



Office of Student Financial Aid • 121 Alfred B. Rollins, Jr. Hall • Norfolk, VA 23529-0052 • Phone 757-683-3683 • Fax 757-683-5920

To: _____

Aid Year: _____
University I.D.# (UIN): _____
Date: _____

Dear Student:

We have received your request for a Federal Graduate PLUS Loan (for Graduate Student borrowers). In order to process your request, the data sheet provided below must be completed and signed. Please complete all applicable items listed and return the form to the financial aid office, or fax to the number listed above.

NOTE: ONLY THE STUDENT WHOSE INFORMATION APPEARS ON THE FAFSA IS ELIGIBLE TO COMPLETE THE GRAD PLUS DATA SHEET.

(PLEASE BASE YOUR LOAN REQUEST ON FUNDS NEEDED FOR THE ACADEMIC AID YEAR). Please note that a 2.5% loan origination fee will be deducted from the requested loan amount.

If this student GRAD PLUS loan is approved, you will be notified by postcard mailing that a GRAD PLUS Electronic Master Promissory Note (EMPN) will need to be completed on-line at dlenote.ed.gov.

Thank you for your cooperation,

Office of Student Financial Aid
Student Loans Department

GRAD PLUS STUDENT Data Sheet

Social Security No: ____ - ____ - ____ University I.D.# (UIN): _____

Last Name: _____ Driver's License No: _____

First Name: _____ State: _____

Address: _____ Local Address: _____

City: _____ Local City: _____

State: _____ Zip: _____ State: _____ Zip: _____

Date of Birth: ____ / ____ / ____ Are you in Default on a Federal Loan? _____
(N= Not in Default Y= In Default)

Phone No: ____ - ____ - ____ Requested Loan Amount: \$ _____

U.S. Citizen: _____ Student Signature: _____
(Choose one: 1= US Citizen 2= Eligible Non-citizen 3= None)

Alien ID Number: A _____