

May 6, 2011

TO: Provost's Council

FROM: Judith M. Bowman  
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, May 10, 2011

The Provost's Council will meet on Tuesday, May 10 from 8:30-10:00 a.m. in the Library, Room 230. The following agenda items will be discussed.

1. Approval of the April 26, 2011 minutes (see attachment, p. 1-3)
2. Proposed Revisions to the Policy on Academic and Professional Preparation Requirements (see attachment, p. 4-5)  
Marty Sharpe
3. Voluntary Phased Separation Program for Tenured Faculty – Final Revision (see attachment, p. 6-8)
4. Existing Joint Appointments
5. Proposed Revisions to the Policy on Initial Appointment of Teaching and Research Faculty (discuss the recommendation that the chair and search committee choose finalists to interview and review language added on joint appointments) (see attachment, p. 9-12)
6. NSF Grants Mandate – Data Management Plan (see attachment, p. 13-19) – 8:45 a.m.  
George Fowler, Associate University Librarian for Information Resources and Technology
7. Announcements
  - A. A fixed asset inventory of all items costing more than \$5,000 will be conducted in summer 2011.
  - B. SCHEV Outstanding Faculty Award Nominations are due in the Provost's Office by August 1, 2011.
8. Tour of Learning Commons – 9:00 a.m.

PROVOST'S COUNCIL  
Minutes  
May 10, 2011

The Provost's Council met on Tuesday, May 10, 2011 from 8:30-10:00 a.m. in the Library. Those present were Carol Simpson (Chair), Oktay Baysal, Andy Casiello, Chandra de Silva, Linda Irwin-DeVitis, Shelley Mishoe, Renee Olander, Ginny O'Herron, Chris Platsoucas, Marty Sharpe, Charles Wilson, and Gil Yochum. The following agenda items were discussed.

9. The April 26, 2011 minutes were approved.

10. Proposed Revisions to the Policy on Academic and Professional Preparation Requirements

Marty Sharpe asked that the proposed revisions to the Policy on Academic and Professional Preparation Requirements be tabled. Because the University began the reaccreditation process and the review of faculty credentials with the current standards in place, she recommended that there be no change to the standards until the University is declared compliant. Provost's Council members agreed that the proposed revisions should be tabled. The Faculty Senate will be informed.

11. Voluntary Phased Separation Program for Tenured Faculty – Final Revision

Council members reviewed and concurred with the final revision to the Voluntary Phased Separation Program for Tenured Faculty. The policy will be forwarded to President Broderick for approval.

12. Existing Joint Appointments

Carol Simpson asked the Deans to review and formalize any existing joint appointments in their colleges now that the policy on Joint Appointments has been approved. Chandra de Silva will forward a draft agreement to the Deans for their use as a template.

13. Proposed Revisions to the Policy on Initial Appointment of Teaching and Research Faculty

Council members discussed again the proposed revisions from the Faculty Senate to the Policy on Initial Appointment of Teaching and Research Faculty. They agreed with the language added to address joint appointments and made several additional editorial revisions. They also discussed the proposed revision from the Senate to include the search committee in the selection of the finalists for campus interviews. They felt this responsibility should remain with the chair and the original language should be retained. The Council's recommendation will be forwarded to President Broderick.

#### 14. NSF Grants Mandate – Data Management Plan

George Fowler, Associate University Librarian for Information Resources and Technology, discussed the new mandate from the National Science Foundation (NSF) to require a detailed Data Management Plan of no more than two pages in submitted proposals. The supplementary document should describe how the proposal will meet NSF guidelines on the dissemination and sharing of research results. A group consisting of representatives from the Library, Office of Research and OCCS has developed a guidance document to address the mandate and help faculty develop proposals. The guidance document also includes contacts and resources available at the University. Carol Simpson asked the Deans to be sure their faculty are aware of the NSF requirement and the guidance document that has been developed.

The Deans expressed concern about the provisions in the guidance document for archiving and preservation of access. They were especially concerned about the retention of data for only five years. Dr. Fowler will express the concerns to OCCS, and Carol Simpson will follow up with Rusty Waterfield.

#### 15. Announcements

- C. A fixed asset inventory of all items costing more than \$5,000 will be conducted in summer 2011.
- D. SCHEV Outstanding Faculty Award Nominations are due in the Provost's Office by August 1, 2011.

#### 16. Council members toured the Learning Commons that is under construction.