

NUMBER: **1104**

TITLE: **Representation to the Board of Visitors**

APPROVED: **June 14, 2002; Revised June 14, 2005**

1. Student Representation. Pursuant to § 23-9.2:5., *Code of Virginia*, “Student Representatives to Boards of Visitors,” the Board establishes the following principles and regulations relating to the appointment and service of a Student Representative to the Board:
 - (a) Status. The student shall be a non-voting, advisory representative to the Board and shall be excluded from any discussion of issues such as any recommendation or appeal concerning a specific faculty, staff, or administrative member’s appointment, salary, promotion, grievance, disciplinary or tenure status, held in a closed meeting or may be excluded from discussion of other closed meeting matters at the discretion of the Rector or Committee Chair. The incumbent shall be a Non-Board Advisor to Board of Visitors Committees (§ 5.07. of the Board of Visitors Bylaws).
 - (b) Term of Service. The term of service of the Student Board Representative and alternate representatives shall be one year, beginning on the May commencement date of each year. The Student Board Representative may be reappointed for no more than one additional consecutive term in accordance with the procedures contained in subparagraphs (c) through (e) of this section.
 - (c) Eligibility. To be eligible to serve, a student must have successfully completed at least 15 semester hours of course work at Old Dominion and possess and maintain a cumulative grade point average of at least 3.0. He/she must be registered for at least six hours per semester during the regular academic year in which he/she serves.
 - (d) Appointment. The Board shall appoint the Student Representative from among at least three candidates provided by a selection committee consisting of the Vice President for Student Services, a student appointed by the Student Senate, and the Director of Student Activities and Leadership. At least one of the nominees normally should be an undergraduate student and one a graduate student. The selection committee shall forward its nominees to the Board via the President.
 - (e) Application for Appointment and Selection. On 1 March of each year, the President or his/her designee will call for applications from students who wish to be considered for the student representative position. Applicants must submit a letter of application indicating why they wish to serve and the nature of their qualifications, a résumé, and three letters of recommendation. The selection committee shall interview the most outstanding candidates and recommend, via the President, at least three nominees to the Student Advancement Committee of the Board for its action at its

regular Spring meeting. The Student Advancement Committee shall interview the finalists and make a recommendation to the entire Board for its action.

- (f) Alternate Representatives. Recognizing possible changes that occasionally might occur in student status or eligibility, the Board shall appoint a first and second alternate Student Board Representative, in ranked order, in addition to the primary appointee.
 - (g) Removal. The Board may remove any Student Board Representative that it has appointed at any time by an affirmative vote of at least nine of its voting members. The remainder of the term shall be filled by one of the two alternate Student Board Representatives as recommended by the Student Advancement Committee and approved by the Board.
 - (h) Responsibilities. The Student Board Representative shall participate in all Board activities, including standing and special committees to which he/she may have been appointed consistent with subparagraph (a), above. The two alternate representatives shall serve as student members of the University Honorary Degree Committee and are encouraged to attend those Board Standing Committee meetings as Non-Board Advisors (§ 5.07. of the Board of Visitors Bylaws) that are not attended by the Student Board Representative.
2. Faculty Representation. By resolution of the Board of Visitors on June 17, 2003, one faculty member shall serve as a non-voting representative to each of the following four standing committees of the Board of Visitors: (1) Academic and Research Advancement Committee, (2) Administration and Finance Committee, (3) Institutional Advancement Committee. The faculty representatives will serve two-year terms and will participate in all public sessions of the Committees. The selection process shall be as follows:
- (a) On June 1 of each year, the Faculty Senate Executive Committee will provide the President a list of names of two possible candidates for each committee. The list will be drawn up taking into account the need for Board representation of colleges, disciplines, race, gender, and expertise. The list will include a brief biographical sketch of each candidate.
 - (b) At the June meeting of the Board of Visitors, the President will present the list of possible candidates to the Academic and Research Advancement Committee which will, in closed session, select one candidate per committee to recommend to the Board. This recommendation will then be considered at the full Board meeting.