

NUMBER: **1210\***

TITLE: **Authority to Act on Behalf of the University**

APPROVED: **June 19, 1986**

The official spokesmen and designated representatives of the university are the rector of the Board and the president. Except as otherwise specifically authorized by the rector, by the president, or by the bylaws or policies of the Board, no other university official, faculty member, staff member or other university employee; no student, agent, or any other individual shall speak on behalf of the university, make commitments on behalf of the university, align the university with any cause or position, or otherwise act on behalf of the university. Any action taken or commitment made without the authority provided herein is void. Except as authorized herein, no university official, faculty member, staff member or other university employee; no student, agent, or other individual shall give the appearance of committing the university or of aligning the university with any position or cause by the use of university stationery or by the use of a university title or position.

The president shall communicate this regulation to all university personnel by including it in handbooks and in memoranda distributed to all personnel.