



Office of Student Financial Aid, 121 Alfred B. Rollins Jr. Hall, Norfolk, VA 23529-0052, Phone 757 683-3683 Fax 757 683-5278

TELETECHNET FINANCIAL AID: Spring/Summer 2010

GENERAL INFORMATION:

- All students requesting financial aid for the 2009 - 2010 school year must file a 2009 - 2010 Free Application for Student Aid. For students entering Old Dominion University for the **spring and / or summer 2010 semesters only**, a 2009 - 2010 FAFSA application must be filed by **November 1, 2009**. Old Dominion University must be listed on your application. Our Title IV school code is **003728**.
- **Students must be admitted to Old Dominion University as Degree seeking to qualify for Federal, State, and Institutional Financial Aid.**
- Each semester of enrollment, students must complete an Enrollment Form. The spring 2010 enrollment form should be completed and received by Old Dominion University Financial Aid Office before **December 4, 2009** for priority processing. Any spring enrollment forms received after this date will be processed, but late submission may delay the financial aid.
- All **undergraduate** students must complete a Consortium Agreement form. The consortium agreement form will not be processed if the student, site director and the community college representatives have not completed all sections, including signatures. **The consortium agreement form will be signed by the community colleges after the Add/Drop deadline of the community college before being delivered to Old Dominion University. Financial aid disbursements will be delayed until the consortium agreement form is received by Old Dominion University Financial Aid Office.**
- **All students should make alternate financial arrangements for community college tuition payment, and for purchasing books prior to receiving a balance of aid check.**
- **Each semester, all dually enrolled students must transfer community college credit hours to Old Dominion University.**
- **ATTENTION: Students interested in summer 2010 financial aid should be aware of the maximum federal loan limits according to student's classification. Receiving the maximum Pell grant and loan amounts in the fall and spring semesters may cause students to become ineligible for summer financial aid. (See Funding Education for details at <http://www.odu.edu/af/finaid/pub/guide0910.pdf> The Guide to Federal Student Aid)**
- Summer financial aid processing will begin in March 2010. The summer 2010 Enrollment Forms will be available on our financial aid web site by February 2, 2010. A summer enrollment form must be completed and submitted to the Student Financial Aid Office to initiate summer financial aid packaging.
- **Undergraduate students graduating as of May 2010 will not be eligible to receive graduate financial aid for the summer 2010 semester. Please make alternate financial arrangements for summer educational expenses.**

STEPS REQUIRED TO RECEIVE FINANCIAL AID:

- ✓ Complete FAFSA (Free Application for Federal Student Aid) to apply for federal and state aid.
- ✓ Submit all documents required for aid processing (verification, enrollment & consortium agreement form, etc.)
- ✓ Complete/sign and return award notification letter for the spring and/or summer semesters.
- ✓ Complete/sign electronic Master promissory note for Federal Direct Loans
- ✓ Complete the Loan Entrance Interview Form for First-time Borrowers online.

SPECIAL NOTES:

- ◆ Students must be enrolled at least halftime to be eligible to received Federal, State, and Institutional Financial Aid. (**Audited courses are not aid-eligible**)
- ◆ Please visit ODU's web site and Leo Online for answers to your financial aid questions.

SPRING 2010 ENROLLMENT FORM

To Be Completed By All TELETECHNET Students

Student Name: _____

University Identification number: _____

Total Credit Hours Enrolled: _____

Old Dominion University Credit Hours: _____

Community College Credit Hours: _____

Did you receive financial aid at any institution other than Old Dominion during the 2009 - 2010 academic school year? **YES / NO**

- **Receiving financial aid at another institution during the same academic year may result in financial aid reduction and or cancellation.**
- **Students may receive financial aid from only ONE institution during any given period of enrollment.**
- **Students must be enrolled in at least one class at Old Dominion University and be enrolled at least halftime to be eligible to receive federal financial aid.**

Undergraduate Enrollment Level
100%= 12 or more semester hours
75%= 9 - 11 semester hours
50%= 6 - 8 semester hours

Graduate Enrollment Level
100%= 9 or more semester hours
75%= 6 - 8 semester hours
50%= 4 - 5 semester hours

* A student may be eligible for the Federal Pell Grant if enrolled less than half time if all eligibility criteria are met.

Site Location: _____

The purpose of this form is to enable the Financial Aid Office to ensure that your aid corresponds to your enrollment level. Each TELETECHNET student has an individualized budget for financial aid that must be calculated on an individualized basis each term. This form allows the counselor to create your budget before you start classes.

In addition, each undergraduate student must complete a Consortium Agreement Form. The student, the TELETECHNET Site Director, and the Community College must complete this form jointly. **The consortium agreement form will be signed by the community colleges after the Add/Drop deadline of the community college before being delivered to Old Dominion University.** Without the Consortium Agreement Form, aid eligibility cannot be finalized, and no funds will be released.

***** To receive your financial aid for the SPRING 2010 semester, the SPRING ENROLLMENT FORM, must be completed by the student and received by the Old Dominion University Financial Aid Office.**

Priority Processing Deadline

December 4, 2009

***** Spring 2010 Enrollment Forms received after this date will be processed, but the financial aid may not be ready before the start of classes. Financial aid disbursements will be delayed until the Old Dominion University Financial Aid Office receives the spring consortium agreement form.**

Signature: _____ **Date:** _____

* By signing this form, I agree to only accept financial aid offered by Old Dominion University for the term specified.