

New Mileage Rate – personal vehicle use (effective July 1, 2011)

Effective for travel paid or incurred beginning July 1, 2011, the mileage rate will be 55.5 cents per mile, up from the 51 cents per mile rate in effect January 1, 2011 – June 30, 2011, when daily mileage is less than 100 miles or when a cost benefit analysis indicates that using a personal vehicle is cheaper than using the Enterprise Rent-A-Car contract. For mileage 100 miles or more per day when no cost benefit analysis is provided, the rate of 24.6 cents per mile remains the same.

The Consolidated Travel Form has been revised to reflect the changed rate. Please remember to use a fresh form each time to preserve formatting and macro functionality.