

FINAL - APPROVED BY BOARD OF VISITORS 9/13/02

**OLD DOMINION UNIVERSITY
BOARD OF VISITORS**

June 14, 2002

MINUTES

The Board of Visitors of Old Dominion University held its Annual Meeting on Friday, June 14, 2002, at 1:15 p.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Board were:

Walter D. Kelley, Jr., Rector
D. Michael Arendall (Student Representative)
Elizabeth W. Atkinson
Frank Batten, Jr.
Henry P. Bouffard
Nancy P. Cheng
J. Jack W. Hilgers
William M. Lechler
Anthony C. Paige
Scott D. Pattison
Ronald J. A. Villanueva
Patricia M. Woolsey

Absent were:

James W. Beamer
Beverly B. Graeber
Mary C. Haddad
William E. Russell
Joel R. Wagner
Lewis M. Warren, Jr.

Also present were:

Roseann Runte, President
Julie Adie
John R. Broderick
Dana D. Burnett
Stephen P. Daniel
Robert L. Fenning

David R. Hager
Donna W. Meeks
Cecelia Tucker
Philip R. Walzer (*The Virginian-Pilot*)
Rita Woltz

CALL TO ORDER AND APPROVAL OF MINUTES

The Rector called the meeting to order at 1:25 p.m. and asked for approval of the minutes of the regular meeting held on April 12, 2002. Upon a motion made by Ms. Atkinson and seconded by Mr. Villanueva, the minutes were approved unanimously as distributed by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Lechler, Paige, Pattison, Villanueva, Woolsey*)

RECTOR'S REPORT

The Rector reported that an orientation session was held for new Board member Frank Batten, and a more extensive orientation session will be held in late July or early August for those new Board members appointed by the Governor. He indicated that Mr. Beamer and Mr. Warren had indicated that they did not wish to be reappointed, so there will be at least two new Board members. Mr. Villanueva added that he also asked that he not be reappointed due to his recent election to the Virginia Beach City Council, thereby bringing the number of new Board members to 3.

The Rector called on Ms. Atkinson to report on the Dominion (Annual) Fund. Ms. Atkinson indicated that she and Ms. Joan Gifford, who chairs the Educational Foundation, are urging 100% participation by the Board. In fact, a Kellogg grant application requires that 100% participation. She noted that four Board members have given thus far, and distributed pledge cards to those who have not. She added that these pledges must be received by June 30th.

Mr. Kelley indicated that, although a new Rector will be elected in September, he will need to make temporary committee assignments for the September meeting. He asked that the Board members communicate to him any preferences they may have for committee assignments.

PRESIDENT'S REPORT

The Rector called on President Runte for her report. President Runte commented that she believes that the "tide is beginning to turn" in how the government views higher education, noting that last year's goal of having two research universities has now been broadened with Governor Warner's recent announcement at the Conference for Strategic Planning for Universities that he was looking for 12-15 Areas of Excellence. This announcement bodes well for Old Dominion University because it enables us to become players in the area of research. Another goal was for collaborative research, and one of four sections included on the Governor's Strategy Committee is on research, and the first of them is collaborative research. It is her belief that Old Dominion University had a significant impact in this regard.

President Runte commented on the importance of the bond bill for Old Dominion University, as it contains a number of important projects for the institution. A statewide effort is now underway to educate the public on the importance of this bond referendum and to communicate that voting in favor of the bond bill does not mean an increase in taxes and will not change the state's bond rating. Vice President Broderick has been selected to serve on this statewide committee and Elizabeth Wallace has been asked to help staff the program.

President Runte announced that the women's sailing team won the ICSA Sailing Championship and the co-ed team came in fourth place. In addition, four faculty members recently received Fulbright Awards.

The President briefed the Board on the efforts underway in the area of marketing, noting that there has been no real coordinated marketing effort before now. New initiatives will include coordinating the marketing efforts of the various departments within the institution, bridging the gap between the information learned through the focus group results in terms of what others think we are and what we should be, and what we think we are and what we want to be, and initiating agreements with area retail stores to sell Old Dominion licensed clothing and products. A marketing coordinator will be hired on a one-year contract to lead this effort. President Runte asked Board members for suggestions and advice. Ms. Woolsey suggested that a communications material audit be done to ensure consistency among mailings and web sites. Mr. Bouffard suggested that there should be the capability to order ODU memorabilia online, and Vice President Broderick indicated that the Bookstore does offer that capability. In addition, the new athletic logo will provide an excellent entree to the area retail stores. Mr. Pattison suggested that we use our ties to the military personnel who inevitably have connections with Old Dominion during their stay in Hampton Roads and who are valuable spokespersons for the University in their subsequent travels. He also suggested that the institution pay close attention to maintaining current mailing and e-mail addresses for their alumni and friends. Finally, the Rector commented that the University has changed so dramatically and so quickly, that anything that gets people back to the campus to see all that has progressed would be of enormous benefit in the marketing of the institution. President Runte indicated that the Focus Group efforts will continue into July with external constituents including the military, arts and business communities; neighbors, parents, educators. She will report on the results of those efforts in the Fall.

The President reported that the quiet phase of the Financial Campaign is well underway. She announced a pledge from Coopers Trust of \$300,000 that will be paid if the University is able to raise \$450,000 by the end of the day. These funds would be used for a Chair in Jewish Studies.

Efforts are underway by the administration and each of the colleges to determine the perfect size of the University and the balance between graduate and undergraduate programs. President Runte plans to share the results of these efforts with the Board in the Fall. She mentioned that fall enrollment is extremely healthy, and specific data will be shared in the Report of the Institutional Advancement Committee.

President Runte reported on the establishment of an exchange program between Old Dominion University and San Diego State University as a means of allowing military students (who comprise nearly one-third of the University's enrollment) to receive Old Dominion University degrees while attending San Diego State University if they are transferred there by the military. This will positively impact the University's graduate rate. She would like to establish a similar program in Jacksonville.

At the Governor's Summit in the Fall, four issues will be discussed: management of enrollment, governance of institutions, research and how to handle the increased population of students. An opportunity exists for Old Dominion to submit a proposal on distance learning that involves a cooperative venture with other institutions, but cements its role as a leader in this arena. The President is currently working with the vice presidents and deans to formulate such a proposal.

The Governor also has suggested that one or more of the institutions of higher education participate in a pilot program to apply the Six Sigma management technique to one or more of its programs. President Runte indicated that she may be interested in applying this technique to one or more targeted programs, as long as funds are allocated for this purpose. At her request, the Governor is sending someone down to discuss the program in more detail.

The area colleges and universities were invited to participate in a discussion on cooperative purchasing efforts. Vice President Fenning met with his counterparts and is optimistic that the institutions will realize some savings and other benefits through cooperative purchasing arrangements.

On Sunday and Monday, the University will host the House Appropriations Committee on campus. A reception will be held at the President's House Sunday evening to which the Board members have been invited.

REPORTS OF STANDING COMMITTEES

INSTITUTIONAL ADVANCEMENT COMMITTEE

The Rector called on Ms. Atkinson for the report of the Institutional Advancement Committee. Ms. Atkinson reported that Vice President Broderick commented that, with more than 6,300 students applying for admission as first-time freshmen, Old Dominion could be looking at its largest first-year class in a decade. Overall, the University's application pool for the Fall 2002 semester is up more than 12% for on-campus freshman, transfer and graduate students. Including distance learning and international students, Old Dominion has exceeded the 12,000 mark for applications. Of the students who have been accepted for the Fall, the University has seen a better than 40% in those admitted with distinction (students who have a minimum 3.3 GPA and SAT scores of 1180 or above). He also told the Committee that the recent list of scholastic achievers in South Hampton Roads, five students who were recognized as the top in their high schools are attending Old Dominion University.

Vice President Broderick updated the Committee on his role in the Higher Education Bond Referendum as coordinator of the Hampton Roads region and displayed some merchandise with the University's new athletic logo.

Alice McAdory, Director of Admissions, introduced the Committee to two admissions counselors, who served as tour guides as the Committee visited Constant Hall, Kaufman Hall, and one of the student residences for a presentation on student housing.

The new President of the Alumni Association, Joe Badali, gave an update on the planned alumni activities for the upcoming year, including more involvement with commuter students and alumni and educating alumni about the University. The Committee also heard reports from Claire Ackiss and Jennifer Mullen. Finally, the Committee learned that \$4.98M has been raised to date in the Capital Campaign.

STUDENT ADVANCEMENT COMMITTEE

The Rector called on Mr. Villanueva for the report of the Student Advancement Committee. Mr. Villanueva reported that the Committee considered two action items. The first is a resolution to adopt Policy 1104: Representation to the Board of Visitors. This proposed policy was concurrently reviewed by the Academic Advancement Committee. A resolution to adopt the policy was approved unanimously by the Student Advancement Committee.

Dr. Hilgers indicated that some members of the Academic Advancement Committee had concerns about Section 3 of the proposed policy relating to faculty representation. Therefore, he made a motion to amend the resolution to approve only Section 2 at this time. The motion was seconded by Mr. Bouffard, and was approved unanimously by all members present and voting. *(Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey)*

Whereupon, the following resolution was brought forth as a recommendation from the Student Advancement Committee, and was unanimously approved by all members present and voting. *(Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey)*

**RESOLUTION TO ADOPT BOARD POLICY 1104:
REPRESENTATION TO THE BOARD OF VISITORS**

RESOLVED, that upon the recommendation of the Student Advancement Committees, the Board of Visitors approves **Section 2 only** of the following Policy on Representation to the Board of Visitors.

Rationale: The policy establishes a means for advisory representation to the Board by the University's two primary constituent groups, the students and the faculty. The areas addressed for student and faculty representation are status, term of service, eligibility, appointment, alternate representatives, removal, and responsibilities.

The policy was recommended by the Board of Visitors Bylaws Review Committee. The Faculty Senate Executive Committee was consulted and endorsed the policy.

NUMBER: 1104

TITLE: Representation to the Board of Visitors

APPROVED: June 14, 2002

1. It is the policy of the Board of Visitors to encourage advisory representation to the Board. As stated in the Board of Visitors Bylaws, duly authorized representatives of the University's two primary constituencies may speak on matters relevant to the agenda when requested by

the Board and recognized by the Rector and be available to answer relevant questions posed by the Board. In addition to duly appointed Committee Advisors (§ 5.07. of the Bylaws), authorized representatives can be selected to attend Board committee meetings and speak when recognized by the committee chair. Advisory representatives, including the Student Representative authorized by § 23-9.2:5, *Code of Virginia*, act in a non-voting advisory capacity and are not deemed members of the Board.

2. Student Representation. Pursuant to § 23-9.2:5., *Code of Virginia*, “Student Representatives to Boards of Visitors,” the Board establishes the following principles and regulations relating to the appointment and service of a Student Representative to the Board:
 - (a) Status. The student shall be a non-voting, advisory representative to the Board and shall be excluded from any discussion of issues such as any recommendation or appeal concerning a specific faculty, staff, or administrative member’s appointment, salary, promotion, grievance, disciplinary or tenure status, held in a closed meeting or may be excluded from discussion of other closed meeting matters at the discretion of the Rector or Committee Chair. The incumbent shall be a Non-Board Advisor to Board of Visitors Committees (§ 5.07. of the Board of Visitors Bylaws).
 - (b) Term of Service. The term of service of the Student Board Representative and alternate representatives shall be one year, beginning on the May commencement date of each year. The Student Board Representative may be reappointed for no more than one additional consecutive term in accordance with the procedures contained in subparagraphs (c) through (e) of this section.
 - (c) Eligibility. To be eligible to serve, a student must have successfully completed at least 15 semester hours of course work at Old Dominion and possess and maintain a cumulative grade point average of at least 3.0. He/she must be registered for at least six hours per semester during the regular academic year in which he/she serves.
 - (d) Appointment. The Board shall appoint the Student Representative from among at least three candidates provided by a selection committee consisting of the Vice President for Student Services, a student appointed by the Student Senate, and the Director of Student Activities and Leadership. At least one of the nominees normally should be an undergraduate student and one a graduate student. The selection committee shall forward its nominees to the Board via the President.
 - (e) Application for Appointment and Selection. On 1 March of each year, the President or his/her designee will call for applications from students who wish to be considered for the student representative position. Applicants must submit a letter of application indicating why they wish to serve and the nature of their qualifications, a résumé, and three letters of recommendation. The selection committee shall interview the most outstanding candidates and recommend, via the President, at least three nominees to the Student Advancement Committee of the Board for its action at its regular Spring meeting. The Student Advancement Committee shall interview the finalists and make a recommendation to the entire Board for its action.

- (f) Alternate Representatives. Recognizing possible changes that occasionally might occur in student status or eligibility, the Board shall appoint a first and second alternate Student Board Representative, in ranked order, in addition to the primary appointee.
 - (g) Removal. The Board may remove any Student Board Representative that it has appointed at any time by an affirmative vote of at least nine of its voting members. The remainder of the term shall be filled by one of the two alternate Student Board Representatives as recommended by the Student Advancement Committee and approved by the Board.
 - (h) Responsibilities. The Student Board Representative shall participate in all Board activities, including standing and special committees to which he/she may have been appointed consistent with subparagraph (a), above. The two alternate representatives shall serve as student members of the University Honorary Degree Committee and are encouraged to attend those Board Standing Committee meetings as Non-Board Advisors (§ 5.07. of the Board of Visitors Bylaws) that are not attended by the Student Board Representative.
3. Faculty Representation. The Board establishes the following principles and regulations relating to the appointment and service of a Faculty Representative to the Board:
- (a) Status. The faculty member shall be a non-voting, advisory representative to the Board and shall be excluded from any discussion of issues such as any recommendation or appeal concerning a specific faculty, staff, or administrative member's appointment, salary, promotion, grievance, disciplinary or tenure status, held in a closed meeting or may be excluded from discussion of other closed meeting matters at the discretion of the Rector or Committee Chair. The incumbent shall be a Non-Board Advisor to Board of Visitors Committees (§ 5.07. of the Board of Visitors Bylaws).
 - (b) Term of Service. The term of service of the Faculty Board Representative and alternate representatives shall be one year, beginning on 1 July of each year. The Faculty Board Representative may be reappointed for no more than one additional consecutive term in accordance with the procedures contained in subparagraphs (c) through (e) of this section.
 - (c) Eligibility. Only full time faculty members are eligible to serve as Faculty Board Representative.
 - (d) Appointment. The Board shall appoint the Faculty Representative from among at least three candidates provided by the Faculty Senate. Not later than 1 March of each year, the Faculty Senate shall forward its nominees to the Academic Advancement Committee of the Board via the President. At the regular spring meeting of the Board, the Academic Advancement Committee shall interview the finalists and make a recommendation to the entire Board for its action.

- (e) Alternate Representatives. Recognizing availability constraints that occasionally might occur, the Board shall appoint a first and second alternate Faculty Board Representative, in ranked order, in addition to the primary appointee.
- (f) Removal. The Board may remove any Faculty Board Representative that it has appointed at any time by an affirmative vote of at least nine of its voting members. The remainder of the term shall be filled by one of the two alternate Faculty Board Representatives as recommended by the Academic Advancement Committee and approved by the Board.
- (g) Responsibilities. The Faculty Board Representative shall participate in all Board activities, including standing and special committees to which he/she may have been appointed consistent with subparagraph (a), above. The two alternate representatives shall serve as two of the four faculty members of the University Honorary Degree Committee and are encouraged to attend those Board Standing Committee meetings as Non-Board Advisors (§ 5.07. of the Board of Visitors Bylaws) that are not attended by the Faculty Board Representative.

The Committee also reviewed proposed revisions to Policy 1510: University Financial Support of Student Organizations. Ms. Rita Woltz, General Counsel, briefed the Committee on recent court decisions that necessitated a review of Old Dominion’s current policy on governing the allocation of student activity funds to student organizations.

The Committee suggested amendments to the proposed policy revisions as presented in the agenda. The following resolution, **as amended**, was brought forth as a recommendation from the Student Advancement Committee, and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

**RESOLUTION TO REVISE BOARD POLICY 1510:
UNIVERSITY FINANCIAL SUPPORT OF STUDENT ORGANIZATIONS**

RESOLVED, that upon the recommendation of the Student Advancement Committee, the Board of Visitors approves the revisions to the Policy on University Financial Support of Student Organizations, approved June 19, 1986 and revised December 4, 1997. The recommended changes are indicated in underlining and strikeouts.

NUMBER: 1510

TITLE: University Financial Support of Student Organizations

APPROVED: June 19, 1986; Revised December 4, 1997; Revised June 14, 2002

Mission Statement: Out of class student activities complement the University primary educational mission while adding substantial value and breadth to a student's educational experience. As members of recognized student organizations, students develop leadership skills, experientially learn about organizational dynamics, and contribute to the University and surrounding community through their programs and projects.

Recognized student organizations that have been approved through the University's annual recognition process, pursuant to Policy #4300, are eligible to be considered for university financial support.

Student organizations that receive financial support from the University must stipulate in their constitutions or by-laws that:

1. the primary purpose of the organization is educational; and
2. membership primarily consists of currently enrolled students and is open to any member of the University's student body unless membership restriction is legally permissible and consistent with University policy; and
3. ~~the group permits expression of a wide range of views among its members.~~

Funds will not be provided to student organizations for activities or to pay for materials that in any way:

1. promote or oppose a political candidacy; or
2. financially support ~~undertakings that are primarily political or religious in nature~~ lobbying activities¹ or religious worship services; or
3. promote violence or illegal activity, or defame individuals or groups.

Regardless of whether they receive university financial support, recognized student organizations are solely responsible for their financial obligations. The university will not be liable for debts or contracts made by them. Any obligation incurred by a student organization with a local merchant or others must be incurred in good faith and with the knowledge that the organization will be able to pay such obligation promptly. Under no circumstances may the organization use the name of the university in securing credit. The organization's sole responsibility for its obligations must be made clear to the creditor.

The president shall develop and publish specific guidelines and procedures for the provision of university financial support to recognized student organizations in accordance with this policy.

¹All attempts, including personal solicitation, to induce legislators to vote in a certain way or to introduce legislation.

Committee members were introduced to several students who have benefitted from the University's retention programs. These programs include: Academic boot camp for probationary first year students; Student Support Services – a tutoring program part of the Federal Trio programs; the Student Transition Program, until recently supported by a SCHEV grant; and the First Year Experience Program – a set of academic support services available to students living in Rogers Hall.

The Committee learned about the University's recent national championship and met the coach and one of the sailors from the women's sailing team that captured the 2002 ICASA Women's North American Collegiate Sailing National Championship.

At the conclusion of his report, Mr. Villanueva thanked Vice President Burnett and the members of the Student Advancement Committee for their support and leadership.

ACADEMIC ADVANCEMENT COMMITTEE

The Rector called on Dr. Hilgers for the report of the Academic Advancement Committee. Dr. Hilgers reported that Acting Provost Hager provided a status report on the Reaffirmation of Accreditation. The Report of the Reaffirmation Committee contained eight recommendations and 18 suggestions. A Response Report which demonstrates how the University will address the recommendations has been prepared and circulated for review, and the response will be sent to SACS/COC in early July. The Office of Academic Affairs is also in the process of preparing the summer 2002 Progress Report for the 2000-05 Strategic Plan. Provost Hager noted that SCHEV is working on a strategic plan for higher education and that Old Dominion's plan fits well with the goals in SCHEV's plan.

In response to a question raised at the April meeting, Provost Hager discussed potential faculty retirements and the prospects for replacing these faculty. Twenty-five percent of the University's current faculty will be age 65 or older by 2010. The number of doctorates awarded in the United States is projected to increase approximately 6% between 2002 and 2011. He also distributed a brochure describing a new emphasis in work and professional studies, which is part of the interdisciplinary studies major, and a history of the Old Dominion University Library prepared by Jean Major. He also described a new effort of the Colonial Athletic Association schools to look for ways to expand cooperation beyond athletics.

The Committee approved by unanimous vote the resolutions on faculty appointments, administrative appointments, TELETECHNET site director appointments, emeritus appointments, and an administrative title change as contained in the Consent Agenda. The following resolutions were brought forth as recommendations of the Academic Advancement Committee and were unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Shabbir Akhtar Assistant Professor of Philosophy and Religious Studies (Tenure Track)	\$43,000	7/25/02	10 mos

Dr. Akhtar received a Ph.D. in Philosophy of Religion and an M.A. in Political Philosophy, in 1985 and 1983 respectively, from the University of Calgary, Alberta, Canada. Since 1998, he has been a freelance writer and part-time lecturer at both the University of Bradford and Wroxton College, Fairleigh Dickinson University.

Mr. Robert Q. Berry, III Lecturer of Educational Curriculum and Instruction (Tenure Track)	\$50,000	7/25/02	10 mos
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Mr. Berry received an M.A. in Teaching in 1998 from Christopher Newport University and a B.S. in Elementary/Middle School Education in 1991 from Old Dominion University. He is a Ph.D. candidate in Education at the University of North Carolina at Chapel Hill. Since 2000, he has been Assistant Director and Pre-College Coordinator for the Center for Mathematics and Science Education at the University of North Carolina at Chapel Hill. (Rank will be Assistant Professor and salary will be \$55,000 if all requirements for the Ph.D. degree are completed by August 1, 2002)

Dr. Linda M. Gagen Assistant Professor of Exercise Science, Sport, Physical Education and Recreation (Tenure Track)	\$48,000	7/25/02	10 mos
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Dr. Gagen received a Ph.D. in Physical Education in 2002 from the University of Missouri-St. Louis, an M.Ed. in Physical Education and Health Education in 1971 from Kent State University, and a B.A. in Physical Education and Health Education in 1969 from Washington University. Since 1993, she has been a full-time lecturer in Physical Education and Health at the University of Missouri-St. Louis.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Michael W. Jackson Lecturer of Nursing	\$30,000	7/25/02	10 mos

Mr. Jackson received an M.S. in Nurse Anesthesia and a Bachelor of Science in Nursing, in 1995 and 1992 respectively, from the Medical College of Virginia and an Associates of Applied Science and Technology in 1985 from Youngstown State University. Since 1999, he has been an adjunct faculty member in the School of Nursing at Old Dominion University. Mr. Jackson has also been a Certified Registered Nurse Anesthetist at the Medical College of Virginia. This is a half-time appointment.

Dr. William A. Owings Associate Professor of Educational Leadership and Counseling (Tenure Track)	\$58,000	7/25/02	10 mos
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Dr. Owings received an Ed.D. in Educational Administration in 1987 from Virginia Polytechnic Institute and State University, an M.S. in 1978 from Johns Hopkins University and a B.A. in English and Education in 1973 from Towson State. Since 1999, he has been an Associate Professor at Longwood College. Prior to that, Dr. Owings was the Superintendent in Accomack County and Assistant Superintendent in Rockbridge County.

Dr. Ghaith Rabadi Assistant Professor of Engineering Management (Tenure Track)	\$62,500	7/25/02	10 mos
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Dr. Rabadi received a Ph.D. and an M.S. in Industrial Engineering, in 1999 and 1996 respectively, from the University of Central Florida and a B.S. in Industrial Engineering in 1992 from the University of Jordan. Since 2000, he has been a Visiting Assistant Professor and Adjunct Professor for Industrial Engineering and Management Systems at the University of Central Florida. He is also a Research and Development Consultant for Productivity Apex, Inc.

Dr. Philip A. Reed Assistant Professor of Occupational and Technical Studies (Tenure Track)	\$49,000	7/25/02	10 mos
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Dr. Reed received a Ph.D. in Curriculum and Instruction, Technology Education in 2000 from Virginia Polytechnic Institute and State University, an M.A. in Industrial Technical Education in 1996 from the University of South Florida and a B.S. in Secondary Education, Technology Education in 1992 from Old Dominion University. Since 2001, he has been the resource teacher for over 50 secondary Technology Education and Industrial Education programs for Brevard Public Schools. Prior to that, he was a Visiting Assistant Professor in the Department of Technology at Ohio Northern University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Vivian V. Ripley Assistant Professor of Educational Leadership and Counseling (Tenure Track)	\$47,500	7/25/02	10 mos

Dr. Ripley received a Ed.D. in Counselor Education and Supervision and an M.Ed. in Counselor Education, in 1996 and 1986 respectively, from the University of Virginia and a B.S. in Health and Physical Education in 1979 from Trenton State College. Since 1998, she has been an Assistant Professor of Counseling and Human Services and Associate Graduate Program Director for School Counseling at the University of Scranton.

Dr. Michael D. Taggart Assistant Professor of Community and Environmental Health (Tenure Track)	\$48,000	7/25/02	10 mos
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Dr. Taggart received a Ph.D., an M.S. and a B.S. in Physics, in 1990, 1985 and 1983 respectively, and an M.P.H. in Occupational Health in 1992 from the University of South Carolina. Since 2000, he has been a consultant for U.S. Healthworks. Prior to that, Dr. Taggart was a senior industrial hygienist at U.S. Healthworks and safety programs manager in the Department of Risk and Insurance Management at Wake Forest University Baptist Medical Center.

APPOINTMENT OF DIRECTOR OF MATERIEL MANAGEMENT

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the appointment of Mr. Rick Berry as Director of Materiel Management, effective June 1, 2002.

Mr. Berry received an M.P.A. in 1994 from Old Dominion University and a B.S. in Management in 1990 from Virginia Wesleyan College. Since 2000, he has been Director of Local Government Business for Onvia Corporation. Prior to that, Mr. Berry worked for the City of Virginia Beach from 1975 to 2000 in their purchasing division, serving as the chief procurement officer from 1991 to 2000. He is a Certified Public Procurement Officer and a Certified Master Instructor. He is a member of the National Institute of Governmental Purchasing, the Virginia Association of Governmental Purchasing and serves on the Board of Directors of the Tidewater Regional Minority Purchasing.

Salary: \$76,000 for 12 months
Rank: Director of Materiel Management and Instructor

APPOINTMENT OF UNIVERSITY CONTROLLER

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the appointment of Mr. William R. Fisher, III as University Controller, effective April 10, 2002.

Mr. Fisher received a B.S. in Accounting from Virginia Polytechnic Institute and State University and is a Certified Public Accountant. Since 1982, he has been employed by Old Dominion University in various capacities within the Office of Finance. He was appointed Acting Controller in August 2000 and from 1996-2000 served as Associate Controller.

Salary: \$88,000 for 12 months
Rank: University Controller and Assistant Instructor

ADMINISTRATIVE TITLE CHANGE

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the following title change, effective June 25, 2002.

Karen Travis From Assistant to the Vice President for Institutional Advancement to Assistant Vice President for Institutional Advancement/Director of University Events and Licensing.

Salary: \$66,500 for 12 months

APPOINTMENT OF TELETECHNET SITE DIRECTORS

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the following appointments as TELETECHNET Directors at the sites indicated:

Ms. Shawn Marie Arnold (Central Virginia Community College)

Ms. Arnold received an M.Ed. in Counselor Education and a B.S. in Communication Arts from James Madison University. Since 1996, she has been a General Counselor at Central Virginia Community College. Ms. Arnold is also a Clinical Adjunct Instructor at the Lynchburg satellite campus of Old Dominion University.

Salary: \$44,000 for 12 months effective June 10, 2002
Rank: TELETECHNET Site Director, Central Virginia Community College, and Instructor

Ms. Donna L. Brody (Germanna Community College)

Ms. Brody received an M.A. in Liberal Studies in 1999 from Mary Washington College and a B.A. in English in 1976 from Lewis University. Since 1994, she has held positions as Coordinator of the Education for Independence Program, Student Services Specialist and Adjunct Instructor at Germanna Community College.

Salary: \$45,700 for 12 months effective April 1, 2002

Rank: TELETECHNET Site Director, Germanna Community College, and Instructor

Ms. Marena Hill-Bartos (John Tyler Community College)

Ms. Hill-Bartos received an M.A. in Administrative Management-Public Administration in 1999 from Bowie State University and a Bachelor of Arts in Political Studies from the University of Gueph, Ontario. Since 2000, she has been a Student Services Specialist at J. Sargeant Reynolds Community College. Prior to that, Ms. Hill-Bartos was an Administrative Manager at Richmond International Forest Products.

Salary: \$42,200 for 12 months effective May 16, 2002

Rank: TELETECHNET Site Director, John Tyler Community College, and Instructor

EMERITUS APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the granting of the title of emeritus to the following faculty members. A summary of each faculty member's accomplishments is attached to this resolution.

Name and Rank

Effective Date

Leslie G. Carr
Associate Professor of Sociology and Criminal Justice

June 1, 2002

Philip S. Gillette
Associate Professor of Political Science and Geography

June 1, 2002

Carol F. Hines
Associate Professor of Art

June 1, 2002

David I. Joyner
Professor of Educational Curriculum and Instruction

June 1, 2002

Jean A. Major
University Librarian

August 31, 2002

Name and Rank

Effective Date

William H. Wagner
Associate Professor of Art

June 1, 2002

Roy L. Williams
Professor of Chemistry and Biochemistry

June 1 , 2002

LESLIE G. CARR

Leslie (Jerry) Carr joined Old Dominion University in 1979. He received both an A.B. (1963) and M.A. (1965) in Sociology from the University of Alabama. He received his Ph.D. from the University of North Carolina, Chapel Hill in 1973. Before coming to Old Dominion, Carr taught at Ohio State, Guilford College and the University of Akron.

At Old Dominion University, Carr taught classes in Introduction to Sociology, Minority Relations, Sociological Theory, Social Stratification, and Black/White Relations at the undergraduate and graduate levels. His teaching evaluations were consistently at the top of his department. He was the winner of national teaching fellowships in 1971-1972 and 1972-1973.

Carr wrote dozens of articles and papers on topics ranging from social science research methodology to racism and the plight of the poor. His book, "*Color-blind*" *Racism* was published by Sage Publications in 1997, and he is at work on another book, to be published by SUNY Press, looking at the life and work of Max Weber. He has been the Assistant Editor of the *Quarterly Journal of Ideology* since 1979.

Carr has served the community as a member or officer in a number of organizations such as the Coalition for Quality Education and the Regional Housing Coalition, and he served the University as Director of the Institute for the Study of Minority Issues (ISMI) from 1985 to 1988.

PHILIP S. GILLETTE

Philip S. Gillette received a B.A. in Government in 1958, an M.A. in Regional Studies with a concentration on the Soviet Union in 1961, and a Ph.D. in Political Science in 1969 from Harvard University. Gillette joined the faculty at Old Dominion University as an Associate Professor of Political Science in 1978. In addition to serving twice as department chair, he also directed the M.A. in International Studies for nine years and served as interim director of both the bachelor's and doctoral programs in International Studies.

Gillette's teaching and research interests over the years have been Russia, Ukraine and other Soviet Successor States, with special focus on Russian foreign policy and the Caspian Sea Region. During his career as a researcher, he wrote dozens of articles and papers on these topics, edited two books on Soviet military power, and obtained a grant in 1994 to study Black Sea Security in the post-Soviet era.

During his 24 years at Old Dominion University, Gillette inspired many undergraduate students to pursue interests in international politics and Russian domestic and foreign policy. His recently developed course, "Technology and War," has been especially popular with students. In recent years he added to his broad repertoire of service the role of advisor for his department's Teacher Education Program in Political Science.

CAROL F. HINES

Carol F. Hines received a B.A. in Art Education from the University of North Carolina, Chapel Hill in 1964, and an M.A.T in Art Education from the same university in 1965. She joined the faculty of Old Dominion University in 1969. During nearly thirty-four years at Old Dominion, she has participated in numerous professional training workshops, constantly up-dating and adapting her skills as an artist to new trends, especially in computer graphics. She has taught courses over the years in her original specialties, drawing, painting, and color, newly developed specialties, such as computer imaging and animation, as well as in other areas such as figure drawing and figure composition. She has been deeply involved in both the undergraduate and graduate programs of the department, directing nearly two dozen Master's exhibitions and theses. She has served as Department Chair, Graduate Program Co-Director, and Art Education Director, sometimes for multiple terms and always effectively.

Hines has also been active in service to the University and to her profession, with terms on literally dozens of departmental, college, and University committees at Old Dominion University and extra-university service as an appointed member of the Ohio Arts Council's Individual Artists Fellowship Panel in the Visual Arts and as a Moderator for the Visual Arts at the National Conference on Undergraduate Research.

Hines has been especially versatile and productive as an artist. She has exhibited drawings, prints, monotypes, paintings and digital art at more than two dozen juried and invitational group exhibitions and at nearly a dozen solo and small group invitational exhibitions over the years. Her work is part of 17 permanent collections throughout the United States, including those of Cenit Bank and the University of North Carolina, Chapel Hill. She has also done commissioned work and has published her work in *Digital Media Magazine*.

DAVID I. JOYNER

David I. Joyner received his B.S. in Secondary Education from Virginia Tech in 1958, an M.S. in Educational Administration from the College of William and Mary in 1964 and an Ed.D. in Education from Virginia Tech in 1977. He joined the faculty of Old Dominion University in 1969 after serving for seven years as a teacher and department chair in the Portsmouth Public Schools. From 1969-1973 he was Assistant Chair of the Department of Industrial Arts Education, and from 1973-1979 he not only chaired that department but served as Campus Coordinator of Vocational Education. After five years as his department's Graduate Program Director, he served as Dean of the Darden College of Education in 1984-1985 and as Associate Dean in 1985-1986. Since 1986,

he has held the position of Full Professor of Curriculum and Instruction and Departmental Coordinator of Student Teaching.

In addition to his outstanding dedication to both teaching and service, Joyner has been a highly productive researcher. He is the author of many articles and monographs on Industrial Arts Education and has been principal investigator or co-principal investigator of more than a dozen externally funded research projects. He has been the coordinator and primary author of college-wide self-studies for both state and national agencies, and has been especially active in the development of competency-based curricula in industrial arts education.

During his nearly thirty-four years of service to Old Dominion University, he has remained involved in the larger community and his profession. He served several elected terms on the Portsmouth City School Board, including the position of Chair. He is a long-time member and current President of the Portsmouth Kiwanis Club and is a member of the Board of Directors and Executive Director of WHRO. He is also Past President of both the Virginia Industrial Arts Association and the Virginia Council of Industrial Arts Teacher Educators.

JEAN A. MAJOR

Jean A. Major received a B.A. in English from Lake Forest College in Illinois in 1961, an M.A. in Library Science from Rosary College in Illinois in 1964, and a Ph.D. from Indiana University in 1981. She assumed the position of University Librarian at Old Dominion in 1992, after serving as the Director of Libraries at both the University of Illinois (Chicago) and the University of Mississippi.

An expert in bringing emerging library services to users, Major has led the development of a variety of information technology projects to introduce new services or new means of access to information services for library users. From her service on the governing council of the pioneering Illinois LCS (Library Computer System) project in 1979 to the current steering committee of Virginia's Virtual Library (VIVA), one of the first statewide shared digital library projects, she has played a key role in developing the means to introduce new and better service, made possible through skilled use of technology.

The Perry Library at Old Dominion University has, during Major's leadership tenure, been at the forefront in development of technology-based services: Web-based instruction in library use, online reference service to distance education learners, electronic reserves, Web-based exhibits of special collections holdings, and faculty seminars in such topics as trends in scholarly communication, to cite just a representative selection of services.

Over the years, Major has published many articles and presented numerous papers on a wide range of library-related issues, at both regional and national conferences, and has served as chair or president of professional organizations and councils in Illinois and Mississippi as well as in Virginia.

WILLIAM H. WAGNER

William H. Wagner received a Bachelor of Science degree from Virginia Polytechnic Institute in 1963, and a Master of Fine Arts degree from the University of Pennsylvania in 1972. He joined the faculty of Old Dominion University in 1972. During thirty years at Old Dominion, his teaching in sculpture, design, and drawing has been the mainstay of the Art Department's programs. He has mentored, encouraged, and inspired hundreds of students over the years. Amid a technological sea change in artistic media and life styles over the past three decades, Wagner has remained a champion of tradition: an artist who values hand tools and instruments, and who indeed often makes his own.

What has especially characterized Wagner's work as an artist over the years has been his outstanding method of continuous cross-disciplinary research into media and techniques. Early in his career, he was primarily involved with wood and its potential for sculptural form. He carved wood; he assembled wooden forms; he made musical instruments out of wood. Gradually, he began investigating two-dimensional media including etching, painting, and drawing. Though his sculptural work remained formally abstract, Wagner began using the figure in his two-dimensional work, and developed a distinctive style that has earned him recognition in many exhibitions. Most recently, he has extended ideas from his painting and drawing back again into his three-dimensional work, where he is now exploring figurative elements in his sculptures.

During his career, his work has appeared in more than three dozen regional, national, and international juried art exhibitions, many of which were by invitation and several of which were one-artist shows. Wagner's sculptures and drawings are part of the permanent collections of the University of Maine, Presque Isle; the Muscarelle Museum of Art, Williamsburg, VA; and the Hoyt Institute of Fine Arts in New Castle, Pennsylvania. Among his commissioned sculptures are the "Flame of Liberty" in Norfolk's Civic Center Plaza and the Old Dominion University Mace.

ROY L. WILLIAMS

Roy Williams received his B.S. from the College of William and Mary in 1960 and his Ph.D. in Organic Chemistry from the University of Delaware in 1965. He immediately joined the faculty of Old Dominion University as an assistant professor, was promoted to associate professor in 1973 and attained full professor in 1974. He served as the Graduate Program Director for the Chemistry Department from 1971-1973 and again from 1983-1993. He was the secretary and chairman of the Chemistry Section of the Virginia Academy of Sciences on several occasions and served as the overall chairman in 1993-1994.

Throughout his career at Old Dominion University, he has been the author or co-author of dozens of scholarly articles and the principal investigator or co-principal investigator of more than a dozen grants totaling more one and a quarter million dollars.

Williams has played a significant role in the University's continuing education program, creating and teaching a course on Wine Appreciation which positively portrayed the University to the community. He established the Old Dominion University Enological Research facility in 1991 and presented papers nationally and internationally on the topic of wine and health. For his efforts on behalf of the Virginia Wine Industry, Williams was named their "Man of the Year" for 2001.

Williams has routinely involved undergraduates in his research projects, providing many of them with the opportunity to present their results in front of large groups, such as the Virginia Academy of Sciences. He has also been active with undergraduate organizations on campus.

The Committee approved by unanimous vote the request to rename the Department of Information Systems and Decision Sciences to the Department of Information Technology and Decision Sciences. The following resolution was brought forth as a recommendation of the Academic Advancement Committee and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

**APPROVAL OF NAME CHANGE FOR THE DEPARTMENT OF INFORMATION
SYSTEMS AND DECISION SCIENCES
COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the name change for the Department of Information Systems and Decision Sciences to Information Technology and Decision Sciences in the College of Business and Public Administration, effective July 1, 2002.

Rationale: The change to Information Technology is consistent with the terminology used in business and industry. Departments that were once called Data Processing, Management Information Systems or Information Systems are frequently today called Information Technology. The professional organization most closely related to Information Systems is called the Association of Information Technology Professionals. The revised name reflects the content and focus of the department's undergraduate and graduate programs.

The Committee approved by unanimous vote the request to rename the Department of Engineering Management to the Department of Engineering Management and Systems Engineering. The following resolution was brought forth as a recommendation of the Academic Advancement Committee and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

**APPROVAL OF NAME CHANGE FOR THE
DEPARTMENT OF ENGINEERING MANAGEMENT
COLLEGE OF ENGINEERING AND TECHNOLOGY**

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the name change for the Department of Engineering Management to Engineering Management and Systems Engineering in the College of Engineering and Technology, effective July 1, 2002.

Rationale: The name change recognizes the importance of systems engineering to the foundations of engineering management as well as the new master's program in systems engineering implemented by the department. The importance of this direction to many of the industries and activities in Virginia and the nation is reflected in the reception the program has received. Since pursuing the graduate program in systems engineering emphasizing the issues of systems-of-systems, the department has entered into an agreement to offer the systems program to Northrup-Grumman TASC in Northern Virginia. The department has also been contacted by the representatives of Boeing Aerospace from the Anaheim, California and St. Louis, Missouri divisions. Additionally, in recent discussions with Northrup-Grumman Newport News and NASA-Langley, both stated a desire for a master's program in systems engineering from Old Dominion University. Incorporating systems engineering as part of the department's name will clearly identify the department as supporting and providing systems engineering programs and expertise in the Commonwealth of Virginia and beyond.

The Committee approved by unanimous vote the proposal for a Doctor of Philosophy degree in community college leadership. The following resolution was brought forth as a recommendation of the Academic Advancement Committee and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

**APPROVAL OF DOCTOR OF PHILOSOPHY DEGREE IN
COMMUNITY COLLEGE LEADERSHIP
COLLEGE OF EDUCATION**

RESOLVED, that upon the recommendation of the Academic Affairs Committee, the Board of Visitors approves the Doctor of Philosophy Degree in Community College Leadership in the College of Education.

Rationale: The proposal for a Ph.D. in community college leadership is in response to the need to address the demand for well-trained community college administrators and to respond to the significant number of community college administrators who are projected to retire. The degree program will focus on (1) recruiting and educating the future leadership of the Commonwealth's community colleges, (2) addressing unique leadership development and other needs of the community colleges, (3) employing and evaluating the efficacy of distance education technologies

(e.g., TELETECHNET) in the delivery of a doctoral degree program, (4) guiding collaborative research and demonstration initiatives with community colleges that link graduate education initiatives to economic development and access to post-secondary education for citizens of the Commonwealth, and (5) providing for the continual development of community college leaders. In addition, the program should enhance Old Dominion University's close working relationships with the community college leadership of Virginia. The University's TELETECHNET distance learning system provides the capacity to deliver the community college leadership program to each of the 23 Virginia Community Colleges.

The Committee approved by unanimous vote the proposed changes to the Board of Visitors Policy and Procedures Concerning Academic Rank. The changes make it possible for faculty to be awarded the eminent scholar designation upon appointment to Old Dominion University provided that they meet the established criteria. The following resolution was brought forth as a recommendation of the Academic Advancement Committee and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

**REVISIONS TO THE BOARD OF VISITORS POLICY AND PROCEDURES
CONCERNING ACADEMIC RANK AND PROMOTION IN RANK**

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the revisions to the Policy and Procedures Concerning Academic Rank and Promotion in Rank, originally approved by the Board of Visitors on June 12, 1980; revised February 24, 1984; revised June 20, 1985; revised December 13, 1988; revised September 27, 1990; revised March 11, 1991; revised April 9, 1992; revised April 8, 1993; revised April 10, 1997; revised April 9, 1998; revised December 10, 1998; revised April 12, 2001; revised December 14, 2001, and revised April 12, 2002. The recommended changes are underlined and deletions are lined out.

Rationale: The policy revisions would make it possible for faculty to be awarded the eminent scholar designation upon appointment to Old Dominion University provided that they meet the established criteria. The change is necessary in order to recognize outstanding scholarly contributions of faculty who are newly recruited to Old Dominion University and should help the University recruit the best scholars.

NUMBER: **1410**

TITLE: **Academic Rank and Promotion in Rank**

APPROVED: **June 12, 1980; Revised February 24, 1984; Revised June 20, 1985; Revised December 13, 1988; Revised September 27, 1990; Revised March 11, 1991; Revised April 9, 1992; Revised April 8, 1993; Revised April 10, 1997; Revised April 9, 1998; Revised December 10, 1998; Revised April 12, 2001; Revised December 14, 2001; Revised April 12, 2002; Revised June 14, 2002**

I. Board of Visitors Definition of Academic Rank

- E. Special Honors - The following designations have been established in order to recognize faculty members of unusual merit and service to the university. Only faculty members holding the rank of full professor may be considered for Eminent Scholar designation, and only tenured faculty members will be considered for University Professor designation.

Eminent Scholars - A select number of full professors may be designated as eminent scholars. Nomination will be by any tenured departmental colleague in the nominee's discipline and should be made no later than October 15. The chair shall conduct a secret ballot of all tenured members of the department no later than November 1. Upon affirmation by a majority of those voting, the chair shall forward the nomination to the University Eminent Scholars Committee no later than January 15. The chair and the dean of the college shall evaluate the credentials and submit independent evaluations and the faculty member's file to the committee. The committee may, by an affirmative vote of at least five members, recommend designation to the provost and vice president for academic affairs no later than March 15. The provost and vice president for academic affairs will make the final designation no later than April 15.

The Eminent Scholars Committee shall be comprised of one eminent scholar from each college, selected by the college promotion and tenure committee, plus one eminent scholar chosen by the Faculty Senate in order to reflect the affirmative action goals of the university. It is recommended that each eminent scholar will serve for one three-year term. No dean, associate dean, assistant dean or department chair shall attend, be a member or participate in the deliberations of the Eminent Scholars Committee. The committee will ~~establish its own procedures and~~ select its own chair.

Nominees shall have met the following criteria:

1. The standards established by the State Council of Higher Education for designation as eminent scholar;

2. Service in the rank of full professor at Old Dominion University for a minimum of three academic years. Only when eminent scholar status is considered as part of the initial appointment process may this requirement be waived.
3. A scholarly publication record or stature in the creative arts which will have clearly established a national reputation as a scholar in the nominee's discipline. Scholarly publications are recognized as those that have received peer review or have been otherwise recognized and critiqued by authorities in the discipline. A consistent pattern of scholarly contributions, invited chapters, scholarly books, invited lectureships, prestigious academic honors, officer positions in the individual's discipline, editor of multi-authored books, organizer or coordinator of symposiums and other similar examples would represent evidence that an individual is a contributing scholar of note to his or her discipline. It is expected that an individual meriting eminent scholar designation will have a long and consistent record of achievement in at least several of the above-noted categories. Moreover, the individual should be one who is easily recognized by other eminent authorities in the discipline, with positive comments on his or her work. It is also important to note that new works in the discipline frequently cite the individual's contributions. His or her scholarly contributions or artistic achievements should at some time or other have been a benchmark, reflecting evolution of the discipline.
4. Substantial success in obtaining external funding for research -- in those disciplines in which such success is expected; and positive evaluation by scholars external to the university who will have been solicited by the department/school chair.

Only in exceptional cases can a candidate for a faculty position at the university be considered for eminent scholar status. Such candidates must be exceptional scholars in their disciplines, have held the rank of full professor for a minimum of three years and receive endorsements and approval from the tenured department faculty, department chair, dean and a majority of members of the university's Eminent Scholars Committee.

Designation of persons as eminent scholars upon their initial appointment to the university shall be made by the provost and vice president for academic affairs after recommendation by the Eminent Scholars Committee, based upon the procedures outlined in paragraph one and using the criteria specified above.

Candidates are responsible for providing sufficient materials to enable the department colleagues and chair, the dean, and the Eminent Scholars Committee to decide whether they meet the criteria. In addition to an up-to-date curriculum vitae, a letter from the candidate should explain why he or she merits this honor and what is being provided to document the request for designation as eminent scholar. Five letters from nationally-recognized experts testifying to the national and international

reputation of the body of the candidate's work should be solicited independently by the department chair. The candidate is encouraged to solicit additional letters of this kind. A curriculum vitae from each expert should be included. Candidates should provide copies of works (refereed articles, monographs, books, etc.) regarded as representative of their most important contributions over time. Citations, reviews, and information such as awards, invited lectures, and organized symposia or conferences should also be included as evidence of a broad recognition of the importance of the works. Quality of publications—judged by eminent presses and journals, letters, etc.—outweighs quantity in the judging process.

The Committee approved by unanimous vote the proposal to revise the policy on the Mission of the University. The revisions are intended to update and clarify the mission, and subsections on Background, Mission and Mission Support have been added. The following resolution was brought forth as a recommendation of the Academic Advancement Committee and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

**REVISIONS TO THE BOARD OF VISITORS POLICY ON THE
MISSION OF THE UNIVERSITY**

RESOLVED, that upon the recommendation of the Academic Advancement Committee, the Board of Visitors approves the revisions to the Mission of the University, originally approved by the Board of Visitors on June 10, 1971; revised June 18, 1987; revised January 17, 1989 and revised April 15, 1999. The recommended changes are underlined.

Rationale: The revisions to the University's mission statement are intended to update and clarify the mission. Subsections on Background, Mission, and Mission Support have been added. Under Mission Support, an introductory statement is added to define the University's constituents, and a requirement for periodic review of the University's mission and major goals is also added.

The revisions were recommended by the Board of Visitors Bylaws Review Committee, and the Faculty Senate Executive Committee was consulted and endorsed the revisions.

NUMBER: 1001

TITLE: **The Mission of the University**

APPROVED: **June 10, 1971; Revised June 18, 1987; Revised January 17, 1989; Revised April 15, 1999; Revised June 14, 2002**

BACKGROUND

Old Dominion University is located in Hampton Roads, one of the world's major seaports. Since the early seventeenth century, Hampton Roads has been the state's gateway to the rest of the world and the world's gateway to Virginia in commerce and industry, in recreation and culture, and in national security. Now a complex of seven major cities, it is a microcosm of the opportunities and challenges of contemporary urban America. It is also a major center for research and development and a home for extensive scientific and technological activities in marine science, aerospace, ship design and construction, advanced electronics, and nuclear physics.

The university takes its unique character from Hampton Roads as it provides leadership to the state and nation in teaching, research, and service. Thus the university has a special mission for the Commonwealth in commerce, and in international affairs and cultures. It has a significant commitment in science, engineering and technology, particularly in fields of major importance to the region. As a metropolitan institution, the university places particular emphasis upon urban issues, including education and health care, and upon fine and performing arts.

As one of America's major ports, Hampton Roads is the locus of national and international military commands, and the home of a culturally diverse population. The university therefore has natural strengths in activities having international outreach. Faculty members in such fields as business, economics, international studies, geography and the sciences strive to design curricula, teach courses, and encourage foreign exchanges that enhance the university's role as Virginia's international institution.

The Hampton Roads scientific environment provides special opportunities for science and engineering faculty to emphasize research and graduate programs in such fields as marine science, aerospace, and advanced electronics. Global ocean studies and cooperative research at NASA receive particular attention, as university researchers collaborate with U.S. and foreign engineers and scientists.

Urban issues are addressed by programs in public administration, education, the social sciences, and the health professions. The richness of Hampton Roads' artistic life gives great vitality to the university's programs in the visual arts, music, theater, and dance.

MISSION

Old Dominion University promotes the advancement of knowledge and the pursuit of truth locally, nationally, and internationally. It develops in students a respect for the dignity and worth of the

individual, a capacity for critical reasoning and a genuine desire for learning. It fosters the extension of the boundaries of knowledge through research and scholarship and is committed to the preservation and dissemination of a rich cultural heritage. Old Dominion University is old enough to value tradition yet young enough to facilitate change. In a spirit of creative experimentation, innovation, research, and technology, the University is ready to meet the challenges of the twenty-first century.

MISSION SUPPORT

Old Dominion University serves the needs of several internal and external constituents with its resources. These include: current and prospective students seeking undergraduate, graduate, and continuing education programs; business and industry; government agencies at all levels; the military; research organizations; and the community at large regionally, state-wide, nationally, and internationally. These constituencies are discussed in greater detail in the following paragraphs.

Old Dominion University offers a wide array of undergraduate programs, all of which meet national standards of excellence. Every Old Dominion undergraduate student follows a general education program that is designed to develop the intellectual skills of critical thinking and problem solving and to encompass the breadth of understanding needed for personal growth and achievement and for responsible citizenship. This general education program places special emphasis upon appreciation of the arts and upon understanding the perspectives of women, minorities, and non-Western cultures. Each undergraduate chooses a major program in the liberal arts or sciences or in a technological or professional field.

Old Dominion University's graduate offerings are focused on society's need for advanced professional education and on specialized programs at the master's and doctoral levels for which the institution is prepared through unusual strength of faculty or special geographic advantages. All graduate programs meet national standards of excellence.

As a national leader in the field of technology-delivered distance learning, the university strives to enhance the quality of the educational experience, wherever education is delivered, by applying emerging technologies; it also supports research to explore the impact of these technologies on the teaching-learning process. By utilizing these technologies and by partnering with institutions of higher education, corporations, and governmental entities, the university is able to provide undergraduate and graduate degree programs to students across time and geographic boundaries.

Because of its commitment to Hampton Roads and its emphasis on creative innovation, Old Dominion University offers life-long learning opportunities through credit and non-credit courses and brings educational services and programs to the people of Hampton Roads at several off-campus centers. The university has a responsibility to serve the many members of the military services and their families. The military forms a unique combination of national and international constituents because they are from other locales in the United States and are looking to become, among other things, internationally capable in an international environment.

As a center of learning, Old Dominion University is committed to the principle of free inquiry. The university faculty of distinguished teacher-scholars seek to pass on the best in academic tradition while establishing themselves at the forefront of discovery and creativity. As partners in the development of the university's future, the faculty enjoy full academic freedom and have a recognized role in the decision-making process of the university. Mindful of present and future needs for a multicultural academic climate, the university deems recruitment and retention of minority and women faculty members and staff to be essential.

The university is committed to providing the highest quality instruction to all of its students. Teaching excellence is encouraged through faculty development programs and appropriate recognition of superior instruction.

The discovery of new knowledge through research and creative endeavor is a central function of Old Dominion University, which values and supports faculty participation in the discovery, synthesis, application and creation of new knowledge and art forms. The institution shall promote and preserve excellence in basic and applied research as a Carnegie Foundation Doctoral Research-Extensive University which is a key production and coordination force in technology development.

The university encourages the involvement of its faculty and staff in community service. The enrichment of the lives of students and residents of Hampton Roads is fostered through university sponsored cultural activities, fine and performing arts events, and intercollegiate athletics. In addition, through applied research, consulting, and other activities, the university plays a prominent role in the development of local business and industry and serves as a resource to government agencies and both public and private educational institutions.

The university seeks in its student body a diversity of age, gender, ethnic, religious, social, and national backgrounds. It actively recruits American minority students along with students from other countries worldwide in such numbers as to have their presence make a discernible impact upon the university's educational processes. Old Dominion recognizes its mandate to serve both the academically gifted and those who have the potential for academic success despite educational, social, or economic disadvantages.

Extracurricular activities and experiences are offered that challenge students to develop a personal system of values, to think and act autonomously, to achieve physical competence, and to establish a sense of their own identity. Other services help students meet educational, personal, and health needs.

Old Dominion University depends on its alumni for advice, leadership, and support. In close collaboration with the university, the Alumni Association provides to former students opportunities to continue their participation in various aspects of university life, to advance their personal and professional development, and to sustain communication and strengthen bonds with their alma mater and fellow alumni.

To evaluate its accomplishments against its goals, a continuing process of systematic assessment is given high priority by the university. Information gained from such efforts is utilized to ensure the highest possible quality for all university programs. The Board of Visitors will conduct a periodic

review of the university's mission and major goals in conjunction with representatives of the major university constituencies. The review will ensure that the mission clearly identifies the university's unique role in Virginia's public higher education system and assures that the university is focusing its resources to be the best that it can be in that role to achieve its mission and accomplish the major goals.

The Committee approved by a vote of three to two the proposal to approve the Policy on Representation to the Board of Visitors. The policy establishes a means for advisory representation to the Board by the University's two primary constituent groups, the students and the faculty. Concerns expressed by Committee members are that (1) adding faculty representation to the Board may be a conflict of interest and (2) a major issue such as this one should have been provided to Board members in advance of today's meeting. The resolution approving changes to the policy on student representation was acted on earlier in the report from the Student Advancement Committee. Although Robert's Rules does not provide for a minority report, in this case the Committee feels that it would be healthy to review the background on this issue for the Board.

Dr. Hilgers indicated that there were two concerns. One was that this policy should have been provided to Board members in advance of today's meeting. It was noted that there was no comment in the minutes from the April meeting, but the minutes did not adequately represent what he reported during his report of the Bylaws Review Committee; that is, that the Committee is currently discussing the policies on Communications with the Board and faculty representatives ("faculty" was missing) to the Board. The Bylaws Review Committee met the day before the Board meeting in April to discuss this issue extensively, and it was subsequently revised at a May meeting and it was contained with the Board agenda materials.

Dr. Hilgers provided background on why the issue of faculty representation arose. The Blue Ribbon Commission states "Communications are particularly important with regard to faculty. The Board should regularly solicit formal faculty input and be willing to engage in regular and formal conversations concerning the issues before them." The AGB notes that while voting faculty would present a prima facie conflict of interests because faculty receive their incomes and tenure from the Board, that is not necessarily true of non-voting faculty. They state that Trustees can benefit from access to faculty leaders and others, but this access is best and more appropriately secured by means other than voting trusteeship. Additionally, legislation was introduced in the General Assembly that would mandate the appointment of one or more faculty representatives. The legislation was flawed because that left the door open to have a faculty representative from every department sitting as a representative on the Board, for example. It also dictated how those individuals would be selected, depriving the Board of Visitors any prerogative in the governance of the Board or the University, and would interfere, purportedly, with management procedures which the administration has established with faculty.

The question was raised, how many universities in Virginia currently have policies on board representation. The College of William and Mary states that the Academic Affairs

Committee shall meet on a regular basis with faculty representatives. Faculty and student committees are invited by the Rector through the President to attend Board of Visitors or committee meetings. George Mason recognizes three senators from the Faculty Senate as representatives to attend meetings. At James Madison, the speaker of the Faculty Senate serves as a non-voting member. Longwood, according to the Blue Ribbon Report, serves as a model for achieving faculty input into Board of Visitors decisions. It ensures the Board the benefit of the unique perspective the faculty have to offer. Longwood has a non-voting faculty representative to the Board. Mary Washington College has a full-time faculty member chosen by the full-time faculty who may sit in a non-voting capacity, but is excluded from closed sessions and executive committee meetings. Virginia Tech recognizes faculty, graduate and undergraduate student representatives, but not as Board members. Eight of the major Virginia institutions do not reference faculty representatives in their Bylaws, including the University of Virginia, Christopher Newport University, Norfolk State, Virginia Commonwealth, Virginia State and the Virginia Community College System. The consensus of the university representatives at the legislature is that, rather than having the legislature mandate how the universities have faculty representation, that the universities establish their own policies so that such legislation would not be required.

The Rector reiterated that what is before the Board is approval of Section 3 of the proposed policy, and he invited questions or comments from the Board. Ms. Woolsey indicated that her concerns include the conflict of interests issue as well as the notice to the Board of a significant issue that the Board needs to address. She expects that to come up under the area of “New Business” inasmuch as it is a major issue involving membership of the Board. That did not happen under “New Business” last time. In addition, after hearing Dr. Hilgers report on the other universities, she heard several options available to universities, and feels that before the Board adopts the option included in the policy as written, it should consider these other options as well.

Mr. Bouffard commented that he served as a member of the Bylaws Review Committee and was involved in the extensive discussions that took place on this issue. He stated that the proposed Bylaws and policy revisions were disseminated for comment and input was specifically requested from the Board. All options were discussed during the Committee’s deliberations. Furthermore, the sense is that this will eventually be passed by the legislature, so the Board must decide whether to do it on their terms or do it on its own terms.

Ms. Atkinson suggested that this issue be deferred until September to allow time for to study the issue and to get comfortable with it. She also commented that the Board currently has plenty of opportunities to meet with faculty under current policy. Rev. Paige asked if delaying action would create a problem in terms of legislation. Dr. Hilgers indicated that there would be no problems legislatively, however, the other institutions that do not currently have provisions for faculty representation have indicated that they are taking Old Dominion’s lead in how they will act. However, the ODU Faculty Senate supported this provision and there are expectations that this will be implemented on July 1st.

Ms. Atkinson made a motion to table the resolution until the next meeting, and the motion was seconded by Ms. Woolsey. The motion to table resulted in a tie vote (*In favor: Atkinson,*

Batten, Paige, Pattison, Woolsey; Opposed: Bouffard, Cheng, Hilgers, Lechler, Villanueva), and therefore, according to Robert's Rules, did not carry. The Rector commented that he supported the motion to table because, although he agrees with the substance of the policy, he feels that it is important that the Board members are comfortable with the process taken act on it. *(The Rector's vote in favor of tabling the resolution broke the tie and the resolution was tabled)*,

Mr. Villanueva expressed his support for renaming the Filipino-American Student Cultural Center to the Filipino-American Center and asked why the renaming was not on the agenda. Provost Hager responded that he and President Runte are working on the issue, and a proposal will be brought to the Board at the September meeting.

A proposal to change the name of the Academic Advancement Committee to the Academic and Research Advancement Committee was distributed for preliminary discussion. The proposed name change will be included in the revision of the Bylaws to be presented at the September meeting.

Anne Raymond-Savage, Interim Vice Provost for Distance Learning, gave a presentation to the Committee on technology and its role in an academic community. She described how technology is used to improve the quality of education and where the University wants to go in the use of technology.

ADMINISTRATION AND FINANCE COMMITTEE

The Rector called on Mr. Bouffard for the report of the Administration and Finance Committee. Mr. Bouffard reported that the Administration and Finance Committee met in a joint session with the Academic Advancement Committee and heard a presentation from Vice President Fenning on the 2002-2003 Operating Budget and Plan. The proposed expenditure budget for 2000-2001 for the University is \$251.7 million, an increase of three percent over the 2001-2002 operating budget. In developing the budget, the administration reassessed its E&G base budgets in order to meet the \$6.2 million reductions imposed by the General Assembly; instituted an Early Retirement Incentive Program for faculty; and looked for other opportunities to make programmatic or service modifications in selected departments and units on campus to realize potential savings. In doing so, the budget as proposed accomplished the mandated reductions, yet sustained progress against priorities and plans; protected instruction and direct services to students; and incorporated debt service and operational costs for the Constant Convocation Center.

The recommended budget continues to focus the University's resources on the academic mission with 74 percent of the budget used to fund instruction and academic support. Consequently, administrative costs as a proportion of the overall budget were reduced. In 2002-2003 only 12.75 percent of the budget will be used for institutional support expenses.

Following the presentation in joint session, the Committee convened, discussed the proposed budget further, especially assuring that adequate connectivity be included in all new

facilities, and unanimously approved the 2002-2003 Operating Budget as proposed. The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Woolsey*)

RESOLUTION APPROVING 2002-2003 OPERATING PLAN

RESOLVED, that upon the recommendation of the President and the Administration and Finance Committee, the Board of Visitors approves the proposed expenditure plan as displayed below and as contained in TABLE 2 of the University's 2002-2003 Operating Budget Plan.

TABLE 2
UNIVERSITY EXPENDITURE SUMMARY
(in thousands)

Expenditures	2001-02 Original Budget Plan	2002-03 Proposed Budget Plan
<i><u>Education & General</u></i>		
Instruction	\$76,702	\$77,558
Research & Sponsored Programs	334	288
Public Service	599	467
Academic Support	27,479	28,603
Student Services	5,877	6,159
Institutional Support	22,619	18,188
Operations & Maintenance of Plant	10,387	11,384
Subtotal	\$143,997	\$142,647
Auxiliary Services	30,100	35,369
Grants & Contracts	12,011	15,039
Gifts & Discretionary	4,570	4,745
Scholarships & Fellowships	10,382	11,858
Student Loan Funds	42,082	42,082
TOTAL UNIVERSITY EXPENDITURES	\$243,142	\$251,740
Summary of University Revenues & Expenditures		
Revenues	\$247,993	\$255,611
Expenditures and Transfers	\$243,142	\$251,740

Contribution to(Use of) Fund Balance	\$4,851	\$3,871
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Reverend Paige commended President Runte and the administration for doing a great job in difficult times and for preparing a budget that is “sane and well thought out.”

Mr. Bouffard reported that the Committee next considered a revised resolution, which was originally approved at the December meeting, related to the financing of a number of public improvements to be constructed in the University Village. He reminded the Board that, although the City of Norfolk has pledged \$15M for the construction of this infrastructure, the City’s Capital Improvement Plan (CIP) could not accommodate the total cost of the current infrastructure construction project related to the completion and opening of the Constant Convocation Center. The City’s CIP contains approximately \$1.6M per year. BB&T has committed to providing the Real Estate Foundation with a line of credit sufficient to construct these needed public infrastructure improvements. The loan agreement itself acknowledges that the loan repayment would be made by the annual payments from the City. The earlier resolution affirmed the President’s authority to pledge a portion of the Unrestricted University Fund (previously known as the Unrestricted Board Fund) as collateral in the event it was needed (i.e., the City failed to make these payments).

This pledge of a portion of the University Fund to BB&T would to be made under the authority of Board of Visitors Policy Number 1635. Under the terms of the BB&T Loan, the pledge could be “called” in the event that the City failed to fund one of its annual payments and, accordingly, the Foundation failed to make required principal and interest payments. After further consideration, the General Counsel’s Office has concluded that this proposed pledge could be considered an indemnification of the Real Estate Foundation, which is not permitted under State law. However, the General Counsel’s Office has concluded that a direct loan to the ODU Real Estate Foundation is permissible, as the funds will be used by the Foundation to serve a public purpose.

Through this proposed resolution, that portion of the Unrestricted University Fund would be loaned to the Foundation, subject to certain conditions as contained in the resolution. This revised approach actually provides the University with greater protection than it had under the terms of the earlier resolution. The proposed resolution includes repayment of the loan by the Foundation and payment of interest. Further, it limits the use of the loaned funds to a public purpose, which satisfies the credit clause of the Virginia Constitution.

The following resolution was brought forth as a recommendation of the Administration and Finance Committee and was unanimously approved by all members present and voting. *(Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Woolsey)*

RESOLUTION OF
THE BOARD OF VISITORS OF
OLD DOMINION UNIVERSITY

WHEREAS, the Board of Visitors of Old Dominion University (the "Board") is supportive and committed to the development of the University Village, which has a public purpose, in conjunction with the City of Norfolk ("City") and Norfolk Redevelopment and Housing Authority; and

WHEREAS, the Quarterly Statement of the Quasi-Endowment (now known as the "Unrestricted University Fund") as of **March 31, 2002** shows an estimated endowment value of **\$4,550,730.27**; and

WHEREAS, the Board acknowledges Board of Visitors Policy Number 1635 regarding the President's authority to Expend Quasi-Endowment Income, approved 4 April 1986, and revised September 27, 1990; and

WHEREAS, Branch Banking and Trust Company of Virginia ("BB&T") has committed to provide the Old Dominion University Real Estate Foundation ("Foundation") with a line-of-credit in a maximum principal amount of **up to \$5,200,000** ("BB& T Loan"), for the development of land and infrastructure located in the University Village adjacent to the Old Dominion University Convocation Center and Convocation Center Parking Facilities; and

WHEREAS, the proposed Loan includes an interest rate of 2.5% over 30 day LIBOR, adjusted monthly, with fixed maximum and minimum rates, with annual payments on September 1, 2002, September 2, 2003 and September 1, 2004; and

WHEREAS, the aforesaid annual payments will be equal to monies budgeted, but subject to annual approval, by the City Council of Norfolk for the aforesaid infrastructure improvements in the City's Capital Improvement Budget for FY 2002 - FY 2006; and

WHEREAS, the Board supports the aforesaid action of the Foundation to develop land and infrastructure to achieve the public purpose of developing the University Village ("Village Development") and agrees to loan the Foundation \$2,000,000 from the Unrestricted University Fund for such Village Development ("Foundation Loan").

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes and directs the President and the other officers of the University to execute all such documents and take such action as may be necessary to **document the Foundation Loan, including appropriate conditions of repayment and collateralization, as mutually agreed upon by the parties, from the Unrestricted University Fund for the sole purpose of development of infrastructure improvements in the University Village. Notwithstanding the foregoing, the Board agrees that (1) the amount of the Foundation Loan shall be \$2,000,000; (2) the term of the Foundation Loan shall be for no less**

than five (5) years and (3) interest shall accrue monthly, with one final payment of all principal and accrued interest due in full on the maturity date. Further, the Board agrees not to impose any terms which will cause the Foundation to breach its obligations under, or otherwise fail to comply with, any documents or other instruments constituting or securing other indebtedness of the Foundation.

The Board acknowledges and agrees that the Foundation shall use the Foundation Loan for the public purpose of payment for development of infrastructure improvements in the University Village, to include to repayment of the BB&T Loan or repayment of contractors (including NRHA).

Without limiting the generality of the foregoing, any limitation on the use of the Unrestricted University Fund (whether principal, income, or both) imposed by prior resolutions, **including the resolution of November 12, 2001**, of this Board, or otherwise, are superceded by this Resolution.

BE IT FURTHER RESOLVED, that all actions taken in furtherance of this Resolution are hereby ratified and affirmed.

This resolution shall take effect immediately upon its adoption.

Mr. Deane Hennett, the University's Internal Audit Director, presented proposed revisions to the Board's Policy on the Internal Audit Department. The revisions are suggested to incorporate recent changes made by the Board to its Bylaws concerning the University Auditor position and recent changes made in internal auditing standards by the Institute for Internal Audit. The Committee voted to refer this proposed Board policy change to the Bylaws Committee with several suggested modifications related to a multi-year audit plan and more emphasis upon financial data versus just formal transactions. Mr. Hennett also presented the proposed Audit Plan for 2002-2003. Following his report, the Committee voted unanimously to adopt the plan with the addition of a review of Capital Projects/Facilities Management. This action requires no further action by the Board.

In his report, Vice President Fenning briefed the Board on several administrative matters, including staff and organizational changes within the Division of Administration and Finance. Mr. Fenning and Ms Julie Adie, Director of Real Estate Development, summarized the recent actions of the City of Norfolk in not granting a proposed lease amendment for property identified for the development of the Lambert's Point Golf Course and Family Fun Center project. The denial of the lease amendment has resulted in the inability of the LLC (of which the Educational Foundation is a part) to obtain the project financing and initiate construction. The impetus for the participation of the Educational Foundation was a request by the initial developer and was being pursued through the Foundation's "alternative investment policy". The other members of the LLC included Good Golf, a group of local investors, Senior Tour Players, Inc., and the original developers. The City intends to finance and construct a public golf course and driving range (only) in lieu of the private sector effort. The fate of this project is still uncertain.

Ms. Adie briefed the Committee on the current status of the efforts of the Real Estate Foundation to construct student residences in the University Village. The Foundation has obtained a line of credit from the Bank of America for the purpose of assembling property for the first two phases of student residences which total over 1,000 beds and approximately 55,000 square feet of street level retail. The initial phase would be located between 46th and 43rd Streets and consist of approximately 475 beds in 2- and 4-bedroom garden apartments. The Foundation has authorized expenditures for preliminary feasibility work and associated pre-development activities for this initial phase. Negotiations are underway with Ambling Development Corporation, which would serve as a fee developer for the project. The Foundation will meet shortly to review the negotiated agreement. The Committee discussed the scale (height) of the proposed development.

The Committee concluded its agenda with a review of standing reports on the status of capital outlay projects and a report on University investments. Mr. Alonzo Brandon, Executive Director of Foundations, reported on the performance of several of the investments included in the current asset allocation relative to benchmarks. The Committee discussed the performance of specific investment managers. Finally, Mr. Brandon noted that the Educational Foundation has developed a new spending policy for endowments, which will be brought to the Committee at the September meeting for its review.

Mr. Ron Tola, Assistant Vice President for Facilities, reported on the progress of the Convocation Center and parking deck in the University Village and the Magnetic Levitation Demonstration Project, the recent opening of the newly renovated Constant Hall, the initial activities in the construction of the Engineering and Computational Sciences Building, and provided a status report on Maintenance and Regulatory Compliance projects.

Following these standing reports, the Committee took a brief tour of the Powhatan Maglev station site and the location of the Magev vehicle, which arrived yesterday from the Florida R&D facility of American MagLev Technology.

OTHER COMMITTEE REPORTS

BYLAWS REVIEW COMMITTEE

The Rector called on Dr. Hilgers to report on behalf of the Bylaws Review Committee. Dr. Hilgers reported that, since the requisite twelve members are not present in order to approve revisions to the Bylaws, the following revisions will take effect immediately pursuant to §11.02 of the current Bylaws regarding legislative amendments, and do not require action by the Board:

Section 3.05 - Student Membership. Wherever “membership” or “incumbent” is mentioned, will be changed to “student representative.”

Section 4.05 - Quorum. Effective July 1, 2002, the *Code of Virginia* will be amended in accordance with legislation requested by this Board and passed by the General Assembly changing a quorum from five to a majority of voting members.

The following change is considered to be an editorial change and does not require approval by the Board. In Section 5.02, Standing Committees, "Academic Affairs" will be changed to "Academic Advancement."

The Academic Advancement Committee considered a change to the name of the Committee to Academic and Research Advancement Committee. It was referred to the Bylaws Review Committee for incorporation into the next revision to the Bylaws, and will highlight the fact that we have appointed a Vice President for Research, we are emphasizing research in the mission, and it clarifies which standing committee responsibility be addressed at this time. As responsibilities expand over time, future Boards should consider the ramifications of forming either a special committee or an additional standing committee, but it is premature at this time to do that. This will be published at least 30 days prior to September meeting. Additionally, the changes that are in red that were mailed to the Board previously will be acted upon in September. He noted that the recognized the notification requirements concerns expressed by Ms. Woolsey by including a provision for 15-day notification of proposed policy revisions.

The Bylaws Review Committee will meet again fairly soon. At that meeting, the Committee will review again the proposed revisions to 1104 to include faculty representatives to the Board. Two additional policies concerning Board of Visitors Meeting Scheduling and Procedures and Board of Visitors Recruitment will also be discussed at that meeting. These will be distributed to the Board for review and edification. There are three other issues concerning Evaluation of the President that are still under consideration, so that policy may not be taken up at the next Bylaws Review Committee meeting.

Dr. Hilgers indicated that the revisions to Policy 1102: Communication With the Board of Visitors, are being recommended by the Bylaws Review Committee for action. This was discussed thoroughly among the Committee, the President and the Vice Presidents. Dr. Hilgers moved that the revisions be adopted.

In response to a question by Ms. Atkinson, Dr. Hilgers indicated that the purpose of these revisions is to recognize the two primary constituencies of the University - the students and the faculty; to cut down redundancy considering Policy 1104 is approved; and it sets forth when it is relevant and appropriate for presentations before the Board when recognized by the Rector of committee chair. In addition, Paragraph 6 clarifies how many board members can get together, and why and with whom.

Ms. Atkinson voiced concern that the proposed revisions would serve to usurp the President's authority, and that such a policy is not necessary, and may in fact create some liability issues.

Dr. Hilgers commented that document outlining the duties and responsibilities of Board members would help to guide Board members in their dealings with faculty. In addition, the revisions are being suggested in response to feelings in the past that a faculty or staff member, for example, could not speak with a Board member for fear that he or she would be fired.

Ms. Woolsey commented that policies are usually revised in order to solve to fix a substantive problem, but it is not apparent to her that there currently exists a problem under the current policy that needs to be solved. She is most concerned about Item 1.a., after the word “input,” because it seems to the Board member to seek out or engage in regular and informal conversations concerning issues before the Board. The Board already does everything up to that point already. However, the fact of a new policy being put out in public view on the communications between members of the Board and members of the faculty and students opens up the opportunity for a new onslaught of overtures by people who may be in a legitimate process within the system to seek out counsel or advice or some sort of advocacy role on the part of the Board members. The Board members already know that they can call the President and raise the issue and talk to them about it, but this will be seen as a new policy, an expanded policy, and a policy which signals that we are seeking out informal conversations concerning issues before the Board. Mr. Batten voiced his agreement with Ms. Woolsey.

Mr. Pattison requested Counsel’s clarification on whether this revised policy would create vagueness on the part of a board member who may be uncertain of their behavior in specific situations. Ms. Woltz responded that the first sentence of Section 6 seems to say that nothing will be interpreted to discourage free discussion by University personnel and students regarding public or personal matters, which seems to suggest matters of public concern which may include a University matter, but I guess it might give somebody encouragement to call a Board member about a university matter, but I think the University has a process to deal with complaints. While she does not believe a Board member would incur any liability for merely discussing a situation with a faculty, student or staff members, the best thing for a Board member to do, rather than try to render advice or to imply that they will solve this problem for that individual, is to simply suggest that the individual talk to the dean or the appropriate university department.

Ms. Atkinson commented that she agrees with Ms. Woltz’s interpretation, but feels that the current policy already allows for these types of discussions. Dr. Hilgers added that the proposed revisions are in conformance with the Blue Ribbon Commissions’ recommendations.

Ms. Atkinson made a motion to table the resolution and the motion was seconded by Mr. Batten. Prior to the vote, Mr. Lechler commented that he feels this action is undermining the Committee’s work. At least a dozen or two meetings have been held locally and in Richmond and proposed revisions have been sent to Board members in advance of the meetings. As far as he is aware, no input was received by the Committee on any of these issues. To table the work of a very active Committee undermines the committee process of this Board. The motion to table was put to a vote and it was defeated by a vote of four in

favor and six opposed. *(In favor - Atkinson, Batten, Paige, Woolsey; Opposed - Bouffard, Cheng, Hilgers, Lechler, Pattison)*

Prior to the vote on the resolution, Mr. Bouffard reiterated Mr. Lechler's comments and stressed that the Committee has always invited comment from any of the Board members on any of the issues. This should not be, and is not, the result of any one person's work, but is the Committee's intent that this be the will of the Board and the University.

The motion to approve the following resolution, as brought forward by the Bylaws Review Committee, was defeated, with seven voting in favor and four opposed, since it did not receive the requisite nine votes in favor, as required. *(In favor - Bouffard, Cheng, Hilgers, Kelley, Lechler, Pattison, Villanueva; Opposed - Atkinson, Batten, Paige, Woolsey)*

RESOLUTION TO REVISE BOARD POLICY 1102:
COMMUNICATIONS WITH THE BOARD OF VISITORS

RESOLVED, that upon the recommendation of the Bylaws Review Committee, the Board of Visitors approves the revisions to the Policy on Communications With the Board of Visitors, approved June 15, 1972 and revised February 11, 1983. The recommended changes are in bold and deletions are lined out.

NUMBER: 1102

TITLE: Communications With the Board of Visitors

APPROVED: June 15, 1972; Revised February 11, 1983;
Revised September 16, 1983; Revised June
20, 1990; **Revised June 14, 2002**

1. It is the policy of the Board of Visitors that there shall be useful exchange of information between the Board and the various **university** constituencies ~~served by the university~~. **The Board believes that it is important to have opportunities, both formal and informal, to hear from the many constituencies involved and interested in the work of the institution.**
 - (a) **Communication with the students and faculty is particularly important. The board shall regularly invite formal student and faculty input and engage in regular informal conversations concerning issues before the Board.**
 - (b) **The board will endeavor to meet and confer regularly with students and faculty, and periodically with other university constituencies. The Board shall determine the nature, scope, and scheduling of such meetings.**

2. The purpose of this policy is to enable the Board to make informed judgments in taking actions that affect the governance of the university. To that end, the president, as chief executive officer, is charged with the responsibility of maintaining communication between the Board and the various university constituencies, including faculty, staff, students, alumni, and members of the communities served by the university, as appropriate.

2.3. The president **also** is expected to inform the Board in an accurate and timely fashion of the views of various university constituencies and to apprise and educate the Board concerning significant issues, opportunities, achievements, and concerns that have or will confront the university and those constituencies. To aid in that process **and in addition to authorized representatives selected by the Board (see section 1104)**, the president is encouraged to invite ~~other members of the university community to attend and participate in meetings of the Board or its committees.~~ The president, in choosing representatives of constituencies to participate in meetings, may select representatives from existing support organizations now serving the University, such as:

Faculty Senate

Student Senate

Alumni Association

University-affiliated Foundations **[Not required with new policy 1104 and additions to the preceding paragraphs.]**

~~In addition, when relevant and appropriate, the president may, from time to time~~ **when relevant and appropriate, arrange for other informed faculty, staff, students, alumni, benefactors, friends, and interested parties to present views to the Board or its committees when recognized by the Rector or Committee Chair.**

3.4. Members of any university constituency who desire to make their views known to the Board on a particular issue should request the president to present those views to the Board, or request the president to provide them with the opportunity to do so in person at a future meeting of the Board or one of its committees. It is within the discretion of the president to determine the most appropriate way for those views to be communicated to the Board.

4.5. In order to ensure that the Board is conversant with the wide variety of issues, opportunities, achievements, and concerns that exist in the university community, the president is encouraged to provide the Board with broadest possible exposure to University life. In addition to the foregoing, this may be accomplished by presentations by members of the university community at the meetings of the Board or its committees, and on-site meetings or informational sessions held in a variety of university facilities and locations, both on and off the main campus.

6. **This section shall not be interpreted to discourage the free discussion by University personnel and students regarding public or personal matters with Board of Visitors members. Nothing in this section shall be construed to prohibit the gathering or attendance of two or more Board members with members of the University community at any place or function where no part of the purpose of such gathering or attendance**

is the discussion of public business, and such gathering or attendance was not called or prearranged with any purpose of discussing or transacting any public business.

Dr. Hilgers invited comments to 1102, and reiterated that it is in conformity with the Blue Ribbon Commission's recommendations and with FOIA provisions on the gathering of Board members. The Rector added that at the September meeting this policy and the policy regarding faculty representatives on the Board will be discussed, debated and acted upon, therefore, these materials will be distributed once again so that everyone has what they need ahead of time. Mr. Bouffard added that members are welcome to attend the committee meetings or to send a fax with comments, which will be shared with the committee.

PRESIDENTIAL EVALUATION COMMITTEE

The Rector called on Mr. Lechler to report on the activities of the Presidential Evaluation Committee. Mr. Lechler indicated that the Committee has met three times has revised the evaluation form which will be sent to the entire Board. The form has the same basic categories as last year, but room is being allowed on the form for comments. The committee felt it was necessary to provide for comments on each point as a way of effectively communicating with the President by this means. The Rector added that our form was redesigned based on what Norfolk State did two or three years ago.

Ms. Woolsey commented that the Bylaws call for the Presidential Evaluation to take place at the Annual Meeting, and asked if a motion was necessary to suspend the appropriate section of the Bylaws in order for this evaluation to take place at the September meeting. Following a brief discussion, the Rector verified that it was indeed necessary to approve a motion to suspend the Bylaws, whereupon, Dr. Hilgers made a motion to suspend Section 7.01(f) of the Bylaws to allow for a full evaluation of the President to take place at the September meeting. The motion was seconded by Ms. Woolsey and was unanimously approved by all members present and voting. (*Atkinson, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

REPORT OF THE NOMINATING COMMITTEE

The Rector called on Dr. Hilgers for the report of the Nominating Committee. Dr. Hilgers reviewed the nominations provided for individuals for each of the positions and presented the following report of Nominating Committee.

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee, comprised of Jack Hilgers (Chair), Ronald Villanueva and Joel Wagner, recommends the following slate of officers of the Board of Visitors for the 2002-2004 term:

RECTOR - Henry P. Bouffard
VICE RECTOR - William M. Lechler
SECRETARY - Mary C. Haddad

Rev. Paige asked Dr. Hilgers the procedures that were used to solicit nominations from each of the Board members. Dr. Hilgers indicated that a fax was sent to the members soliciting written nominations, and telephone calls were placed to the members as a follow-up to the fax. The Rector indicated that the Board elect officers at the September meeting, at which time nominations will be accepted from the floor.

The Rector stated that, because two members of the Nominating Committee are up for reappointment, he appointed Ms. Cheng and Mr. Pattison to serve as alternate members of the Committee should it become necessary for the Committee to meet and one or both of the current members are not reappointed.

OLD/UNFINISHED BUSINESS

The Rector asked if there was any old or unfinished business to come before the Board. The Rector thanked Ms. Atkinson for having served as Secretary of the Board and as Chair of the Institutional Advancement Committee, and expressed his hope that she is reappointed and back with the Board in September..

NEW BUSINESS

The Rector asked if there was any new business to come before the Board. Mr. Lechler distributed a proposed resolution to designate the Elizabeth River Room as the Rector's Room, commenting that this issue was first brought up by the Executive Committee during the past year. Upon a motion made by Mr. Lechler and seconded by Rev. Paige, the following resolution was unanimously approved by all members present and voting. (*Atkinson, Batten, Bouffard, Cheng, Hilgers, Lechler, Paige, Pattison, Villanueva, Woolsey*)

RESOLUTION RECOGNIZING RECTORS' CONTRIBUTIONS

WHEREAS, there have been fifteen Rectors who have effectively guided the Old Dominion University Board of Visitors since 1962 through a variety of issues; and

WHEREAS, the Old Dominion University Board of Visitors Rectors have been dedicated and have given unselfishly of their valuable time and energy in the interests of the University; and

WHEREAS, it will be fitting to commemorate their distinguished service by designating the Elizabeth River Room in the Webb Center as the Rectors' Room.

THEREFORE, BE IT RESOLVED, that the Elizabeth River Room be renamed the Rectors' Room.

BE IT FURTHER RESOLVED, that the renaming be recognized at the annual Board of Visitors recognition dinner.

President Runte asked if it was the Board's wish that the Rectors' portraits be moved into the newly designated Rectors' Room, and the Board concurred that this is an administrative decision that she should make once it is determined whether the portraits would fit in that room.

The Rector then recognized Ms. Woolsey, who requested that the Board considering making the Administration and Finance Committee a committee of the whole in recognition of the important issues this committee addresses that are of interest to the entire board membership. The Rector indicated that this suggestion would be taken under consideration.

Mr. Pattison suggested that the Board consider sending members to the annual meetings of the Association of Governing Boards, even if it at the Board members' personal expense. He commented that the information shared at these meetings has been invaluable to him in the past.

The Rector reminded the Board of the reception at the Lions Child Study Center at 4:30 p.m.

With no further business to be discussed, the meeting adjourned at 3:35 p.m.