

**Important Payroll Notification to All Employees  
Concerning International ACH Transactions**

There have been recent changes to the payment system rules for direct deposit of payroll. If you receive your pay via direct deposit at a U.S. bank and then have the **entire** pay amount forwarded by “*standing order*” to a bank in another country, please advise the Payroll Office immediately by emailing or calling your Payroll Processor listed below.

<b>Employee Last Name</b>	<b>Processor Name</b>	<b>Contact Email Address</b>	<b>Telephone Number</b>
A- G	Cynthia Williamson	<a href="mailto:cswillia@odu.edu">cswillia@odu.edu</a>	683-3040
H - N	Carmela Casey	<a href="mailto:ccasey@odu.edu">ccasey@odu.edu</a>	683-4016
O - Z	Ingrid Allen	<a href="mailto:iallen@odu.edu">iallen@odu.edu</a>	683-4263
	Joyce Mason Processing Supervisor	<a href="mailto:jmason@odu.edu">jmason@odu.edu</a>	683-4337

This notification is being made in response to a request from the Federal Office of Foreign Asset Control in support of U.S.C. Title 50, War and National Defense.

**Note: A dishonest or misleading response to this notification may be considered falsification of records under Standards of Conduct.”**