

February 12, 2007

TO: Provost's Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, February 13, 2007

The Provost's Council will meet from 8:30-10:00 a.m. on Tuesday, February 13 in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of the January 23 minutes (see attachment, p. 1-2)
2. Introduction of Bobby Wilder, Head Football Coach
3. Faculty Senate Issue 2006/7-16, Department Chair Appointments and Keeping Faculty Informed (see attachment, p. 3-8)
4. Faculty Senate Issue 2006/7-4, Proposed Changes to the Policy on Declaration or Change of Major or Program for Graduate Students (see attachment, p. 9-13)
5. Faculty Senate Issue 2006/7-6, Policy of Additional Graduate Degrees (see attachment, p. 14-17)
6. Faculty Senate Issue 2006/7-14, Class Attendance Policy (see attachment, p. 18-19)
7. Faculty Senate Issue 2006/7-16, Policy on Pre-Tenure Review Process (see attachment, p. 20-24)

PROVOST'S COUNCIL

Minutes

February 13, 2007

The Provost's Council met on Tuesday, February 13 from 8:30-9:15 a.m. in the Board Room in Koch Hall. Those present were Tom Isenhour, Nancy Bagranoff, Andrew Balas, Oktay Baysal, Nancy Cooley, Bill Drewry, Bill Graves, Brenda Lewis, Ginny O'Herron, and Joe Rule. The following agenda items were discussed.

1. The January 23 minutes were approved.
2. Bobby Wilder, Head Football Coach, was introduced by members of the Provost's Council. He plans to meet individually with each of the deans.
3. Faculty Senate Issue 2006/7-16, Department Chair Appointments and Keeping Faculty Informed

Council members discussed and approved the recommendation from the Faculty Senate to revise the Policy on Department Chairs and the Policy for Department Chair Evaluation. The change proposed to the Policy on Department Chairs addresses the process to be followed when a new chair is recruited from outside the department. The change to the Policy for Department Chair Evaluation links the two policies by referencing the appropriate section of the Policy on Department Chairs. The Council's recommendation will be forwarded to President Runte.

4. Faculty Senate Issue 2006/7-4, Proposed Changes to the Policy on Declaration or Change of Major or Program for Graduate Students

Council members discussed and approved the recommendation from the Faculty Senate to revise the policy on Declaration or Change of Major or Program for Graduate Students. The proposed changes allow graduate students to have a fresh start when they change programs. Credit earned toward the original program may or may not be accepted by the graduate program director of the new graduate program. All grades earned in the original program would remain on the transcript, but only grades in those courses accepted for inclusion in the new program would be used to compute the student's overall grade point average. The Council's recommendation will be forwarded to President Runte.

5. Faculty Senate Issue 2006/7-6, Policy of Additional Graduate Degrees

Council members discussed and approved the recommendation from the Faculty Senate to revise the Policy on Additional Graduate Degrees. The revision would allow concurrent graduate degrees to be sought by students

and graduate-level course work used to fulfill requirements for one ODU graduate degree to be applied to another graduate program with the approval of the graduate program director and dean. The Council's recommendation will be forwarded to President Runte.

6. Faculty Senate Issue 2006/7-14, Class Attendance Policy

Council members discussed the recommendation from the Faculty Senate to revise the Class Attendance Policy. The revisions provide clarification to the policy by stating that individual faculty members may require attendance and by allowing reasonable provisions to be made by faculty for students who have mandatory military training. Council members supported the revisions with one modification. They felt that the sentence about the establishment of an attendance policy for each class that is consistent with department, college, and university guidelines and policies should remain in the policy rather than be removed as recommended by the Senate. Leaving that information in the policy allows for dialogue in departments and colleges, especially in those cases where there are department policies regarding attendance. The Council's recommendation will be forwarded to President Runte.

7. Faculty Senate Issue 2005/6-16, Policy on Pre-Tenure Review Process

Council members discussed and approved the recommendation from the Faculty Senate to revise the policy on pre-tenure review process as described in Section II.J. of the Policy and Procedures on the Evaluation of Faculty. The revision would clarify the involvement of faculty committees, particularly the college promotion and tenure committee, in the pre-tenure review process. The Council's recommendation will be forwarded to President Runte.

8. Other Business

- A. Brenda Lewis asked the deans to encourage faculty involved in the NRC survey to complete their questionnaire.
- B. Oktay Baysal announced that next week is National Engineers Week. The college will be hosting an open house, design competitions for middle school and high school students, and banquets.
- C. Nancy Cooley noted that the faculty workload committee has completed its review of current policies and procedures and budgets and is beginning to talk about what to do differently. She encouraged the deans to provide input either to her or their faculty representative on the committee.
- D. Chandra de Silva announced the world premiere of the musical "Jamestown" to be held in the new University Theatre.

- E. Chandra de Silva noted that President Runte's negotiations with the City of Norfolk have resulted in the ODU-Norfolk Film Festival. There will be a major event at Nauticus on March 18.
- F. Bill Graves informed the Council that American Education Celebration Week at ODU will be held in November.