

Subject: Monday Matters: IT Edition

Date: Monday, September 27, 2021 at 8:01:35 AM Eastern Daylight Time

From: Dodge, Gail

To: Dodge, Gail

CC: Kimbro, Charlotte A., Rogers, Andre

Dear Colleagues:

Please see the update below from Charlotte Kimbro.

MonarchPrint Anywhere

You're never without printing capabilities if you use MonarchPrint Anywhere! Visit the site below to learn how to print to any MFP on campus by uploading your documents to a website or emailing them. This can be done from any device, managed or unmanaged, from any place, on or off campus, and all without the VPN.

[Printing to Campus Printers - Old Dominion University \(odu.edu\)](#)

Your students can also enjoy the same flexibility of MonarchPrint Anywhere!

[Student Printing - Old Dominion University \(odu.edu\)](#)

IT Work Order Requests

Need a telework phone number? Want access to an existing shared email account? Could your group benefit from an organizational Zoom account?

The ITS work order request can be used for a variety of services related to communication and collaboration.

Just visit [Telecommunications Work Orders - Old Dominion University \(odu.edu\)](#) to review the Service Catalog and explore what is available.

IT Project Management

The Project Management Office in ITS is available to assist with medium to large projects with an IT component including:

[IT Project Management - Old Dominion University \(odu.edu\)](#)

- Revamping existing or standing up new mediated rooms such as conference rooms, classrooms, breakout rooms, and learning centers. ITS and Classroom Central will work closely with you on design, purchase, and the installation of new hardware.
- On-boarding a new scientific instrument with network connectivity. ITS can work with the vendor and the Network Support Group to ensure equipment placed on the wired network is secure.
- Purchasing new site license software. When considering purchasing a piece of software visit the

SDA website [Software Decision Analysis - Old Dominion University \(odu.edu\)](https://www.odu.edu/software-decision-analysis) to see if it has already been reviewed for another department. There may be an opportunity to share or extend another group's license!

Thank you from the IT support staff for the College of Sciences.

Charlotte Kimbro
ITS Desktop Support Group
Technical Support Professional (TSP) – Supervisor
ckimbro@odu.edu
683-3008

Andre Rogers
ITS Desktop Support Group
Technical Support Professional (TSP) - Lead
a2rodgers@odu.edu
683-6751