

FINAL - APPROVED BY EXECUTIVE COMMITTEE 11/12/01

OLD DOMINION UNIVERSITY

**Board of Visitors Executive Committee Meeting
Monday, 8 October 2001**

MINUTES

The Executive Committee of the Board of Visitors met on Monday, 8 October 2001, at 3:00 p.m. in the Elizabeth River Room of Webb University Center on the Norfolk campus. Present from the Executive Committee were:

Walter D. Kelley, Jr., Rector
Henry P. Bouffard
Mary C. Haddad
Ronald J. A. Villanueva

Absent from the Executive Committee were:

Elizabeth W. Atkinson
Beverley B. Graeber

Also present from the Board of Visitors were:

D. Michael Arendall, Jr.
J. Jack W. Hilgers
William M. Lechler
William E. Russell

Also present were:

Roseann Runte, President
John R. Broderick
Dana D. Burnett
Robert L. Fenning
David R. Hager
Donna W. Meeks
Rita Woltz

CALL TO ORDER AND MOTION FOR CLOSED SESSION

The Rector called the meeting to order at 3:05 p.m. and asked for a moment of silence in memory of Mr. Cousins. He then recognized Dr. Hilgers, who made the following motion: "Mr. Rector, I move that this meeting be recessed, and that we reconvene in Closed Session for the purpose of

discussing personnel matters, specifically, the evaluation of departments and divisions of the institutions, where the evaluation of such departments and divisions will necessarily involve discussion of the performance of specific individuals, as permitted by Subsection (A), Paragraph (1) of Section 2.2-3711 of the Code of Virginia.” The motion was seconded by Mr. Lechler and unanimously approved. *(Bouffard, Haddad, Hilgers, Lechler, Russell, Villanueva)*

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of closed session, the meeting reconvened in open session, at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered. The certification of compliance vote was six in favor and none opposed. *(Bouffard, Haddad, Hilgers, Lechler, Russell, Villanueva)*

APPROVAL OF MINUTES

The Rector asked for approval of the minutes of the Executive Committee meeting of August 13, 2001. Upon a motion duly made by Dr. Hilgers and seconded by Ms. Haddad, the minutes were unanimously approved as distributed. *(Bouffard, Haddad, Hilgers, Lechler, Russell, Villanueva)*

RECTOR’S REPORT

The Rector reported that he and Dr. Hilgers met with the administration to discuss proposed revisions to the Board of Visitors Bylaws.

PRESIDENT’S REPORT

The Rector called on President Runte for her report. President Runte indicated that the administration is working on ways to improve the University’s standing in the report issued annually by *U.S. News and World Report*. She distributed a draft copy of her inaugural speech and invited comments and suggestions prior to Thursday. She also reported that at the December meeting of the Board she intends to present her findings as the result of her meetings with focus groups regarding the University’s image. She has already met with internal focus groups and now plans to meet with outside constituents.

BIENNIAL BUDGET UPDATE

Vice President Fenning provided an overview of the University's biennial budget initiatives which are due in Richmond on October 15th. He indicated that the University is submitting an extensive list of initiatives, but they fit in with the institution's strategic plan, support collaborative initiatives with other institutions, help to promote economic development, and contribute to building strong undergraduate and graduate programs for our students.

A discussion followed wherein concern was raised over the number of initiatives for which funding is being requested. President Runte indicated that the initial list was much longer, but was pared down to reflect the institution's real needs. Mr. Villanueva commented that in his opinion it is best to put everything on the table, and Dr. Hilgers emphasized the importance of demonstrating need and prioritizing those needs. Provost Hager added that although it is not realistic to expect funding for all initiatives, including them on the list serves as a "placeholder" for future requests.

Mr. Bouffard asked about the contribution by EVMS in support of the Medical Modeling and Simulation initiative and whether they are making a similar request. In response to a question by the Rector, Vice President Fenning reviewed the circumstances which has led to the increasing shortfall in per-FTE student funding by the State. President Runte also indicated that there is no planned enrollment growth funding and commented that enrollment strategies will become increasingly important over the next several years.

OLD/UNFINISHED BUSINESS

The Rector asked if there was any old or unfinished business to come before the Board. Dr. Hilgers gave a brief overview on the status of the Bylaws review process and indicated that he and the Rector met with the administration to discuss issues of concern. There are four issues which remain to be addressed, and resolution will be sought in enough time to give the required 30-day notice of proposed action at the December meeting by November 3rd.

NEW BUSINESS

The Rector asked if there was any new business to come before the Board. Dr. Hilgers distributed two proposed resolutions for consideration at the December meeting. The first is to request a change to the enabling legislation increasing the requirements for a quorum of the Board from five to nine members. The second is a resolution to rename the Elizabeth River Room the Rector's Room in order to recognize the contributions of Old Dominion's former Rectors.

Dr. Hilgers also initiated a discussion about a Board Retreat the seconded weekend in January (January 11-12) and suggested three items for the agenda: (1) Board Self-evaluation, (2) Board Budget, (3) Board Policies and Procedures. The Committee discussed whether it should be held on

Thursday/Friday or Friday/Saturday, and decided that it would be held in Richmond so that a legislative reception might be planned in conjunction with the beginning of the General Assembly session. The dates and location will be determined once availability of facilities is investigated and the dates of the General Assembly are confirmed.

With no further business to be discussed, the meeting was adjourned at 5:00 p.m.