

October 21, 2011

TO: Provost's Council
FROM: Judith M. Bowman
SUBJ: Provost's Council Agenda for Tuesday, October 25

The Provost's Council will meet on Tuesday, October 25 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the October 11 minutes (minutes will be sent separately)
2. Virginia Tidewater Consortium for Higher Education
Larry Dotolo
3. Assessment of Academic Programs
Tisha Paredes
4. Faculty Senate Issue 2011-12-4, Definition of a Credit Hour (see attachment, p. 1-8)
5. Faculty Handbook Revisions Committee Report (see attachment, p. 9-17)
6. Announcements
 - A. The Ten-Year Anniversary Celebration of the ODU Peninsula Center will be held on Tuesday, December 6 from 4:00-6:00 p.m.

PROVOST'S COUNCIL
October 25, 2011
Minutes

The Provost's Council met on Tuesday, October 25 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Carol Simpson (Chair), Ali Ardalan, Andy Casiello, Paul Champagne, Daniela Cigularova, Chandra de Silva, Larry Dotolo, Jim Duffy, Linda Irwin-DeVitis, Gwen Lee-Thomas, Brenda Lewis, David Metzger, Ginny O'Herron, Tisha Paredes, Chris Platsoucas, Marty Sharpe, Linda Vahala, and Charles Wilson. The following agenda items were discussed.

7. Virginia Tidewater Consortium for Higher Education

Larry Dotolo, President of the Virginia Tidewater Consortium for Higher Education, presented information on the Consortium and its activities. The Consortium is made up of 13 member institutions, two associate members and two affiliate members. Areas of cooperation among the members are as follows.

- Articulation agreements
- Co-sponsorship of grants
- Cross registration
- Interlibrary loan and borrowing
- Educational Opportunity Center
- College Access Challenge Grant Program
- Cooperative web sites
- The higher education cable channel
- Professional development programs

The Consortium is currently administering two grants: Improving Emergency Preparedness for Higher Education Through Using Digital Technology and Critical Infrastructure Planning for Higher Education funded by the U.S. Department of Homeland Security.

8. Assessment of Academic Programs

Tisha Paredes thanked the deans for their support in the assessment of their academic programs. When the compliance report was submitted to SACS, the Office of Institutional Research and Assessment (IRA) hired a consultant to review the report. He found several areas that need improvement. One of the areas needing improvement is the assessment of distance learning programs, including a specific comparison of distance learning programs to face-to-face programs. The student outcomes must be the same for distance learning and face-to-face programs. Another area needing improvement is closing the loop and using assessment data to enhance student learning. Dr. Paredes stressed that WEAVE is the artifact of record and anything outside of the WEAVE document does not make the case for assessment.

In the next few weeks, staff from IRA will meet with each dean to review the college assessment plans. If the deans would like to hire the external consultant to review the college assessment plans, IRA will split the cost with the colleges. Dr. Paredes noted that WEAVE is now open and needs to be backfilled with 2010-11 data. She asked the deans to add any assessment data the colleges have for distance learning programs to WEAVE. Once the 2010-11 assessment data is added to WEAVE, the data will move forward for the 2011-12 assessment reports. The deadline for adding 2010-11 assessment data to WEAVE is January 10, 2012.

9. Faculty Senate Issue 2011-12-4, Definition of a Credit Hour

Council members discussed and approved the recommendation from the Faculty Senate on definition of a credit hour. The Senate's recommendation is in response to a request from Dr. Simpson. The definition of a credit hour is needed in order to comply with SACS-COC Standard 3.13, Policy Compliance. The Council's recommendation will be forwarded to President Broderick.

10. Faculty Handbook Revisions Committee Report

Carol Simpsons discussed several of the recommendations from the Faculty Handbook Revisions Committee. She asked Council members to review the report for discussion at the next meeting.

11. Announcements

B. The 25-Year Anniversary Celebration of the ODU Peninsula Center will be held on Tuesday, December 6 from 4:00-6:00 p.m.

C. Carol Simpson distributed information on the CLT Teaching Fair.

D. Carol Simpson informed the deans that compression documents are ready for distribution to faculty. Some faculty will receive a salary increase but not the full amount needed to address compression, some will receive the full salary increase recommended, and some will be notified they are not receiving an increase at this time. The majority of faculty receiving an increase will receive 50% of the amount recommended by the compression study. Dr. Simpson asked the deans to assure faculty that compression adjustments will be a continuous process, and additional increases will be made in the future.