial renovations to Rogers Hall were planned for the summer months, but asbestos issues will shift a portion of those renovations to Summer 2004. The asbestos is contained and does not pose a health risk, but has necessitated the revised renovation schedule to allow for the required testing and still be completed prior to the beginning of the fall semester.

Vice President Fenning reviewed the General Obligation Bond projects and the schedule approved by the General Assembly. Funds for the Technology Building Renovation design and Chemistry Lab

Renovation will be made available in July. A pre-proposal conference for the Technology Building renovation was held recently and over 30 design firms attended. Bidding and construction will begin after the first of the year with a planned completion date of August, 2005. The Chemistry Lab Renovation project will begin in the summer and will be completed in Spring, 2004. Design funding will be received for the Physical Sciences Building in January, 2004, and construction will begin in January, 2005 with an expected completion in 2006. The Batten Arts and Letters and Hughes Hall renovations will follow and the Tri-Cities Higher Education Center construction will begin in 2006 with planned completion in 2008. The extension of projects between now and 2008 is occurring at all institutions because, as included in the original legislation, the amount of debt financing cannot exceed \$250,000,000 in any given year.

At the conclusion of his report, Vice President Fenning thanked the Board for its support on the tuition cap issue. He indicated that the Appropriations Act included some interesting language regarding tuition caps. The administration had been worried that a “one size fits all” approach would be adopted, even though ODU had followed the rules and did all that it could to minimize the impact of the mid-year tuition surcharge on students. The final language allowed the institutions to annualize their surcharges, but for Old Dominion and one other institution whose surcharges were relatively low, a larger number could be substituted for the annualized surcharge. As a result, Old Dominion University’s tuition increase will be capped at \$590. However, even if Old Dominion University increases tuition for in-state undergraduate students by the maximum amount allowed, we would still be at least \$500 behind any of the other institutions and as much as \$1,200 to \$1,400 behind some. As a result of the budget hearings scheduled during the week, the administration will have a better of idea of the proposed tuition and fee increases that will be recommended to the Board at its meeting in April. Mr. Fenning reminded the Committee that the University still has to come up with at least \$6 million to cover the FY04 budget cuts and legislated initiatives; however, the amended tuition cap coupled with reallocation of existing resources will provide sufficient flexibility to meet these needs.

OLD/UNFINISHED BUSINESS

The Rector asked if there was any old business to come before the Board. There was none.

NEW BUSINESS

The Rector asked if there was any new business to come before the Board. Mr. Batten asked President Runte to give a preview of the major items that will be discussed at the April Board meeting. President Runte indicated that the Board will receive a briefing on the financial campaign at the next Board meeting and the Deans will be present to share the goals and objectives of each of the colleges. A report on enrollment projections will also be given at the next meeting.

President Runte commented on the administration’s concerns about the war, particularly for those students and staff members who have been called to active duty as well as the large population of international students. A working group meets regularly to discuss campus security issues. Ms.

Haddad offered her home to any international students who may feel the need to get away from the campus for a while.

With no further business to be discussed, the meeting was adjourned at 4:55 p.m.